



**Small Cities Organized Risk Effort (SCORE)  
Board of Directors Meeting Minutes  
January 24, 2014**

**Member Cities Present:**

John Busch, City of Biggs  
Laurie Van Groningen, City of Colfax  
Brenda Bains, City of Dunsmuir  
Pamela Russell, City of Etna  
Linda Romaine, Town of Fort Jones  
Robert Jankovitz, City of Isleton  
Satwant Takhar, City of Live Oak  
Roger Carroll, Town of Loomis  
Crickett Strock, Town of Loomis  
Kathy LeBlanc, City of Loyalton  
Janie Sprague, City of Montague  
Don Kincade, City of Montague

Muriel Howarth Terrell, City of Mt. Shasta  
Susan Scarlett, City of Portola  
John Duckett, City of Shasta Lake  
Laura Redwine, City of Shasta Lake  
Gwenna MacDonald, City of Susanville  
Randolph Darrow, City of Tulelake  
Ron Stock, City of Weed  
Steve Baker, City of Yreka  
Rhetta Hogan, City of Yreka  
Lori Fleck, City of Etna

**Member Cities Absent:**

Carol McKay, City of Dorris

Stephanie Beauchaine, City of Rio Dell

**Consultants & Guests**

Michael Simmons, Alliant Insurance Services  
Laurence Voiculescu, Alliant Insurance Services  
Marcus Beverly, Alliant Insurance Services  
Debra Yokota, York Risk Services  
Cameron Dewey, York Risk Services

Kelly Zielinski, Target Solutions  
Peter Cheney, Norm Peterson & Associates  
Kevin Wong, Gilbert Associates, Inc.  
Tracey Smith-Reed, Gilbert Associates, Inc.

**A. CALL TO ORDER**

Mr. Roger Carroll called the meeting to order at 10:02 a.m.

**B. ROLL CALL**

The above mentioned members were present constituting a quorum. Cities absent from this meeting were the City of Dorris and the City of Rio Dell.



### **C. APPROVAL OF AGENDA AS POSTED**

A motion was made to approve the Agenda as posted.

**MOTION:** Ron Stock

**SECOND:** Steve Baker

**MOTION CARRIED  
UNANIMOUSLY**

### **D. PUBLIC COMMENT**

There were no public comments.

### **E. CONSENT CALENDAR**

1. Board of Directors Meeting *Draft* Minutes – October 25, 2013
2. Local Agency Investment Fund (LAIF) Monthly Statement of Investments –December 31, 2013
3. US Bank Custodial Account Statement – October – December 2013
4. SCORE Checking Account Transaction List – October – December 2013
5. Investment Statements from Chandler Asset Management – November – December 2013
  - a. Account 590
    - i. Portfolio Summaries
    - ii. Compliance Report
6. ACI Specialty Quarterly Utilization Report – October – December, 2013
7. Target Solutions Utilization Report – October – December 2013
8. DKF Solutions 2013-14 Service Agreement
9. Liability Claims Audit Service Agreement 2014-16
10. Workers' Compensation Claims Audit Service Agreement 2014-16
11. SCORE FYE 6-30-13 Financial Audit Report – FINAL
12. SCORE 2014 Service Calendar

**A motion was made to approve the Consent Calendar as presented.**

**MOTION:** Ron Stock

**SECOND:** John Busch

**MOTION CARRIED  
UNANIMOUSLY**

### **F. COMMITTEE REPORTS**

- F1. ERMA Board of Directors Minutes – November 4, 2013**
- F2. LAWCX Board of Directors Minutes – November 19, 2013**
- F3. CJPRMA Executive Committee Meeting Minutes – November 5, 2013**



## **G. ADMINISTRATIVE REPORTS**

### **G1. President's Report**

Mr. Roger Carroll had no issues to report for this section.

### **G2. Alliant Update**

Mr. Michael Simmons addressed the Board and stated that Marcus Beverly has recently joined Alliant Insurance Services and he will be replacing Susan Adams as SCORE's Program Administrator on the Alliant team.

Mr. Marcus Beverly addressed the Board and added that he is looking forward to working with everyone on the SCORE Board of Directors as well as everyone at Alliant.

### **G3. CJPRMA Update**

As part of the CJPRMA update, Mr. Carroll advised that CJPRMA held discussions regarding its authority to take over claims handling for those claims that were expected to penetrate their layer early on. The Board later decided they were not in support of this proposition and decided against approving such a policy.

### **G4. ERMA Update**

Mr. Roger Carroll had no updates to report for this section.

### **G5. LAWCX Update**

Mr. Simmons had no updates to report for this section.

## **H. FINANCIAL**

### **H1. Quarterly Financials for Period Ending December 31, 2013**

Ms. Tracey Smith-Reed, Gilbert Associates presented the Quarterly Financials for QE Dec 31, 2013. She noted that investment income is continuing to decrease as expected due to prevailing low interest rates and the Statement of Net Position is showing some fluctuations driven by invoices payable from the Excess Insurance on the Workers' Compensation Program. Liability claims reserves have also increased a significant amount.

Compared to the prior year, there were increases listed for Safety Services and Audit Services due to the fact that last year was a partial year for Safety Services, whereas this year the entire budgeted amount was expensed. The same goes for Audit Services, which is showing higher than last year due to timing of the billing invoices.



**A motion was made to accept and file the Quarterly Financials as presented.**

**MOTION:** Steve Baker

**SECOND:** Linda Romaine

**MOTION CARRIED  
UNANIMOUSLY**

### **H.1a. Banking Layer Individual Member Financial Data**

Ms. Tracey Smith Reed indicated that the new Member Statements are part of the handouts that were given to members prior to the meeting. The new balance sheets have been developed to aid in the implementation of the New Dividend Plan that the Board is evaluating. Ms. Smith-Reed also requested that the Board make suggestions of what other information they would like to have listed on the member statements.

She stated that the claims expense is reflecting incurred amounts so as to include the full expected cost of claims.

Mr. Simmons stated that these statements show each Member's Banking layer fund balance and will reflect any future dividend releases that will flow into the Banking Layer from the Shared Risk Layer.

Ms. Reed continued by saying that these statements will be provided on a quarterly basis and can be refined as time goes on.

Mr. Steve Baker asked whether the numbers reflected indicate the full cost of claims or whether the amounts can be offset from claims that have closed. Ms. Reed indicated that the amounts are not presented on a purely cash basis, they are claims and reserves so developments in one can have an impact on the other.

Mr. Carroll inquired on whether he can find exactly how much was incurred in the Banking Layer at any given time, this information will be available.

Mr. Beverly requested that the column be renamed to say "Amounts Incurred" instead of "Payments" since Payments implies money that has been paid.

Gilbert Associates agreed and will correct for the next meeting.

**No motion was made as this was an information item.**

## **H2. SCORE New Dividend Plan**

### **H.2.a New Dividend Calculation Methodology**

Mr. Simmons addressed the Board and gave a brief introduction of the current retrospective rating plan. He stated that the current plan was implemented in 1986 and has gradually evolved into the



plan that is currently used for calculating dividend returns. As such, the plan has now been in place for nearly 28 years. This is uncommon when comparing SCORE to other similar pools as other pools have changed their dividend methodology several times during the same 20+ year period. He also mentioned that most other pools typically spend about a year revamping their dividend calculation methodology.

In contrast, Alliant and Gilbert Associates have spent approximately 3 months developing the currently proposed New Dividend Plan and after several meetings, the Program Administrators feel that the concepts have been fully vetted and are ready for adoption.

Mr. Simmons noted that the Board does not have to make a decision today if they feel like more time needs to be spent on the plan. He then briefly summarized the handout that outlined the 2010 Williams Long Range Planning meeting where a goal had been set to release approximately \$5,000,000 out of the organization back to Members. As shown in the handout, the organization has released approximately \$5 Million during this time frame effectively achieving that goal.

No questions were present from the Board of Directors.

**A motion was made below, after Item H.2.c. addressing the proposed Master Plan Document changes.**

#### **H.2.b. i and ii. Amended Liability and Workers' Compensation Master Plan Documents**

Mr. Simmons stated that attached in the agenda packet, members can find red-line strike out versions of the amended Liability and Workers' Compensation Master Plan Documents as well as "accepted changes" versions so that Members can easily preview the amended documents in their completed form.

Mr. Simmons outlined that with the old plan, prior to 1986, most pools in the United States did not risk share among members. Later on, when pools started to share risk, they used a formula that accounted for individual member claims experience as well as a similar retrospective rating methodology that allowed for constant recalculation of individual member impacts on the pool.

The New Dividend Plan uses a similar concept but instead of 28 years worth of data, it uses a 10 year rolling time frame to determine claims experience, deposits and dividend returns. As such, the new system uses the 10 year averages of claims, dividends and deposits to benchmark a member's impact on the pool and allocate dividends in the Shared Risk Layer. Once a release is authorized from the Shared Risk Layer, it will directly flow into the Banking Layer, which is now being tracked individually for each member. Once in the Banking Layer, the funds will be available for release, contingent on such a release decision authorized by the Board of Directors.

Next, the Board of Directors went through the Red-Line Strike Out version of the Master Plan Documents for both the Liability and Workers' Compensation Programs.



Mr. Michael Simmons stated that this is not a voting item and that the changes are simply being presented to the Board for their review at this time. He mentioned that likely other changes will need to be made and that another set of documents, including these changes will be brought back to the next Board meeting for review and approval.

**A motion was made below after Item H.2.c. concerning the Master Plan Document changes.**

### **H.2.c Proposed Dividend Calculation**

Mr. Kevin Wong, Gilbert Associates related that the handout shows a breakdown of the total equity for both the Liability and Workers' Compensation Programs as well as a calculation of the potential dividend releases for this year, using the New Dividend Plan methodology.

Mr. Wong stated that as opposed to the old plan, which was carrying data from SCORE's 28 years of activity, the new Dividend Plan uses the audited financial statements as a starting point for each year's calculations and only a rolling 10 year data set.

For the Liability Program, the total program equity is \$4.852 Million, reported by the auditor as of 6/30/2013. In addition, before any dividends are released, SCORE's Governing Documents also require several benchmarks to be met in order to ensure the pool's ability to meet its future claim obligations.

For the Shared Risk Layer, these are the figures listed at the bottom right of the attached calculation sheet. Only funds in excess of these benchmarks are eligible for release. The total available for distribution in excess of the benchmarks has been calculated at \$1,426,293 for the Liability Program.

Mr. Simmons noted that now the Board of Directors will have to make a decision on how much of that balance is to be released into the Banking Layer. Program Administration advised the Board to not release more than \$1 Million from the Shared Risk Layer at this time.

Mr. Wong then continued to state that once a distribution amount is decided and approved, the 10 year averages for claims, deposits and dividends are used to determine the allocation of dividends among members.

Mr. Baker asked whether the amounts reflected are net amounts, or in other words, the assessments shown could have been offset by releases from the Workers' Compensation program.

Mr. Wong answered that this was correct and that the amounts may reflect releases from the WC program. He did state that there were assessments that were levied in the prior years and as such those amounts are reflecting the amounts paid to cover the assessment charges. That said, the 10 year averages are only meant to be used as a basis for allocation, or in other words, a fair way to determine how the dividend release amount will be allocated to Members.



Mr. Baker, City of Yreka noted that under the New Dividend Plan there is potential credit being given for assessments paid to cover any deficits that actually originated in the years prior to those 10 years used in the calculation.

Mr. Simmons confirmed that this is correct but claims expenses only reflect amounts paid during the 10 year calculation window. As such, some noise is still present in the New Dividend Plan calculation and there is no way to remove it but the system should self adjust as time goes on and calculations are performed each year.

Mr. Wong then introduced the “waterfall” concept where the dividends released from the Shared Risk Layer will automatically flow into the Banking Layer where the Board will make a decision on the amount that will actually be disbursed to each member as available. The Banking Layer now tracks each City’s individual balance using the fund accounting model, effectively creating an individual “bank” account for each Member.

Mr. Wong then went on to describe the process of determining amounts eligible for distribution out of the Banking layer, after several safety benchmarks have been met. Only funds in excess of the pre established benchmarks will be released.

Mr. Simmons also underlined the importance of leaving enough money in the “bank” to allow members that typically don’t have a large claim volume and have low minimum balance requirements to essentially borrow from those members that have a surplus balance in their Banking Layer. He stated that it would not be prudent to distribute the entire excess equity from the Banking Layer as that would leave some members in a position of not being able to meet their Banking Layer claim obligations in the short term.

Under the New Dividend Plan, each City will be required to maintain a Minimum Banking Layer balance of its average 5 years losses or \$12,500, whichever is greater. For those members that are not currently meeting this requirement, the balance will be allowed to accumulate over time and is not due immediately. In addition, if a Member is in a deficit Banking Layer Total Balance, the Member must pay back at least 50% of the deficit as part of their next July 1<sup>st</sup>. invoice. If a Member is in a Shared Risk Layer Net deficit, at least 50% of any negative is due as an assessment on their next July 1 invoice.

Mr. Ron Stock expressed that he is not in favor of separating the Shared Risk Layer and the Banking Layer distributions. He stated that doing so is effectively creating a double equity holdback for those members who otherwise would be eligible for a dividend release.

Mr. Simmons reiterated that while this is true, the organization needs to maintain a conservative funding position to allow for unexpected shock losses that could rapidly deplete the current equity levels. He suggested instead that the Board allows itself the authority to hold 2 separate votes, one for releasing funds from the Shared Risk Layer into the Banking Layer and one from the Banking Layer out of the organization. This way, members will be able to enjoy receiving smaller dividend



year after year, while giving them the opportunity to retain enough equity in the organization to cover unexpected losses.

Mr. Stock expressed that he disagrees with this system because it makes the process more complex, and does not make it clear what each City is actually eligible to receive.

Mr. Simmons restated that \$500,000 or less is a reasonable amount for release out of the organization at this time due to the fact that the Workers' Compensation program currently shows a negative loss trend. Due to this fact, equity released should be more conservative than in the past.

For the Workers' Compensation Program, the process is very similar, except for the Mini Cities Pool where the Minimum Banking Layer balance is \$25,000, instead of \$12,500 for the other Members.

After subtracting all the safety net holdbacks, Mr. Wong stated that due to the lack of distributable surplus equity, there will be no flow out of the Shared Risk Layer into the Banking Layer this year.

It was also made clear that for the purpose of Member deficit balances in the Banking or Shared Risk Layers, the Liability and Workers' Compensation Programs will be linked and deficit positions in one Program will need to be paid before the Member is eligible to receive a Dividend.

For the Workers' Compensation Banking Layer, there was \$367,965 calculated as undesignated net assets that would essentially be available for distribution. Due to the minimum equity reserve deficit in the Shared Risk Layer, the maximum recommend distribution that can be recommended at this time is \$100,000.

Mr. Roger Carroll expressed that since there are several questions that were asked and this is a comprehensive revision to SCORE's dividend calculation process, an Ad Hoc Committee will need to be appointed to further vet the details of the plan and come back with recommendations to the Board at the next meeting.

***Mr. Roger Carroll appointed Ron Stock, Steve Baker, Muriel Howarth Terrell and Gwenna MacDonald nominated Jared Hancock. Mr. Carroll agreed and also stated that he intends to attend although he will not be a member of the Committee.***

Next, the Board of Directors went through the Red-Line Strike Out versions of the Master Plan Documents that were attached to the agenda packet.

Mr. Simmons asked the Board to approve the current changes that were made to the documents as a first round of changes, shown on the "accepted changes" version of the documents presented in the agenda packet.

At the next meeting, the program administrators will bring any other changes in a red-line strikeout format for further Board review and approval. This was done to simplify the review process for





Members as working with the red-line strikeout version is very difficult on documents spanning over 18 pages.

Ms. Susan Scarlett added that the ad hoc committee should pursue a conservative strategy in making any decisions for releasing equity back to Members.

Ms. Janie Sprague added that Members should be allowed to retain a higher amount than the minimum required so that they are less sensitive to assessments.

Mr. Simmons stated that Members should be aware that they are required to show any dividend releases as assets on their financial statements, just as SCORE will need to show these releases as a Liability on its financial statements.

**A motion was made to accept the changes to the Liability and Workers' Compensation Master Plan Documents as shown in the agenda packet with any further changes being shown on another red-line strikeout version of the document that will be brought to the next Board Meeting.**

**MOTION:** Steve Baker

**SECOND:** Linda Romaine

**MOTION CARRIED  
UNANIMOUSLY**

## **JPA BUSINESS**

### **I.1. Notice of SCORE Bylaws Amendments**

Mr. Simmons reviewed the proposed changes to the JPA Bylaws to address the new Dividend Plan and other clean-up issues that were addressed at the same time.

He stated that several sections of the Bylaws document were edited to better mimic terminology used throughout SCORE's JPA Agreement and Master Plan Documents. A red line strike-out and an "accepted changes" draft version have both been included to highlight the changes being proposed.

He added that this is presented now to allow for the required 30 day notice to amend the document as mandated in the SCORE Bylaws.

**This was an information item.**

### **I.2. Loss Control Grant Fund Program**

Mr. Simmons addressed the Board by stating that the ad Hoc Committee on Loss Control which was previously established has finalized vetting the proposed Loss Control Grant Fund Program and the attached Policy and Procedure represents the proposed final framework document for the program.



The funding levels have been established at \$50,000 from equity for each of the Liability and Workers' Compensation Programs. The grant's intent is to provide members with funds to be used for loss control services, training and other risk control needs as well as to provide funding for items or services that will offer a long term benefit to each Member.

Funds will be available to members by submitting a request on City Letterhead detailing the scope of the Loss Control services being provided. Members of each Program will be allocated an amount directly related to their percentage contribution into that Program, subject to a minimum of \$1,000 per Program for each participating Member. The funds will be available for use on a combined basis. Projects can also span over multiple years although the disbursement of monies will be limited to the member's annual allocation in any given year.

At the present time, this program is not a matching fund program. If the funds are not used, the funds are reallocated back to equity.

**A motion was made to approve the Loss Control Grant Fund Program and the presented framework document as presented and allow the Program Administrators to approve or deny requests. If the Program Administrator would like to defer the decision to the SCORE President, they may do so. Also, the President may defer the decision to the Board of Directors.**

**MOTION:** Linda Romaine

**SECOND:** John Duckett

**MOTION CARRIED  
UNANIMOUSLY**

### **I.3. City of Crescent City Dividend Release Request**

Mr. Voiculescu addressed the Board and informed Members that the City of Crescent City has requested a dividend release from SCORE. Crescent City budgeted about \$65,000 in their FY 13/14 year. SCORE declares Dividends in June but they do not get paid until July (or credited to Members' next years' premiums).

The Program Administrators recommend the Board to adhere to the SCORE Master Plan Documents and Bylaws as respects this request and issue distributions, within the constraints of the new dividend plan methodology. Doing so, would allow the Board to declare and pay the \$65,000 to Crescent City. While the City of Crescent City has other funds, SCORE will continue to hold the funds for additional years until the Board determines it is appropriate to release the entire balance back to the City.

**A motion was made to approve releasing \$65,000 in dividends to Crescent City.**

**MOTION:** Steve Baker

**SECOND:** Kathy LeBlanc

**MOTION CARRIES  
with 1 Opposed vote**

**1 OPPOSED:** Satwant Takhar



**I.4. Member at Large Nomination and Appointment**

Mr. Carroll announced that Ted Marconi previously served as the Member at Large on the Executive Committee but he has retired and a replacement will need to be appointed by the Board.

Mr. John Duckett volunteered to serve as Member at Large, replacing Mr. Marconi. Mr. Steve Baker nominated Mr. Duckett and the Board held a vote to appoint Mr. Duckett.

**A motion was made to appoint Mr. John Duckett as SCORE’s Executive Committee Member at Large.**

**MOTION:** ALL IN FAVOR                      **OPPOSED:** None                      **MOTION CARRIED UNANIMOUSLY**

**I.5. SCORE Pool Partner Board Representative Appointments**

Mr. Voiculescu addressed the Board and noted the Administrators have made a minor change to the Resource Contact Guide located as the last page of the agenda packet, where a list is now included for all SCORE Pool Partners.

In addition, Mr. Voiculescu stated that the Board will need to appoint an alternate to ERMA since Stephanie Beauchaine has now left the City of Rio Dell and can no longer serve as the alternate.

Mr. John Duckett, City of Shasta Lake was nominated and appointed by the Board to serve as the ERMA alternate.

**A motion was made to appoint Mr. John Duckett as SCORE’s ERMA Board Alternate Representative.**

**MOTION:** Ron Stock                      **SECOND:** John Busch                      **MOTION CARRIED UNANIMOUSLY**

**I.6. Target Solutions On-Line Platform Orientation and Overview**

Ms. Kelly Zielinski was present at the meeting and gave a presentation on the Target Solutions on-line platform.

**This was an information item.**

**I.7. Norm Peterson and Associates – Return to Work Programs Presentation**

Mr. Peter Cheney presented the return to work services offered by Norm Peterson and Associates in the Workers’ Compensation field.



**This was an information item.**

#### **I.8. DKF Solutions Training Services**

Mr. Voiculescu addressed the Board and stated that David Patzer from DKF Solutions has provided a timeline of services for SCORE that are in progress. Mr. Patzer was not present at the meeting but wanted to remind members that they will need to register for the on-line training portal in order to access the wealth of information offered by SCORE through DKF, CJPRMA and CSRMA.

In addition, DKF Solutions will be conducting individual member risk assessments starting in early March 2014 and that all SCORE members are encouraged to participate. Results will be used to evaluate the need for loss control services in the future.

**No action was taken. This was an information item.**

#### **I.9. City of Dorris Notice of Intent to Withdraw**

Mr. Simmons stated that the City of Dorris is currently evaluating joining GSRMA and has presented SCORE with a written Notice of Intent to Withdraw from the organization. They will need to receive Board approval in order to remain in SCORE at July 1, 2014 in the event that the notice is rescinded prior to that date.

Mr. Simmons also stated that SCORE representatives from Alliant Insurance visited the City of Dorris and attended their City Council meeting in November 2013 to provide some background of their membership in SCORE and also to address the council and express why SCORE is the best choice for their City.

Mr. Carroll McKay from Dorris was not present at the meeting to comment.

**No action was taken. This was an information item.**

#### **I.10. SCORE Fire Fighter Physical Fitness Policy**

Mr. Voiculescu addressed the Board and stated that Program Administration has received an inquiry from the City of Montague regarding SCORE's Fire Fighter Physical Fitness Standards policy that has been in place since 1999. She inquired on whether this policy is still in place and also if there is a way to reduce the frequency requirement of the examination as the current format has a high cost of compliance to the City.

Mr. Voiculescu stated that the Administrator reached out to a few other similar sized pools and determined that the current best practice is in fact to require annual physicals for all fire fighting personnel. That said, there is no CalOSHA requirement that mandates annual physical and medical evaluations so this matter is now being presented to the Board for consideration. The administrators have also reached out to LAWCX, our excess Workers' Compensation Pool partner and inquired on



whether there any loss control or training credits that SCORE could apply towards the cost of developing a new or updated Fire Fighter Physical Fitness Policy to better match the needs of the JPA.

SCORE does currently have several training day credits that it could apply towards the re-development of the Policy.

Mr. Simmons was in favor of utilizing some of the LAWCX training credits to secure this service if the Board would like to have the Policy examined and updated as needed.

Mr. Don Kincade, City of Montague stated that the City should try to arrange for an agreement with a local physician that will reduce the cost of such evaluation. Other surrounding City representatives also stated that they have doctors that offer a lower rate as compared to the approximately \$500 per physical that some Cities are currently paying.

**A motion was made to authorize using the LAWCX training credits and proceed with the development of a revised plan that will reviewed by each City and their Fire Department before being adopted for mandatory compliance.**

**MOTION:** Steve Baker

**SECOND:** John Busch

**MOTION CARRIED  
UNANIMOUSLY**

#### **I.11. Discussion on 2014-15 Long Range Planning Session Venue**

Mr. Simmons addressed the Board and asked for feedback from the Board on where SCORE should hold the next October LRP and Board meetings.

Several locations were proposed by Board Members, ranging from Napa to Lake Tahoe.

Mr. Simmons indicated that if the Board wants to hold the meetings in Napa again, it would be beneficial to hold the meetings in January as the room rates are much cheaper.

Mr. Carroll suggested Lake Tahoe as the next venue.

After some discussion, direction was given to staff to investigate hotels and meeting spaces in Lake Tahoe for the October 2014 meetings.

**No action was taken. This was an information item.**

#### **J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95**

At 2:06 P.M, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.



## **1. Liability**

- a. Caitlin/Silva vs. City of Isleton
- b. Bellamy vs. City of Isleton
- c. Buckelew vs. City of Portola
- d. Bernhardt vs. City of Susanville
- e. Shivy vs. City of Weed
- f. Abbott vs. City of Yreka\*\*  
**MOTION: Pamela Russell SECOND: John Duckett**  
*Motion Carried Unanimously*
- g. Hubbard vs. City of Yreka

## **2. Workers' Compensation**

- a. SCWA-555814 vs. City of Yreka\*\*  
**MOTION: John Duckett SECOND: Pamela Russell**  
*Motion Carried Unanimously*
- b. SCWA-554520 vs. City of Yreka\*\*  
**MOTION: Linda Romaine SECOND: Susan Scarlett**  
*Motion Carried Unanimously*
- c. SCWA-553785 vs. City of Mt. Shasta\*\*  
**MOTION: Steve Baker SECOND: Susan Scarlett**  
*Motion Carried Unanimously*

## **K. REPORT FROM CLOSED SESSION**

The Board returned from closed session at 2:41 PM. Mr. Carroll reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.

## **L. INFORMATION ITEMS**

**L.1 2014 PARMA Conference – February 9 – 12, 2014 in San Jose, CA.**

**L.2. SCORE Resource Contact Guide**

This was provided as an information item only.

## **M. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES**

**There were no discussion items.**



**N. CLOSING COMMENTS**

There were no closing comments.

**AJOURNMENT**

The meeting was adjourned at 2:43 PM

**NEXT MEETING DATE: March 28, 2014 in Shasta Lake, CA**

Respectfully Submitted,

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Pamela Russell, Secretary

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Date