



President
Mr. Roger Carroll
Town of Loomis

Vice President
Mr. Steve Baker
City of Yreka

Secretary
Ms. Brooke Woodcox
City of Rio Dell

Treasurer
Ms. Linda Romaine
Town of Fort Jones

**SMALL CITIES ORGANIZED RISK EFFORT
BOARD OF DIRECTORS
MEETING**

Date: Friday, June 15, 2018
Time: 10:00 AM

Location: Gaia Hotel & Spa
4125 Riverside Place
Anderson, CA

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**

PAGE **A. CALL TO ORDER**

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters of SCORE that are of interest to them.

Pg. 5 **E. CONSENT CALENDAR**

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Board of Directors may request an item to be considered separately. If not, the Board will take action to accept and file the items below.

A 1

- Pg. 6* 1. Board of Directors Meeting *Draft* Minutes – March 30, 2018
- Pg. 15* 2. US Bank Custodial Account Statement –March – May 2018
- Pg. 34* 3. Local Agency Investment Fund Quarterly Statement of Investment – March 31, 2018
- Pg. 35* 4. Treasurer’s Report as of March 31, 2018
- Pg. 36* 5. SCORE Checking Account Transaction List – March – May 2018
- Pg. 37* 6. Investment Statements from Chandler Asset Management – March – May 2018
- Pg. 49* 7. ACI Utilization Report – January – March 2018
- Pg. 57* 8. Loss Control Grant Fund FY 17/18 Usage
- Pg. 58* 9. Loss Control Grant Fund FY 18/19 Allocation
- Pg. 59* 10. Bickmore – Actuarial Letter of Engagement dated January 3, 2017
- Pg. 61* 11. Company Nurse Injury Summary Report – April 2018
- Pg. 64* 12. Notification of a Bill.com Policy Change – email dated May 22, 2018
- Pg. 65* 13. Target Solutions Utilization Report – March – May 2018

Pg. **F. ADMINISTRATIVE REPORTS**

1. President’s Report

Roger Carroll will address the Board on items pertaining to SCORE.

I 4

The Small Cities Organized Risk Effort or SCORE, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

2. Excess Pool Reports

The Board will receive updates from the Excess Representative of each Pool.

- a) **CJPRMA (Rep. Roger Carroll)** Minutes of the last meeting can be found at www.cjprma.org.
- b) **ERMA Update (Rep. John Duckett)** Minutes of the last meeting can be found at www.ermajpa.org.
- c) **LAWCX Update (Rep. Steve Baker)** Minutes of the last meeting can be found at lawcx.org.

I 4

3. Alliant Update

Marcus Beverly will update the Board on Alliant matters pertinent to SCORE.

I 4

G. FINANCIAL

Pg. 66

1. Quarterly Financials for QE March 31, 2018

Board Members will review the March 31, 2018 Quarterly financials and Statement of Net Assets presented by Gilbert Associates, Inc. and may take action to Accept and File and give direction.

A 1

Pg. 83

2. Dividend & Assessment Plan (DAP) - REVISED

The Board will be presented with the revised DAP for FY 17/18 and may approve the recommended dividends and assessments.

A 1

3. Premium Payment Plan Requests for FY 18/19

The Board has received premium payment plan requests for FY 18/19 from two members. The Board will review and may approve the proposed Premium installment payment plans.

A 1

Pg. 88

a. City of Isleton

Pg. 90

b. City of Tulelake

Pg. 92

4. Assessment Payment Plan – City of Dunsmuir

The Board will be presented with a payment plan to bring the City of Dunsmuir current with outstanding assessments.

A 1

H. JPA BUSINESS

Pg. 94

1. Nomination Ad Hoc Committee

The Board will receive the Nomination Ad Hoc Committees recommendations for the open positions of President, Vice President, Treasurer and Secretary.

A 1

Pg. 95

2. Identity Fraud Coverage FY 18/19

The Board will review the Travelers quote will consider renewing coverage.

A 1

Pg. 102

3. Required Notice of EPL Claims to ERMA and CJPRMA

The Board will receive a copy of the letter received from ERMA regarding Simultaneous Notice of EPL Claims to Excess Carriers and the ramifications if not completed timely.

I 1



Pg. 105	4. Lexipol Memorandum of Understanding (MOU) <i>The Board will be presented with a contract for review and may consider approving.</i>	A 1
	5. FY 18/19 Property Program Renewal	A 1
Pg. 109	a. SCORE Property Renewal Proposal <i>The Board of Directors will be asked to review and approve the renewal of the FY 18/19 Property coverage with Alliant Property Insurance Program.</i>	
Pg. 168	b. APIP Claims Reporting Acknowledgements <i>The Board of Directors will be provided with and be asked to acknowledge the reporting procedure guidelines that should be followed immediately after a Property, Pollution or Cyber Liability loss or incident.</i>	
Pg. 170	c. Cyber Liability Options <i>The Board will review and members may decide to purchase additional cyber liability coverage.</i>	
Pg. 180	d. Active Shooter Optional Program <i>The Board will be presented with a proposal for Active Shooter Coverage.</i>	
Time Certain 12:00 p	Lunchtime Presentation – Excess Cyber Liability Options <i>The Board will receive a presentation highlighting the different options available to SCORE members who are interested in cyber coverage excess what is provided in APIP.</i>	
Pg. 183	6. CSAC EIA Pollution Coverage Proposal FY 18/21 <i>The Board will receive and may approve a proposal for the three-year CSAC EIA Pollution Program.</i>	A 1
Pg. 200	7. ACI 2018-2020 Contract <i>The Board will be presented with the proposed contract from ACI for the Employee Assistance Program.</i>	A 1
	8. Memoranda of Coverage (MOC) <i>Annually, the Board reviews SCORE’s Memorandums of Coverage and approves or makes changes to the current version.</i>	A 1
Pg. 208	a. Liability MOC Approval	
Pg. 216	b. Workers’ Compensation MOC Approval	
Pg. 220	9. Adoption of the FY 18/19 SCORE Program Budget <i>Annually, the Board reviews and adopts the Program Budget which includes Administrative Operating expenses and expense of retaining risk and risk transfer.</i>	A 1
Pg. 226	10. Delegation of Investment Authority to SCORE Treasurer <i>The Board will review and may approve Resolution 18-01 Authorizing Investment of SCORE funds.</i>	A 1



Pg. 228 **11. Long Range Planning Meeting Topics**
Board members to provide feedback and direction regarding Long Range Planning Meeting Topics.

Pg. 229 **I. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES** I 4

Pg. 230 **J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95**

****REQUESTING AUTHORITY**

1. Liability

- a. Lindsey v. City of Weed**
- b. Tallerico v. City of Weed**

2. Workers' Compensation

- a. SCWA-555847 v. Town of Fort Jones**
- b. SCWA-556054 v. City of Shasta Lake**
- c. SCWA-555999 v. City of Yreka**

K. REPORT FROM CLOSED SESSION I 4

L. INFORMATION ITEMS I 1

- Pg. 232 1. CAJPA Conference – September 12-15, 2018 in South Lake Tahoe, CA
- Pg. 233 2. SCORE Resource Contact Guide
- Pg. 241 3. SCORE Glossary of Terms
- Pg. 251 4. SCORE Travel Reimbursement Form

M. CLOSING COMMENTS

N. ADJOURNMENT

UPCOMING MEETING

Board of Directors Teleconference Meeting – August 25, 2018

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715. The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815. Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Board and, if there is any item requiring clarification or amendment, it should be removed for separate discussion. The Board should adopt the Consent Calendar excluding those items removed.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar after review by the Board of Directors. *Items requested to be removed from Consent will be placed back on the agenda in an order determined by the President.*

FISCAL IMPACT: None

BACKGROUND: Items of importance, that may not require discussion, are included on the Consent Calendar for adoption.

ATTACHMENT:

1. Board of Directors Meeting *Draft* Minutes – March 30, 2018
2. US Bank Custodial Account Statement –March – May 2018
3. Local Agency Investment Fund Quarterly Statement of Investment – March 31, 2018
4. Treasurer’s Report as of March 31, 2018
5. SCORE Checking Account Transaction List – March – May 2018
6. Investment Statements from Chandler Asset Management – March – May 2018
7. ACI Utilization Report – January – March 2018
8. Loss Control Grant Fund FY 17/18 Usage
9. Loss Control Grant Fund FY 18/19 Allocation
10. Bickmore – Actuarial Letter of Engagement dated January 3, 2017
11. Company Nurse Injury Summary Report – April 2018
12. Notification of a Bill.com Policy Change – email dated May 22, 2018
13. Target Solutions Utilization Report – March – May 2018



**Small Cities Organized Risk Effort (SCORE)
Board of Directors Meeting Minutes
March 30, 2018**

Member Cities Present:

Roger Frith, City of Biggs
Wes Heathcock, City of Colfax
Sarah Griggs, City of Etna
Robert Jankovitz, City of Isleton
Roger Carroll, Town of Loomis
Kathy LeBlanc, City of Loyalton
David Dunn, City of Montague
Muriel Howarth Terrell, City of Mt. Shasta
Robert Meacher, City of Portola

Brooke Woodcox, City of Rio Dell
John Duckett, City of Shasta Lake
Laura Redwine, City of Shasta Lake
Debi Savage, City of Susanville
Jenny Coelho, City of Tulelake
Paulette Velador, City of Tulelake
Diana Howard, City of Weed
Steve Baker, City of Yreka

Member Cities Absent:

City of Dunsmuir
Town of Fort Jones

City of Live Oak

Consultants & Guests

Marcus Beverly, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services
Jennifer Zraick, Gilbert Associates, Inc.
David Clovis, President of CAJPA

Dorienne Zumwalt, York Risk Services
Mike Harrington, Bickmore Risk Services
Stephen Horan, Porter Scott

A. CALL TO ORDER

Mr. Roger Carroll called the meeting to order at 10:04 a.m.

B. ROLL CALL

The above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

There was a request to move Item I.4.A and I.4.B to follow Item E.

A motion was made to approve the Agenda as amended.

MOTION: John Duckett

SECOND: Robert Meacher

**MOTION CARRIED
UNANIMOUSLY**



D. PUBLIC COMMENT

There was no public comment.

E. CAJPA ACCREDITATION PRESENTATION

David Clovis, President of CAJPA presented the Board with a Certificate of Accreditation with Excellence. He mentioned as a result of the participation in the Accreditation process the Department of Industrial Relations confidence that pools are being run effectively and require little overseeing.

I.4.a. Liability Actuarial Review

Mike Harrington provided a review of the Liability Actuarial Study and provide a review of Actuarial terms that are commonly used. He also noted that SCORE has seen favorable development in recent years and currently funds at the 70% Confidence Level (CL), 1.5 Discount Level rate.

- Decrease of 10.3% in prior liabilities from \$1,111,000 to \$997,000
- Combined rates have decreased from \$3.49 last year to \$2.56 this year
- Outstanding Liabilities in the Banking Layer have increased from \$262,000 to \$249,000
- Outstanding Liabilities in the Shared Layer have decreased from \$849,000 to \$748,000

Marcus Beverly noted there were some additional exhibits provided for the Board to review and noted the claims have been trending down over the last few years in the Banking Layer and stable in the Shared Layer.

A motion was made to accept the draft Actuarial Report and request final numbers from the actuary.

MOTION: Roger Frith

SECOND: Kathy LeBlanc

**MOTION CARRIED
UNANIMOUSLY**

I.4.b. Workers' Compensation – Actuarial Review

Mike Harrington noted that the SCORE currently funds the Workers' Compensation program at the 75% Confidence Level (CL), 1.5 Discount Level rate and reminded members this was a change approved by the Board in 2016 as the rates had gone down. It was noted that overall the last three years have been adversely developing which is contributing to rate increases.

- Increase of 20.6% in prior liabilities from \$3,630,000 to \$4,378,000
- Combined rates have increased from \$4.50 last year to \$4.59 this year
- Outstanding Liabilities in the Banking Layer have increased from \$350,000 to \$359,000
- Outstanding Liabilities in the Shared Layer have increased from \$3,280,000 to \$4,014,000

A motion was made to accept the draft Actuarial Report and request final numbers from the actuary.

MOTION: Roger Frith

SECOND: Kathy LeBlanc

**MOTION CARRIED
UNANIMOUSLY**



F. SCORE PROGRAM COVERAGE REVIEW
F.1. ALLIANT PROPERTY INSURANCE PROGRAM

Marcus Beverly provide the Board with a review of the Summary of Insurance for the APIP Property Program – he noted this is a joint purchase program where limits are shared but not risk and is a broad form policy that is tailored for public entities. He highlighted that APIP features Time Element coverages but indicated that a member would have to have direct physical damage to a covered location (i.e. City Hall was damaged due to a fire and you have to relocate to a new facility). He mentioned some of the limits of the program and highlighted coverages available in the program such as: Rental Interruption, Tax Revenue Interruption, Business Interruption, Course of Construction (COC), unscheduled vs. scheduled landscaping, Money & Securities, unscheduled vs. scheduled Fine Arts, Accidental Contamination, Infrastructure (Tunnels, Bridges, roads, sidewalks, traffic signals, street lights). Members requested information be sent to all SCORE members with information on how to schedule larger corporate stores for tax interruption.

G. CONSENT CALENDAR

1. Board of Directors Meeting Draft Minutes – January 19, 2018
2. US Bank Custodial Account Statement – January – February 2018
3. Local Agency Investment Fund (LAIF) Quarterly Statement of Investments –December 31, 2017
4. Treasurer’s Report as of December 31, 2017
5. SCORE Checking Account Transaction List – January – February, 2018
6. Investment Statements from Chandler Asset Management – January – February 2018
7. Target Solutions Monthly Utilization Report – October – February 2018
8. FY 18/19 Service Calendar Final – Draft Approved by Board on January 19, 2018
9. Alliant Additional Commission Opt Out – signed March 16, 2018

A motion was made to approve the Consent Calendar as presented.

MOTION: Kathy LeBlanc

SECOND: Roger Frith

**MOTION CARRIED
UNANIMOUSLY**

H. ADMINISTRATIVE REPORTS

H1. President’s Report

Mr. Roger Carroll noted that he want to PARMA and he highly recommends attending.

H2. Excess Pool Reports

H.2.a. CJPRMA Update

Mr. Roger Carroll mentioned the excess rate was going up until one city announced they were leaving the pool which brought the increase to only 4% as a result of that city leaving.



H.2.b. ERMA Update

John Duckett provided the Board of Directors with a brief update of the ERMA meeting attended Santa Cruz meeting. He mentioned there was a claim reported late by the City of Susanville which ERMA denied and he was able to argue to get the claim covered. As a result members were reminded to report any lawsuit or claim within 30 day as a required by ERMA’s reporting policy. Marcus Beverly noted members should always report claims upon notice and highlighted that if the City or Town is not current with the AB1825 training for all city members then ERMA will give a penalty.

H.2.c. LAWCX Update

Steve Baker indicated there have been no LAWCX meetings since before the last SCORE meeting.

H.3. Alliant Update

Michelle Minnick provided an update regarding the Form 700’s that are due on Monday April 2, 2018. Members were also reminded to submit their APIP Property Renewal Packets so the Alliant staff can update the Underwriters. It was also mentioned that the Alliant staff was unable to provide estimates of the property program premiums as not all members had submitted their renewal information by the deadline. Marcus Beverly also noted that the members can expect to see an increase of 10-15% in the Property Program due to losses. Lastly he mentioned that a Preliminary Property Budget will be sent out as soon as we receive the rates back from the Underwriter.

H.4. York Update

Dori Zumwalt from York Risk Services provided the Board with an update regarding staffing changes. She noted that Craig Nunn will be moving to a different department and Cameron will be back working on Liability Claims for SCORE. Lastly she mentioned Ariel will return from maternity leave in May.

I. FINANCIAL

I.1. Quarterly Financial Report – Period Ended December 31, 2017

Jennifer Zraick presented a summary of the Quarterly Financial Report for the Period Ended December 31, 2017. She mentioned that cash went up significantly as a result of member accounts receivable (approximately \$700K) and there was also a large decrease in Claims Recoverable Receivable for outstanding amounts over the SIR

-) Revenue and expense tracking similar to last year
-) Budget to Actual - ahead of expected in terms of revenues and a little behind in expenses

A motion was made to accept and file the Quarterly Financial Report for the Period Ended December 31, 2017.

MOTION: John Duckett

SECOND: Robert Meacher

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll



I.2. Investment Policy

Marcus Beverly presented the Investment Policy and mentioned it had been reviewed by Chandler Investment – he noted there were no recommended changes. Kevin Wong also reviewed the policy prior to the meeting and noted that the SCORE policy is more conservative than the government code.

A motion was made to approve the Investment Policy as presented in the agenda.

MOTION: Roger Frith

SECOND: John Duckett

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll

I.3. Crowe Horwath Proposed Financial Audit for YE June 30, 2018

Marcus Beverly presented the Board the proposed Crowe Horwath Financial Audit for the YE June 30, 2018. It was also mentioned that Crowe Horwath did not increase their fee for five consecutive years and this year we are seeing an increase of 5.9% in their fee from \$20,300 last year to \$21,500 this year. There was a question regarding how often SCORE goes out to market for this service and it was noted there are limited vendors who provide services for JPA's—SCORE could consider having a different partner at Crowe Horwath perform the audit or could consider a RFP for a new Financial Auditor for the next fiscal year (FY 19/20).

A motion was made to approve Crowe Horwath Proposed Financial Audit for YE June 30, 2018.

MOTION: Muriel Howarth

SECOND: Jenny Coelho

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll

I.6. Bill.com – Account Payable Service

Marcus Beverly noted that Gilbert uses this account payable service for other clients and offered the idea of an online bill payment service. It was noted the process of collecting invoices, generating checks and sending them to the appropriate parties for signature and distribution is a process that takes a significant amount of time which could be streamlined. Jennifer Zraick provided a brief overview of the process indicated that Bill.com actually pays the bill for you and then SCORE would pay Bill.com.

A motion was made to approve Gilbert's use of Bill.com for accountant payable.

MOTION: John Duckett

SECOND: Wes Heathcock

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll



J. JPA BUSINESS

J.1. Creation of Nomination Committee for Election of SCORE Officer Positions

Marcus Beverly noted that every position is up for re-election this year and noted that at least one position will not be returning as a result of upcoming retirements. The Nomination Committee will present their nominations to the Board at the June meeting.

Nomination Committee Members: John Duckett, Robert Meacher

J.2. SCORE Workers' Compensation Claims Audit

Marcus Beverly noted that every other year we have an audit of WC program (and Liability on the other year) and presented the Workers' Compensation Claims Audit. Overall performance meets or exceeds standards and he mentioned that reserves are accurate, benefits are calculated correctly and timely, but the auditor noted under quality of investigation that there was a lack of documentation as to the rationale of the reserves set (no calculation included in notes). Dori Zumwalt provided a verbal York rebuttal to the Audit and noted that reserve information is well documented but not on the reports that are provided to members.

A motion was made to accept and file the Farley Workers' Compensation Claims Audit.

MOTION: Roger Frith

**SECOND: Muriel Howarth
Terrell**

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll

J.3. Loss Control Grant Fund Program

Marcus Beverly noted that this is a program that we have been funding this program with \$50,000 from the Liability program and \$50,000 from the Workers' Compensation Program and the Board reviews this annually to determine if they would like to fund the program for another year. It was mentioned that members often stack a couple years of funding together to help complete a large project. Members were encouraged to use the money to help with ADA transition plans, sidewalk repair and/or anything that can help to reduce exposure to losses.

A motion was made to approve the Loss Control Grant Funds for FY 18/19.

MOTION: Robert Meacher

SECOND: Jenny Coelho

**MOTION CARRIED
UNANIMOUSLY**

Absent: Carroll

J.4.a. FY 18/19 Funding Rates – Liability

Marcus Beverly noted the Liability Program funding rates decreased from the prior year—the current combine rate at the 70% Confidence Level (CL) is \$3.12 a decrease from the prior year's rate of \$3.49. As a result of the rates decreasing the Program Administration recommended increasing the CL from 70% to 75% in the Liability Program for FY 18/19. Marcus Beverly reviewed the formula for the



I. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

At 2:25 P.M, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

1. Workers' Compensation

- a. SCWA-556013 v. Susanville***

K. REPORT FROM CLOSED SESSION

The Board returned from closed session at 2:30 P.M. Mr. Baker reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.

M. INFORMATION ITEMS

M1. FY 17/18 Resource Contact Guide

This was provided as an information item only.

M2. Glossary of Terms

This was provided as an information item only.

M3. SCORE Travel Reimbursement Form

This was provided as an information item only.

N. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

There were no discussion items.

O. CLOSING COMMENTS

There were no closing comments.

P. AJOURNMENT

The meeting was adjourned at 2:31 P.M.

NEXT MEETING DATE: June 15, 2018 in Anderson, CA

Respectfully Submitted,

Brooke Woodcox, Secretary

Date

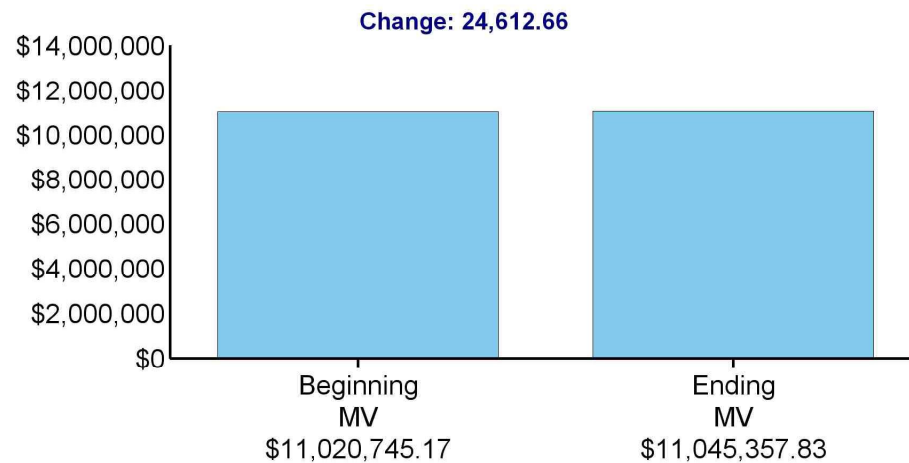


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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March 1, 2018 to March 31, 2018

MARKET VALUE SUMMARY

	Current Period 03/01/18 to 03/31/18
Beginning Market Value	\$11,020,745.17
Taxable Interest	13,273.22
Fees and Expenses	-1,211.48
Long Term Gains/Losses	3,465.96
Short Term Gains/Losses	0.36
Change in Investment Value	9,084.60
Ending Market Value	\$11,045,357.83



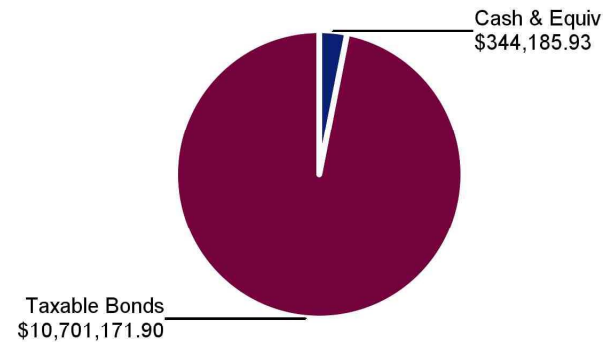


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

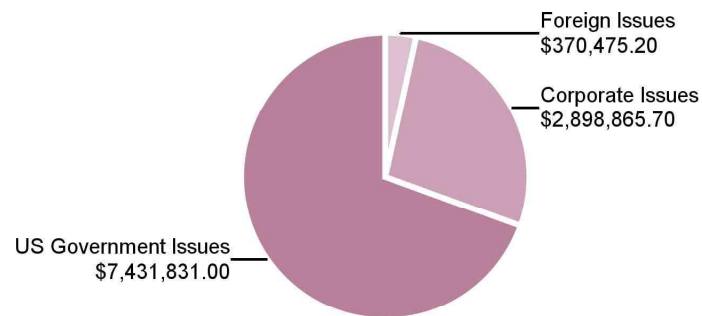
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March 1, 2018 to March 31, 2018

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	344,185.93	3.10	6,227.04
Taxable Bonds	10,701,171.90	96.90	191,287.71
Total Market Value	\$11,045,357.83	100.00	\$197,514.75



Fixed Income Summary





SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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INCOME SUMMARY

	Income Received Current Period
Taxable Interest	13,273.22
Total Current Period Income	\$13,273.22

SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308Page 4 of 28
March 1, 2018 to March 31, 2018**CASH SUMMARY**

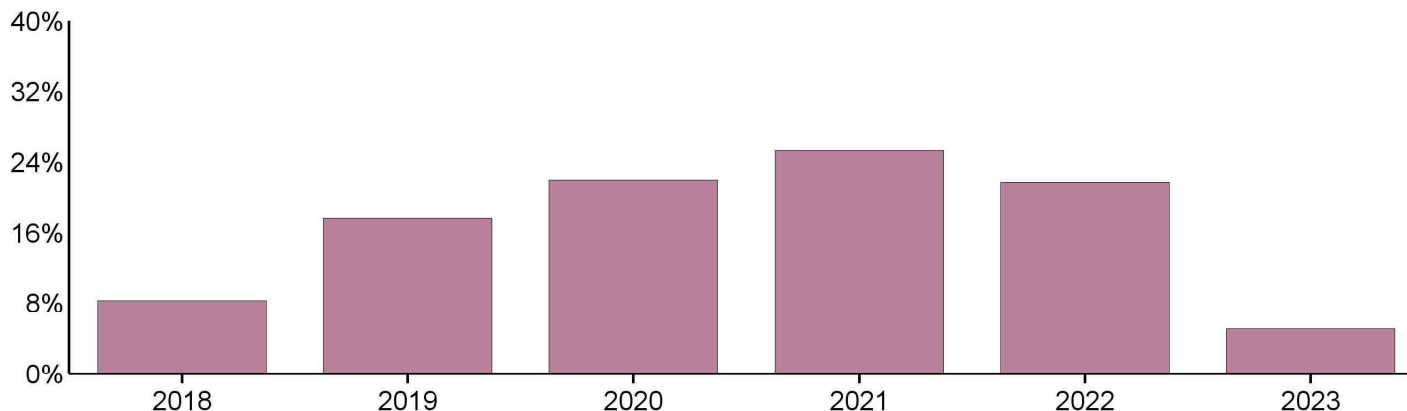
	Principal Cash	Income Cash	Total Cash
Beginning Cash 03/01/2018	-\$748,193.84	\$748,193.84	\$0.00
Taxable Interest		13,273.22	13,273.22
Fees and Expenses	-1,211.48		-1,211.48
Purchases	-611,873.33		-611,873.33
Sales	596,280.11		596,280.11
Net Money Market Activity	3,531.48		3,531.48
Ending Cash 03/31/2018	-\$761,467.06	\$761,467.06	\$0.00



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BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2018	885,000.00	883,672.50	8.26
2019	1,901,399.11	1,889,464.29	17.66
2020	2,392,382.79	2,352,649.01	21.99
2021	2,790,000.00	2,701,373.65	25.25
2022	2,395,000.00	2,331,773.45	21.78
2023	550,000.00	542,239.00	5.06
Total of Category	\$10,913,781.90	\$10,701,171.90	100.00

MOODY'S RATING

Aaa	8,428,344.13	8,249,339.23	77.09
Aa1	135,000.00	134,865.00	1.26
Aa2	145,000.00	141,734.60	1.32
A1	880,000.00	868,687.10	8.12
A2	705,000.00	698,725.20	6.53
A3	285,000.00	281,093.25	2.63

SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308Page 28 of 28
March 1, 2018 to March 31, 2018**BOND SUMMARY (continued)**

	Par Value	Market Value	Percentage of Category
N/A	335,437.77	326,727.52	3.05
Total of Category	\$10,913,781.90	\$10,701,171.90	100.00

S&P RATING			
	Par Value	Market Value	Percentage of Category
AAA	419,928.29	412,948.39	3.86
AA+	4,235,000.00	4,155,859.25	38.84
AA-	430,000.00	425,708.75	3.98
A+	530,000.00	523,892.80	4.90
A	785,000.00	772,872.85	7.21
A-	270,000.00	267,765.75	2.50
N/A	4,243,853.61	4,142,124.11	38.71
Total of Category	\$10,913,781.90	\$10,701,171.90	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.

Glossary

Accretion - The accumulation of the value of a discounted bond until maturity.

Adjusted Prior Market Realized Gain/Loss - The difference between the proceeds and the Prior Market Value of the transaction.

Adjusted Prior Market Unrealized Gain/Loss - The difference between the Market Value and the Adjusted Prior Market Value.

Adjusted Prior Market Value - A figure calculated using the beginning Market Value for the fiscal year, adjusted for all asset related transactions during the period, employing an average cost methodology.

Amortization - The decrease in value of a premium bond until maturity.

Asset - Anything owned that has commercial exchange value. Assets may consist of specific property or of claims against others, in contrast to obligations due to others (liabilities).

Bond Rating - A measurement of a bond's quality based upon the issuer's financial condition. Ratings are assigned by independent rating services, such as Moody's, or S&P, and reflect their opinion of the issuer's ability to meet the scheduled interest and principal repayments for the bond.

Cash - Cash activity that includes both income and principal cash categories.

Change in Unrealized Gain/Loss - Also reported as Gain/Loss in Period in the Asset Detail section. This figure shows the market appreciation (depreciation) for the current period.

Cost Basis (Book Value) - The original price of an asset, normally the purchase price or appraised value at the time of acquisition. Book Value method maintains an average cost for each asset.

Cost Basis (Tax Basis) - The original price of an asset, normally the purchase price or appraised value at the time of acquisition. Tax Basis uses client determined methods such as Last-In-First-Out (LIFO), First-In-First-Out (FIFO), Average, Minimum Gain, and Maximum Gain.

Ending Accrual - (Also reported as Accrued Income) Income earned but not yet received, or expenses incurred but not yet paid, as of the end of the reporting period.

Estimated Annual Income - The amount of income a particular asset is anticipated to earn over the next year. The shares multiplied by annual income rate.

Estimated Current Yield - The annual rate of return on an investment expressed as a percentage. For stocks, yield is calculated by taking the annual dividend payments divided by the stock's current share price. For bonds, yield is calculated by the coupon rate divided by the bond's market price.

Ex-Dividend Date - (Also reported as Ex-Date) For stock trades, the person who owns the security on the ex-dividend date will earn the dividend, regardless of who currently owns the stock.

Income Cash - A category of cash comprised of ordinary earnings derived from investments, usually dividends and interest.

Market Value - The price per unit multiplied by the number of units.

Maturity Date - The date on which an obligation or note matures.

Payable Date - The date on which a dividend, mutual fund distribution, or interest on a bond will be made.

Principal Cash - A category of cash comprised of cash, deposits, cash withdrawals and the cash flows generated from purchases or sales of investments.

Realized Gain/Loss Calculation - The Proceeds less the Cost Basis of a transaction.

Settlement Date - The date on which a trade settles and cash or securities are credited or debited to the account.

Trade Date - The date a trade is legally entered into.

Unrealized Gain/Loss - The difference between the Market Value and Cost Basis at the end of the current period.

Yield on/at Market - The annual rate of return on an investment expressed as a percentage. For stocks, yield is calculated by the annual dividend payments divided by the stock's current share price. For bonds, yield is calculated by the coupon rate divided by the bond's market price.

The terms defined in this glossary are only for use when reviewing your account statement. Please contact your Relationship Manager with any questions.

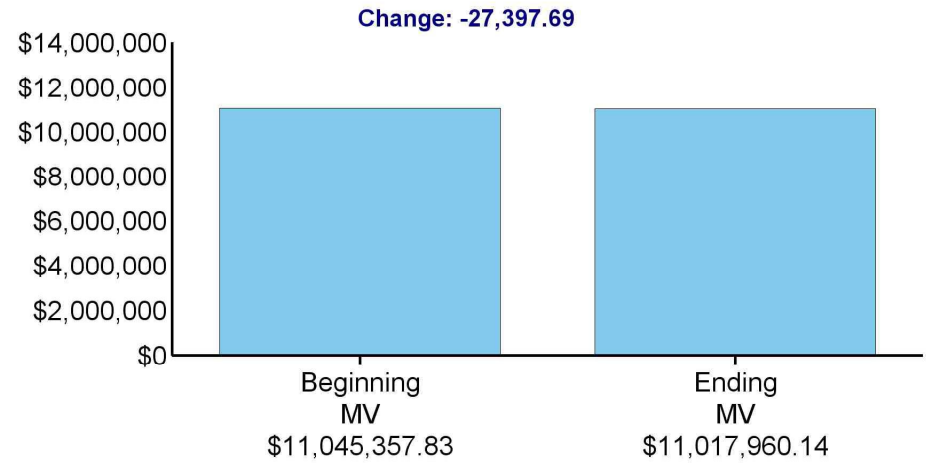


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 1 of 24
April 1, 2018 to April 30, 2018

MARKET VALUE SUMMARY

	Current Period 04/01/18 to 04/30/18
Beginning Market Value	\$11,045,357.83
Taxable Interest	14,757.42
Fees and Expenses	-1,211.92
Long Term Gains/Losses	3.25
Short Term Gains/Losses	0.38
Change in Investment Value	-40,946.82
Ending Market Value	\$11,017,960.14



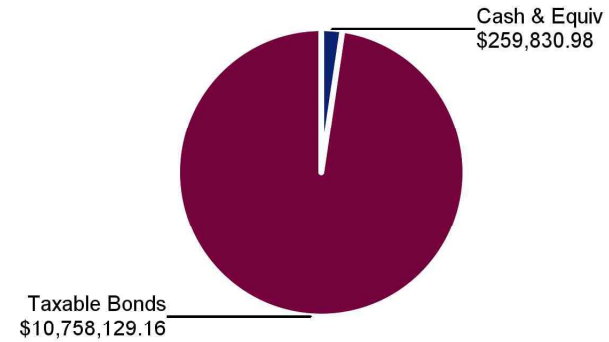


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

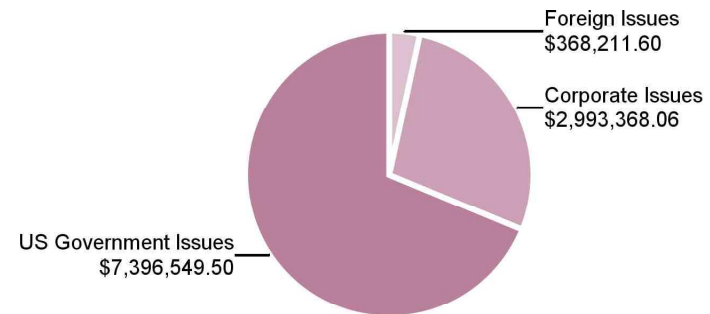
Page 2 of 24
April 1, 2018 to April 30, 2018

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	259,830.98	2.40	5,195.66
Taxable Bonds	10,758,129.16	97.60	194,792.23
Total Market Value	\$11,017,960.14	100.00	\$199,987.89



Fixed Income Summary





SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 3 of 24
April 1, 2018 to April 30, 2018

INCOME SUMMARY

	Income Received Current Period
Taxable Interest	14,757.42
Total Current Period Income	\$14,757.42

SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308Page 4 of 24
April 1, 2018 to April 30, 2018**CASH SUMMARY**

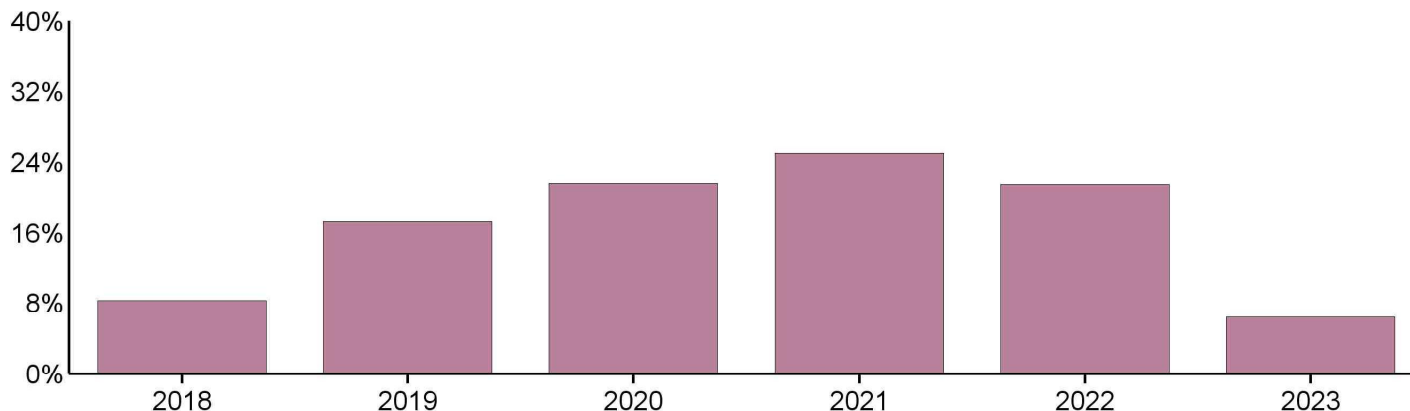
	Principal Cash	Income Cash	Total Cash
Beginning Cash 04/01/2018	-\$761,467.06	\$761,467.06	\$0.00
Taxable Interest		14,757.42	14,757.42
Fees and Expenses	-1,211.92		-1,211.92
Purchases	-146,457.00		-146,457.00
Sales	48,167.15		48,167.15
Net Money Market Activity	84,744.35		84,744.35
Ending Cash 04/30/2018	-\$776,224.48	\$776,224.48	\$0.00



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 23 of 24
April 1, 2018 to April 30, 2018

BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2018	885,000.00	884,040.75	8.22
2019	1,871,220.02	1,858,104.36	17.28
2020	2,374,394.73	2,329,534.30	21.66
2021	2,790,000.00	2,688,386.05	24.99
2022	2,395,000.00	2,313,917.70	21.50
2023	700,000.00	684,146.00	6.35
Total of Category	\$11,015,614.75	\$10,758,129.16	100.00

MOODY'S RATING

Aaa	8,387,025.29	8,171,686.34	75.97
Aa1	135,000.00	134,993.25	1.25
Aa2	295,000.00	287,634.75	2.67
A1	880,000.00	867,390.90	8.06
A2	705,000.00	697,473.75	6.48
A3	285,000.00	280,734.75	2.61

SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308Page 24 of 24
April 1, 2018 to April 30, 2018**BOND SUMMARY (continued)**

	Par Value	Market Value	Percentage of Category
N/A	328,589.46	318,215.42	2.96
Total of Category	\$11,015,614.75	\$10,758,129.16	100.00

S&P RATING			
	Par Value	Market Value	Percentage of Category
AAA	403,174.32	395,511.92	3.68
AA+	4,235,000.00	4,140,086.25	38.48
AA	150,000.00	146,194.50	1.36
AA-	430,000.00	425,327.25	3.95
A+	530,000.00	522,075.60	4.85
A	785,000.00	771,580.80	7.18
A-	270,000.00	268,056.00	2.49
N/A	4,212,440.43	4,089,296.84	38.01
Total of Category	\$11,015,614.75	\$10,758,129.16	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.

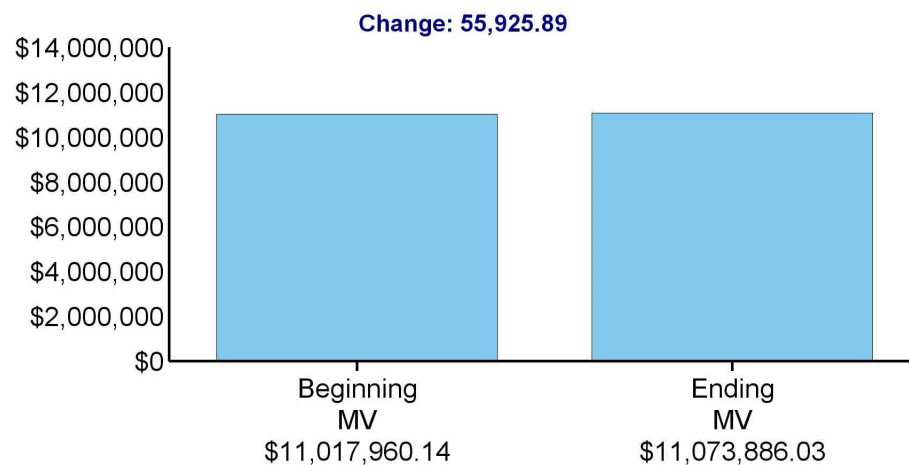


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 1 of 25
May 1, 2018 to May 31, 2018

MARKET VALUE SUMMARY

	Current Period 05/01/18 to 05/31/18
Beginning Market Value	\$11,017,960.14
Taxable Interest	20,992.57
Fees and Expenses	-1,212.03
Long Term Gains/Losses	25,407.75
Short Term Gains/Losses	0.57
Change in Investment Value	10,737.03
Ending Market Value	\$11,073,886.03



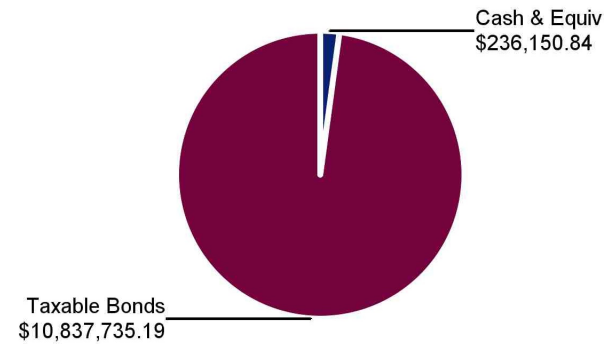


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

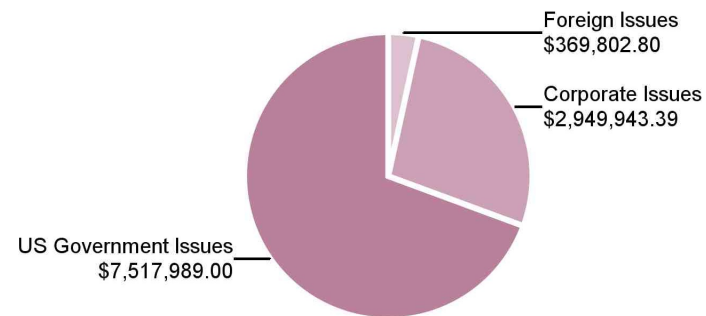
Page 2 of 25
May 1, 2018 to May 31, 2018

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	236,150.84	2.10	4,900.83
Taxable Bonds	10,837,735.19	97.90	198,269.71
Total Market Value	\$11,073,886.03	100.00	\$203,170.54



Fixed Income Summary





SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 3 of 25
May 1, 2018 to May 31, 2018

INCOME SUMMARY

	Income Received Current Period
Taxable Interest	20,992.57
Total Current Period Income	\$20,992.57



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 4 of 25
May 1, 2018 to May 31, 2018

CASH SUMMARY

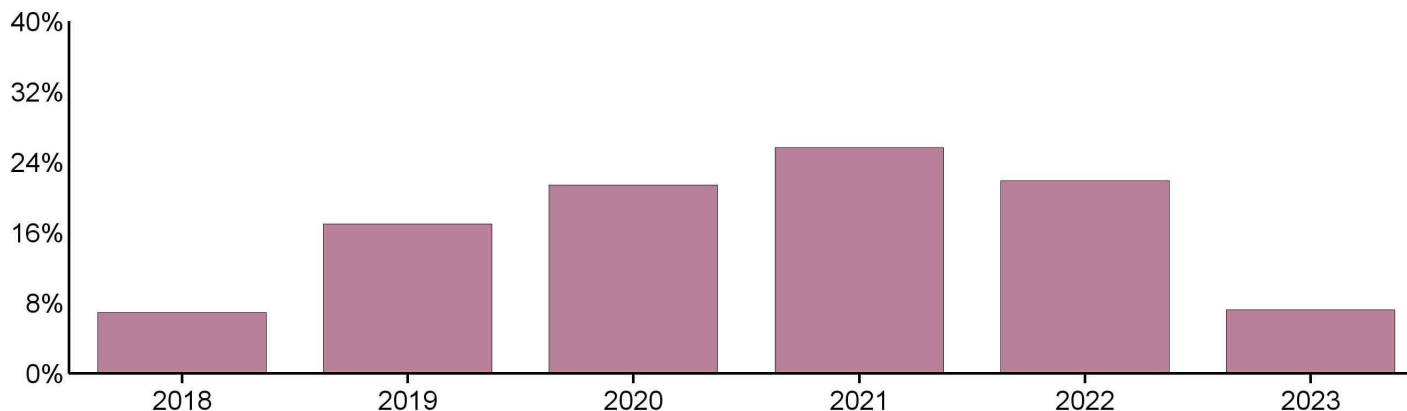
	Principal Cash	Income Cash	Total Cash
Beginning Cash 05/01/2018	-\$776,224.48	\$776,224.48	\$0.00
Taxable Interest		20,992.57	20,992.57
Fees and Expenses	-1,212.03		-1,212.03
Purchases	-219,587.55		-219,587.55
Sales	175,722.07		175,722.07
Net Money Market Activity	24,084.94		24,084.94
Ending Cash 05/31/2018	-\$797,217.05	\$797,217.05	\$0.00



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 24 of 25
May 1, 2018 to May 31, 2018

BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2018	750,000.00	749,029.00	6.92
2019	1,850,231.34	1,839,505.09	16.98
2020	2,354,661.34	2,315,395.85	21.37
2021	2,870,000.00	2,779,766.30	25.64
2022	2,440,000.00	2,370,545.45	21.87
2023	800,000.00	783,493.50	7.22
Total of Category	\$11,064,892.68	\$10,837,735.19	100.00

MOODY'S RATING

Aaa	8,448,986.63	8,256,481.55	76.18
Aa2	295,000.00	289,310.25	2.67
A1	880,000.00	869,689.25	8.02
A2	785,000.00	779,004.05	7.19
A3	285,000.00	281,343.60	2.60



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 25 of 25
May 1, 2018 to May 31, 2018

BOND SUMMARY (continued)

	Par Value	Market Value	Percentage of Category
N/A	370,906.05	361,906.49	3.34
Total of Category	\$11,064,892.68	\$10,837,735.19	100.00

S&P RATING			
AAA	439,396.32	432,575.40	3.99
AA+	4,100,000.00	4,018,202.25	37.08
AA	150,000.00	147,478.50	1.36
AA-	430,000.00	425,768.70	3.93
A+	610,000.00	603,851.35	5.57
A	785,000.00	774,027.90	7.15
A-	270,000.00	268,220.70	2.47
N/A	4,280,496.36	4,167,610.39	38.45
Total of Category	\$11,064,892.68	\$10,837,735.19	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.



BETTY T. YEE
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name	S.C.O.R.E.
Account Number	40-04-001

As of 04/13/2018, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2018.

Earnings Ratio		.00004135534904993
Interest Rate		1.51%
Dollar Day Total	\$	36,866,097.70
Quarter End Principal Balance	\$	409,774.90
Quarterly Interest Earned	\$	1,524.61



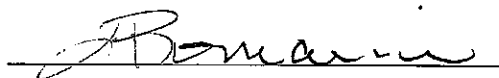
Small Cities Organized Risk Effort
A Joint Powers Authority

**SCORE TREASURER INVESTMENT REPORT
FOR THE QUARTER ENDING MARCH 31, 2018**

	MARKET VALUE
CASH:	
(1) Scott Valley Bank Checking	\$1,771,174.26
(2) Local Agency Inv Fund (LAIF)	\$409,774.90
TOTAL CASH	\$2,180,949.16
 INVESTMENTS (Unrestricted):	
(3) Chandler Investments Account no. 590	\$11,230,207.45
TOTAL UNRESTRICTED INVESTMENTS	\$11,230,207.45
 TOTAL CASH AND INVESTMENTS	 \$13,411,156.61

- (1) This consists of one checking account and two pass-thru accounts (Liability and Workers' Compensation claims).
- (2) The LAIF rate of return as of quarter ended March 31, 2018 1.51%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH SCORE'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.



Linda Romaine, SCORE Treasurer

4-26-18

Date

Small Cities Organized Risk Effort
General Ledger
As of May 31, 2018

Type	Date	Num	Name	Memo	Account	Amount Paid
100-01 - Scott Valley Bank - Other						
Bill Pmt -Check	03/26/2018	2995	Gaia Hotel	SCORE BEO-371573	606 LRP & Training Day Mtg Exp	1,380.92
Bill Pmt -Check	03/26/2018	2996	Loyalton, City of	Grant Fund Reimbursement	Grant Fund	341.24
Bill Pmt -Check	04/06/2018	Bill.com	Gilbert Associates, Inc.	Gilbert Associates Jan - Mar 2018	505 Accounting Services	13,200.00
Bill Pmt -Check	04/10/2018	Bill.com	DKF Solutions Group, LLC	DKF Solutions Inv 13837	675 Loss Control	8,750.00
Bill Pmt -Check	04/12/2018	Bill.com	Robert Meacher	BOD Meeting Reimbursement	605 BOD Activities	179.98
Bill Pmt -Check	04/12/2018	Bill.com	City of Rio Dell	BOD Meeting Reimbursement	605 BOD Activities	202.74
Bill Pmt -Check	04/12/2018	Bill.com	City of Portola	BOD Meeting Reimbursement	605 BOD Activities	97.90
Bill Pmt -Check	04/12/2018	Bill.com	Brooke Woodcox	BOD Meeting Reimbursement	605 BOD Activities	104.34
Bill Pmt -Check	04/12/2018	Bill.com	Roger Frith	BOD Meeting Reimbursement	605 BOD Activities	95.16
Bill Pmt -Check	04/13/2018	Bill.com	York Insurance Services Group, Inc-CA	Inv 500017477	721 Claims Admin WC	8,375.81
Bill Pmt -Check	04/13/2018	Bill.com	York Insurance Services Group, Inc-CA	Inv 500017476	722 Claims Admin Liab	8,287.50
Bill Pmt -Check	04/16/2018	Bill.com	City of Colfax	BOD Meeting Reimbursement	605 BOD Activities	280.31
Bill Pmt -Check	05/09/2018	Bill.com	DKF Solutions Group, LLC	Inv 13874	675 Loss Control	8,750.00
Bill Pmt -Check	05/16/2018	Bill.com	York Insurance Services Group, Inc-CA	Inv 500017595	721 Claims Admin WC	8,375.81
Bill Pmt -Check	05/16/2018	Bill.com	York Insurance Services Group, Inc-CA	Inv 500017596	722 Claims Admin Liab	8,287.50
Bill Pmt -Check	05/23/2018	Bill.com	City of Susanville	Grant Fund Reimbursement	Grant Fund	12,648.72
						<u>79,357.93</u>

Monthly Account Statement

Small Cities Organized Risk Effort

March 1, 2018 through March 31, 2018

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503)-464-3685

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.



PORTFOLIO CHARACTERISTICS

Average Duration	2.45
Average Coupon	1.75 %
Average Purchase YTM	1.83 %
Average Market YTM	2.48 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.63 yrs
Average Life	2.55 yrs

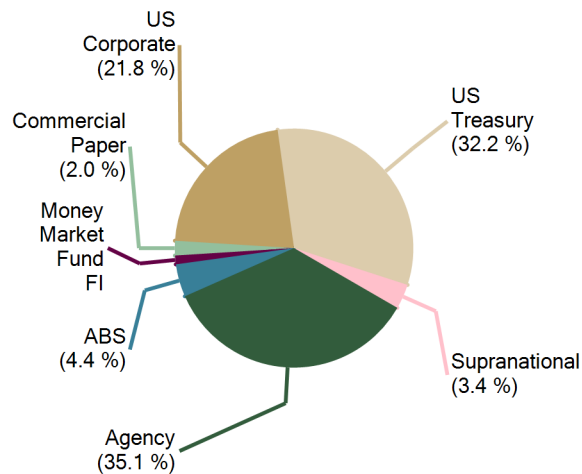
ACCOUNT SUMMARY

	Beg. Values as of 2/28/18	End Values as of 3/31/18
Market Value	11,019,734	11,051,348
Accrued Interest	43,648	40,306
Total Market Value	11,063,382	11,091,654
Income Earned	15,826	16,748
Cont/WD		-1,211
Par	11,240,558	11,265,057
Book Value	11,211,945	11,230,207
Cost Value	11,202,145	11,223,829

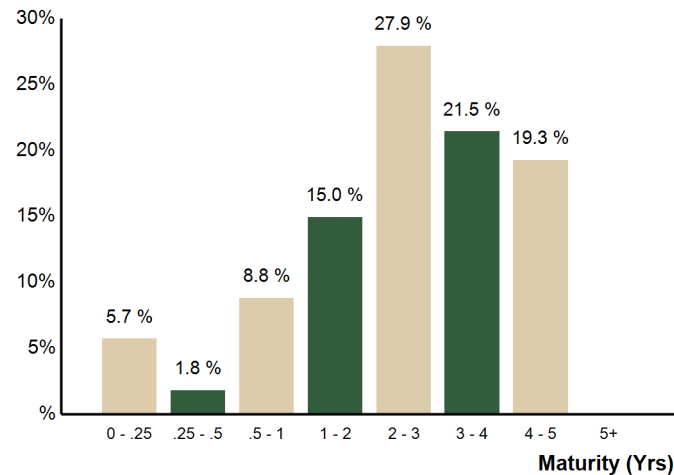
TOP ISSUERS

Issuer	% Portfolio
Government of United States	32.2 %
Federal National Mortgage Assoc	20.2 %
Federal Home Loan Bank	11.3 %
Federal Home Loan Mortgage Corp	3.5 %
Bank of Tokyo-Mit UFJ	2.0 %
Intl Bank Recon and Development	1.8 %
John Deere ABS	1.6 %
Toyota ABS	1.5 %
Total	74.1 %

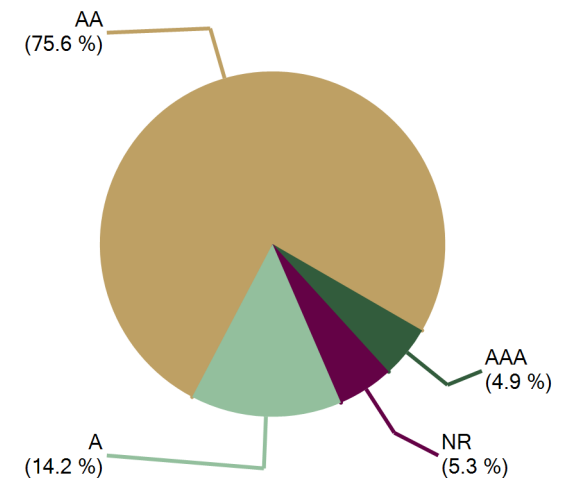
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 3/31/2018	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Small Cities Organized Risk Effort	0.27 %	-0.37 %	-0.37 %	0.21 %	0.71 %	0.83 %	2.00 %	2.89 %	40.72 %
ICE BAML 1-5 Yr US Treasury/Agency Index	0.32 %	-0.37 %	-0.37 %	-0.08 %	0.48 %	0.66 %	1.66 %	2.64 %	36.67 %
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.28 %	-0.43 %	-0.43 %	0.00 %	0.59 %	0.77 %	1.81 %	2.71 %	37.76 %



**Small Cities Organized Risk Effort
Joint Powers Authority
March 31, 2018**

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



Reconciliation Summary

As of 3/31/2018

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$11,211,945.38
Acquisition	
+ Security Purchases	\$611,873.33
+ Money Market Fund Purchases	\$370,062.08
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$981,935.41
Dispositions	
- Security Sales	\$324,287.50
- Money Market Fund Sales	\$366,225.83
- MMF Withdrawals	\$1,211.48
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$223,867.19
- Calls	\$0.00
- Principal Paydowns	\$48,125.42
Total Dispositions	\$963,717.42
Amortization/Accretion	
+/- Net Accretion	\$660.73
	\$660.73
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	(\$616.65)
	(\$616.65)
Ending Book Value	\$11,230,207.45

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$128,650.21
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$324,287.50
Accrued Interest Received	\$892.77
Interest Received	\$19,164.61
Dividend Received	\$47.82
Principal on Maturities	\$223,867.19
Interest on Maturities	\$1,132.81
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$48,125.42
Total Acquisitions	\$617,518.12
Disposition	
Withdrawals	\$1,211.48
Security Purchase	\$611,873.33
Accrued Interest Paid	\$1,808.54
Total Dispositions	\$614,893.35
Ending Book Value	\$131,274.98

Monthly Account Statement

Small Cities Organized Risk Effort

April 1, 2018 through April 30, 2018

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503)-464-3685

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PORTFOLIO CHARACTERISTICS

Average Duration	2.42
Average Coupon	1.77 %
Average Purchase YTM	1.85 %
Average Market YTM	2.63 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.60 yrs
Average Life	2.53 yrs

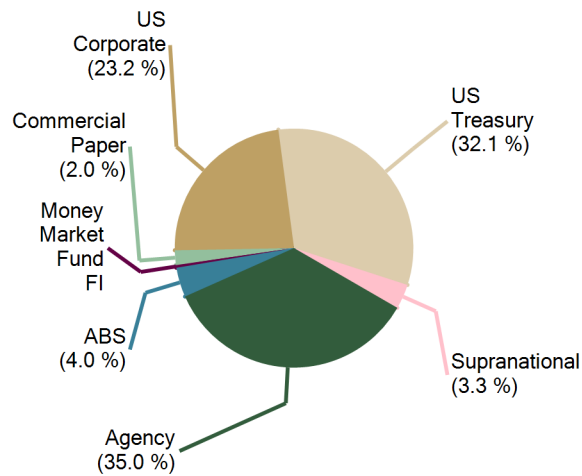
ACCOUNT SUMMARY

	Beg. Values as of 3/31/18	End Values as of 4/30/18
Market Value	11,051,348	11,017,314
Accrued Interest	40,306	48,151
Total Market Value	11,091,654	11,065,465
Income Earned	16,748	17,111
Cont/WD		-1,212
Par	11,265,057	11,275,989
Book Value	11,230,207	11,238,261
Cost Value	11,223,829	11,231,222

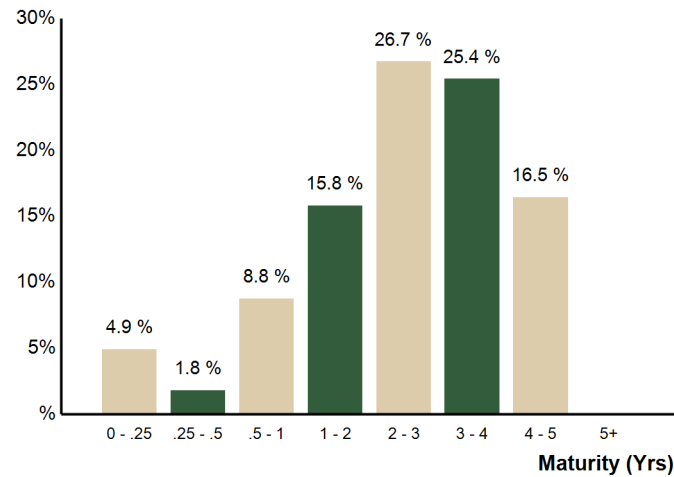
TOP ISSUERS

Issuer	% Portfolio
Government of United States	32.1 %
Federal National Mortgage Assoc	20.2 %
Federal Home Loan Bank	11.3 %
Federal Home Loan Mortgage Corp	3.5 %
Bank of Tokyo-Mit UFJ	2.0 %
Intl Bank Recon and Development	1.8 %
John Deere ABS	1.5 %
Toyota ABS	1.4 %
Total	73.7 %

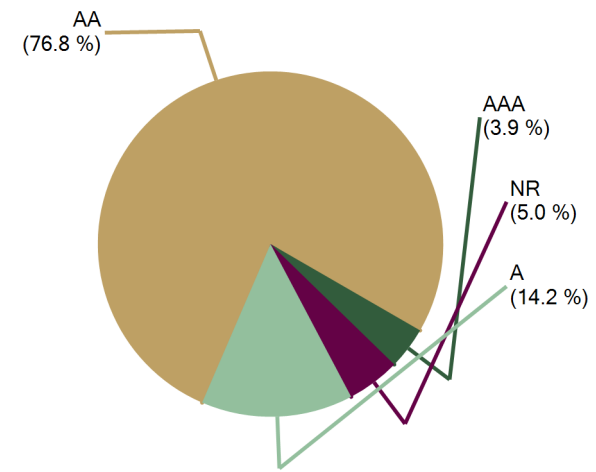
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 4/30/2018	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006
					3 Yrs	5 Yrs	10 Yrs	
Small Cities Organized Risk Effort	-0.23 %	-0.12 %	-0.59 %	-0.32 %	0.63 %	0.74 %	2.06 %	40.40 %
ICE BAML 1-5 Yr US Treasury/Agency Index	-0.34 %	-0.15 %	-0.71 %	-0.72 %	0.36 %	0.54 %	1.73 %	36.21 %
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.30 %	-0.18 %	-0.73 %	-0.62 %	0.47 %	0.66 %	1.86 %	37.34 %



**Small Cities Organized Risk Effort
Joint Powers Authority
March 31, 2018**

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



Reconciliation Summary

As of 4/30/2018

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$11,230,207.45
Acquisition	
+ Security Purchases	\$146,457.00
+ Money Market Fund Purchases	\$57,215.20
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$203,672.20
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$146,903.88
- MMF Withdrawals	\$1,211.92
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$48,167.15
Total Dispositions	\$196,282.95
Amortization/Accretion	
+/- Net Accretion	\$664.59
	\$664.59
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$11,238,261.29

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$131,274.98
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$8,931.58
Dividend Received	\$116.47
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$48,167.15
Total Acquisitions	\$57,215.20
Disposition	
Withdrawals	\$1,211.92
Security Purchase	\$146,457.00
Accrued Interest Paid	\$446.88
Total Dispositions	\$148,115.80
Ending Book Value	\$40,374.38

Monthly Account Statement

Small Cities Organized Risk Effort

May 1, 2018 through May 31, 2018

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.



PORTFOLIO CHARACTERISTICS

Average Duration	2.41
Average Coupon	1.80 %
Average Purchase YTM	1.89 %
Average Market YTM	2.58 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.59 yrs
Average Life	2.52 yrs

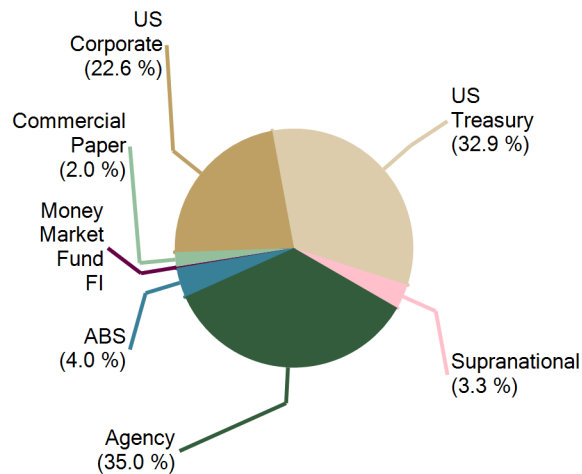
ACCOUNT SUMMARY

	Beg. Values as of 4/30/18	End Values as of 5/31/18
Market Value	11,017,314	11,072,839
Accrued Interest	48,151	44,030
Total Market Value	11,065,465	11,116,870
Income Earned	17,111	17,610
Cont/WD		-1,212
Par	11,275,989	11,301,182
Book Value	11,238,261	11,258,779
Cost Value	11,231,222	11,251,620

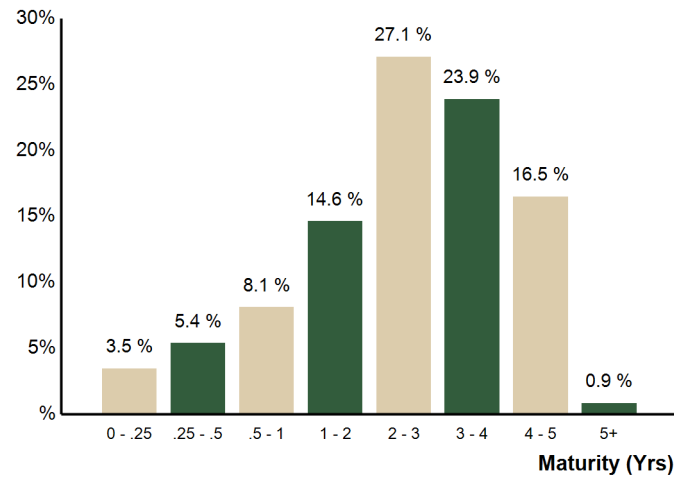
TOP ISSUERS

Issuer	% Portfolio
Government of United States	32.9 %
Federal National Mortgage Assoc	20.1 %
Federal Home Loan Bank	11.3 %
Federal Home Loan Mortgage Corp	3.5 %
Bank of Tokyo-Mit UFJ	2.0 %
Intl Bank Recon and Development	1.8 %
Eli Lilly & Co	1.3 %
IBM Corp	1.3 %
Total	74.3 %

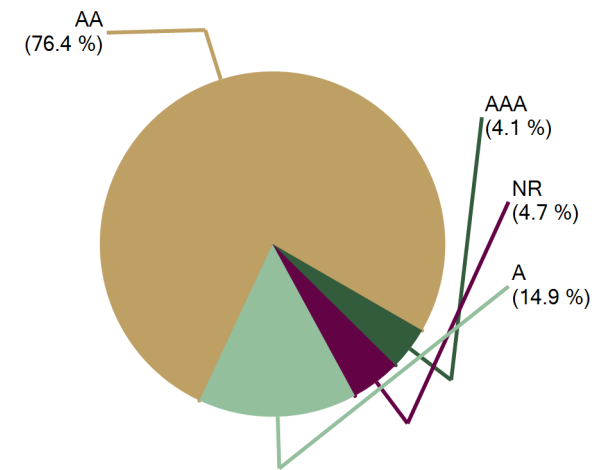
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 5/31/2018	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Small Cities Organized Risk Effort	0.48 %	0.52 %	-0.12 %	-0.09 %	0.76 %	0.93 %	2.16 %	2.87 %	41.07 %
ICE BAML 1-5 Yr US Treasury/Agency Index	0.48 %	0.45 %	-0.23 %	-0.47 %	0.49 %	0.74 %	1.84 %	2.61 %	36.86 %
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.48 %	0.46 %	-0.25 %	-0.39 %	0.61 %	0.86 %	1.97 %	2.68 %	38.00 %



**Small Cities Organized Risk Effort
Joint Powers Authority
May 31, 2018**

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
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Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



Reconciliation Summary

As of 5/31/2018

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$11,238,261.29
Acquisition	
+ Security Purchases	\$219,587.55
+ Money Market Fund Purchases	\$196,714.64
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$416,302.19
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$219,587.55
- MMF Withdrawals	\$1,212.03
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$135,000.00
- Calls	\$0.00
- Principal Paydowns	\$40,722.07
Total Dispositions	\$396,521.65
Amortization/Accretion	
+/- Net Accretion	\$737.16
	\$737.16
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$11,258,778.99

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$40,374.38
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$20,867.48
Dividend Received	\$125.09
Principal on Maturities	\$135,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$40,722.07
Total Acquisitions	\$196,714.64
Disposition	
Withdrawals	\$1,212.03
Security Purchase	\$219,587.55
Accrued Interest Paid	\$0.00
Total Dispositions	\$220,799.58
Ending Book Value	\$16,289.44

1/1/2018 - 3/31/2018

Employee Assistance Program Utilization Report Utilization Summary and Analysis



SCORE

January 1, 2018 - March 31, 2018

Projected Annual Rate:

2.2%



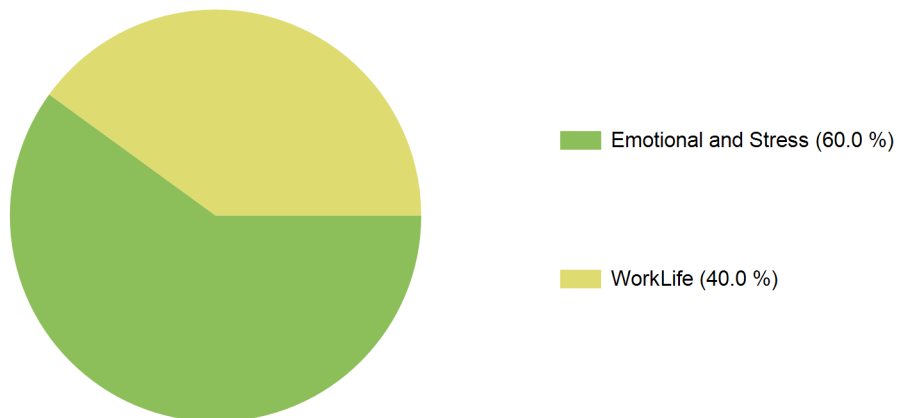
Previous Utilization Rate: 1.7%

Overall Utilization

There were 5 new contacts. 2 were referred by Human Resources, 2 were referred by Poster / Brochure, 1 had Used Before.

The presenting problems were: Emotional and WorkLife.

5 new contacts were self-initiated.



Work/Life Utilization

In this time period there were 2 cases that were opened: 100.0 % of the cases were Legal.

Legal was the most utilized with 2 cases.

ACI Specialty Benefits provides convenient work-life services to support employee productivity, reduce stress, and help companies show employees they care about life outside the workplace. ACI's work-life experts provide personalized service referrals to clients, and often receive positive feedback about the services provided. After utilizing ACI's legal services, one employee stated: "We were able to quickly and painlessly go through our notary process. He walked us through everything, being very mindful and considerate of everyone's time, including my wife and our witnesses, which I truly appreciate. I haven't experienced such amazing customer service in a long time." As a reminder, work-life services are available to employees and all family members. Contact ACI today for above and beyond support for any need.

Training and Onsite Services

Training Comment:

As a value-added partner, ACI's Training Department offers consultation, support services and flexible training options to fit the needs of any organization. Visit ACI's YouTube channel for 24/7 access to past trainings and popular videos. Contact ACI at 800-932-0034 and ask to speak with a member of the training team, or email ACI

Newsletters

ACI provided the following HealthY-mails this quarter: Maintaining Professional New Year's Resolutions ; Three C's for Happy Couples; Employee Appreciation Goes a Long Way.

Formal Referrals

The Supervisory Referral process is a powerful yet easy-to-use tool for managers to address employee behavior concerns. Examples of workplace issues that can be resolved through this process include: difficulty working with others, anger management, substance abuse, loss of productivity, absenteeism, and more.

The Supervisory Referral process reduces the amount of time managers spend dealing with workplace issues and maximizes the potential for issues to be resolved.

To begin a Supervisory Referral, or for more information or consultation, contact the ACI Clinical Department at 800-932-0034.

Number of Formal Referrals: 0

Number of Informal Referrals: 0

1/1/2018 - 3/31/2018

Employee Assistance Program Utilization Report**Utilization Hours**

Employee Assessment	6.00
Consultation: Work/Life & Concierge	6.00
Total Program Hours this Period:	12.00

Utilization Comments

ACI Specialty Benefits is proud to provide exceptional service to clients to support employee performance and help companies meet workforce goals. ACI's dedicated account managers partner with key company stakeholders to ensure program impact and success, and often receive positive feedback about the quality of services provided. After utilizing ACI's Critical Incident Stress Debriefing (CISD) Services, one client stated: "These services made a difficult time more bearable. Thank you for your superior customer service." As a reminder, EAP services are available to employees and all family members. Contact ACI today for above and beyond support for any need.

From 1/1/2018 to 3/31/2018, SCORE achieved an annualized utilization rate of 2.2%. With ACI 's data calculated in real-time, annualized utilization rates presented in this report may be subject to a <2% variation.

This was an increase over the previous Utilization period which was 1.7%.

1/1/2018 - 3/31/2018

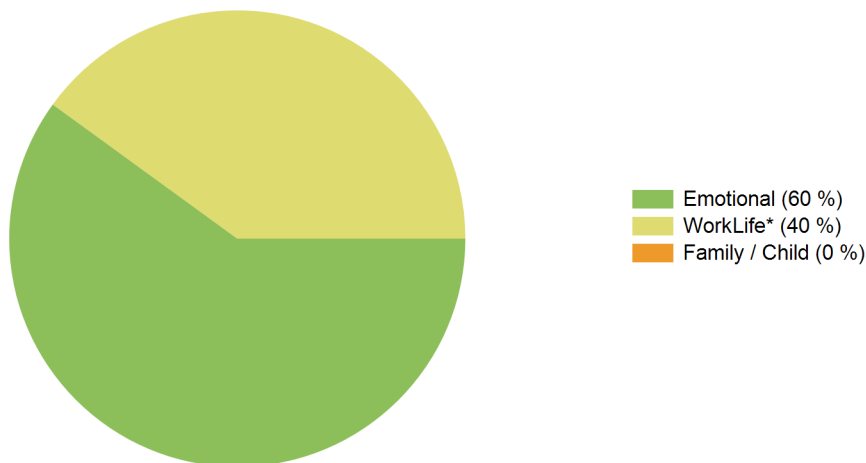
Employee Assistance Program Utilization Report

Primary Issue for Assessment

Primary Issue	New	Previous Quarter	Year To Date
Emotional	3	2	3
Family / Child	0	1	0
WorkLife*	2	1	2

Nearly \$44 billion is lost by businesses and corporations each year due to the effects of depression, including lost productivity and lost work days (according to the Journal of AMA). Utilizing ACI's Employee Assistance Program services helps employees and family members better address everyday work and life issues affecting mental, emotional, and/or behavioral health.

New Issues this Quarter



*Any WorkLife and Personal Services cases are detailed later in the report, and 'Other Issues' includes issues <1%.

1/1/2018 - 3/31/2018

Employee Assistance Program Utilization Report

Primary Issue Breakout for Work/Life

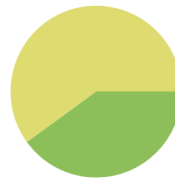
Referral Made	New	Previous Quarter	Year To Date
Legal	2	1	2

New Issues this Quarter



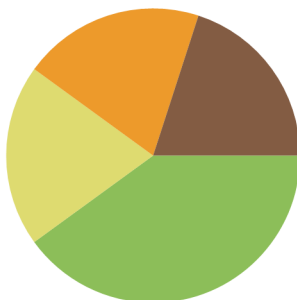
Demographic Data

Gender	New	Previous Quarter	Year To Date
Female	2	2	2
Male	3	2	3



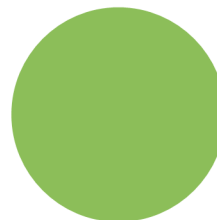
Female (40 %)
Male (60 %)

Age Range	New	Previous Quarter	Year To Date
0-9	0	0	0
10-19	0	0	0
20-29	1	0	1
30-39	2	3	2
40-49	1	0	1
50-59	1	0	1
60-69	0	0	0
70-79	0	1	0
80-89	0	0	0
90-99	0	0	0



30-39 (40 %)
40-49 (20 %)
50-59 (20 %)
20-29 (20 %)

Who is Initiating Contact with ACI	New	Previous Quarter	Year To Date
Self	5	4	5
Family Member	0	0	0
Other	0	0	0



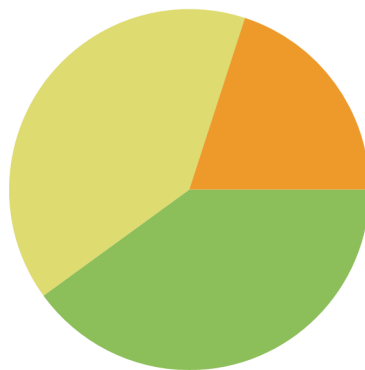
Self (100 %)
Family Member (0 %)
Other (0 %)

1/1/2018 - 3/31/2018

Employee Assistance Program Utilization Report

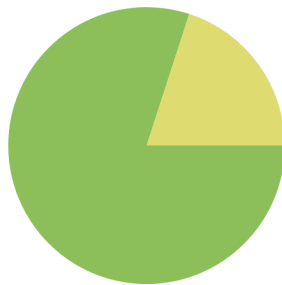
Employment Data

Years Employed	New	Previous Quarter	Year To Date
< 6 Months	2	1	2
< 1 Year	0	1	0
1 - 5 Years	1	2	1
6 - 10 Years	0	0	0
11 - 15 Years	2	0	2
16 - 20 Years	0	0	0
20+ Years	0	0	0



■ < 6 Months (40 %)
■ 11 - 15 Years (40 %)
■ 1 - 5 Years (20 %)

Job Category	New	Previous Quarter	Year To Date
Clerical	0	0	0
Labor	0	0	0
Management	0	2	0
Other	0	0	0
Production	0	0	0
Professional	4	1	4
Sales	0	0	0
Service	1	0	1
Supervisor	0	0	0
Technical	0	1	0



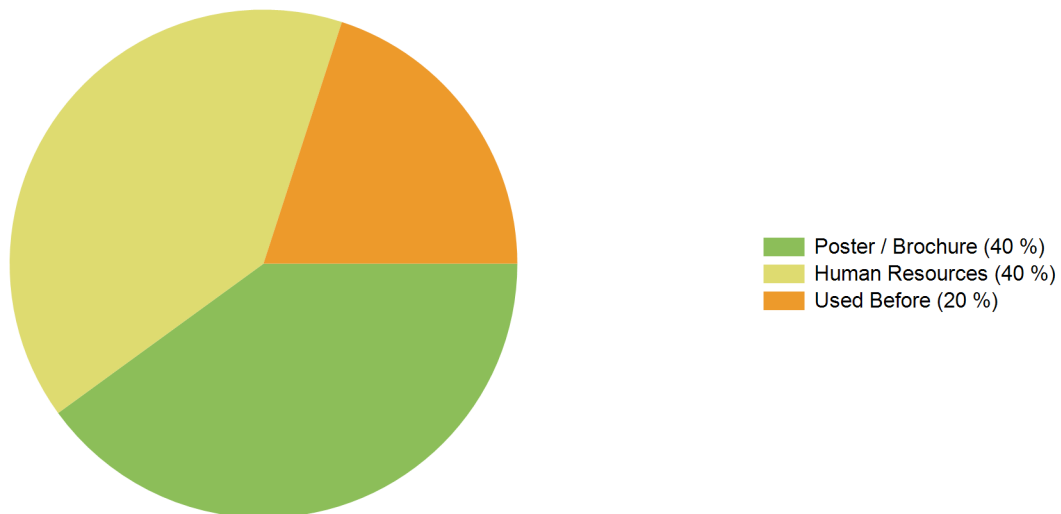
■ Professional (80 %)
■ Service (20 %)

1/1/2018 - 3/31/2018

Employee Assistance Program Utilization Report

Referral Source

Referral Source	New	Previous Quarter	Year To Date
Supervisor - Formal	0	0	0
Supervisor - Informal	0	0	0
Other Employee	0	0	0
Family Member	0	0	0
Human Resources	2	0	2
Orientation / Training	0	0	0
Poster / Brochure	2	4	2
Health Fair	0	0	0
Intranet	0	0	0
Email	0	0	0
Website	0	0	0
Used Before	1	0	1
Onsite Event	0	0	0



SCORE Loss Control Grant Fund Member Utilization FY 2017/18 as of 6/7/18

Member Entity	TOTAL Grant Fund Allocation	Amount requested during FY 17-18	Remaining amount available	Notes
Biggs *	\$2,211.55			
Colfax *	\$3,050.07			
Dunsmuir	\$3,911.99			
Etna *	\$2,153.35			
Fort Jones *	\$2,047.28			
Isleton	\$1,000.00	\$1,000.00		*Invoices sent 6/6/18 by Yvonne Zepeda for Public Works Gear & Training
Live Oak	\$5,232.71	\$9,828.32	-\$4,595.61	*Request made 2/5/18 by Hope Ithurnburn for Ergo Furniture (estimated total costs to be (\$9,828.32) *NOTE: Amount requested exceeded amount available - \$4,595.61 will be used from FY 18/19 Loss Control Grant Funds
Loomis	\$3,599.12	\$1,467.80	\$2,131.32	*Request made by Roger Carroll for Sidewalk Repair project (total cost \$5,700) *NOTE: Amount requested exceeded amount available - \$1,467.80 will be used from FY 17/18 Loss Control Grant Funds
Loyalton *	\$2,000.00	\$764.94	\$1,235.06	*Request made by Kathy LeBlanc for Protective Waders (\$423.70) *Request made by Kathy LeBlanc 2/7/18 for Motion Sensor LED Lights (\$209.43) *Request made by Kathy LeBlanc for Gender Neutral Bathroom signs (\$131.81)
Montague *	\$2,082.04			
Mt. Shasta	\$12,166.63			
Portola	\$4,112.13	\$3,632.19	\$479.94	*Request made by Robert Meacher 2/23/18 for PARMA related travel expenses (\$162.64) *Request made by Melissa Klundby for Ergonomic furniture (\$3,469.55)
Rio Dell	\$4,307.28			
Shasta Lake	\$11,702.97	\$11,702.97	\$0.00	*Request made 2/15/17 by Jessaca Lugo for ADA Bathroom improvements for full FY 16/17 allocation *NOTE: Amount requested indicated carryover into FY 17/18 as project total is estimated at \$80,000
Susanville	\$17,538.15	\$17,322.00	\$216.15	*Request made 4/27/18 by Deborah Savage for Police Vests and Supplemental Rifle rated body armor w/carriers (\$17,322)
Tulelake*	\$2,146.66	\$2,802.87	-\$656.21	*Request made 6/15/17 by Jenny Coelho for sidewalk repairs for total of \$5k *NOTE: Amount requested exceeded amount available in FY 16/17 so remainder will be used from the FY 17/18 Loss Control Grant Funds (and \$656.21 from FY 18/19 if program is continued by BOD)
Weed	\$8,003.91	\$7,000.00	\$1,003.91	*Request made 6/6/18 by Craig Sharpe for Handicap Ramp repair/sidewalk repair
Yreka	\$14,136.61	\$112.20	\$14,024.41	*Request made 12/13/16 by Debbie Ramirez for purchase of office chairs, Public Works Chairs, Police Vests, Garage Bay Door & opener. *NOTE: Amount requested exceeded amount available - \$112.20 will be used from FY 17/18 Loss Control Grant Funds
Total:	\$101,402.44			

* Mini-Cities

SCORE Loss Control Grand Fund Program Allocation for FY 18/19 as of 6/7/18

Member Entity	Liability Program Contribution	Liability Program Percentage of Total Contribution	Worker's Compensation Contribution	Workers' Comp Percentage of Total Contribution	Liability Grant Fund Allocation	Work Comp Grant Fund Allocation	TOTAL Grant Fund Allocation
Biggs *	\$38,412	2.67%	\$42,129	2.04%	\$1,333	\$1,018	\$2,351
Colfax	\$52,377	3.64%	\$75,069	3.63%	\$1,818	\$1,815	\$3,632
Dunsmuir	\$66,562	4.62%	\$74,984	3.63%	\$2,310	\$1,813	\$4,122
Etna *	\$40,597	2.82%	\$55,304	2.67%	\$1,409	\$1,337	\$2,746
Fort Jones *	\$36,666	2.54%	\$47,659	2.30%	\$1,272	\$1,152	\$2,424
Isleton	\$27,993	1.94%		0.00%	\$1,000		\$1,000
Live Oak	\$76,103	5.28%	\$100,623	4.86%	\$2,641	\$2,432	\$5,073
Loomis	\$66,696	4.63%	\$70,146	3.39%	\$2,314	\$1,696	\$4,010
Loyalton *	\$19,464	1.35%	\$17,936	0.87%	\$1,000	\$1,000	\$2,000
Montague *	\$32,163	2.23%	\$38,298	1.85%	\$1,116	\$1,000	\$2,116
Mt. Shasta	\$169,511	11.76%	\$272,560	13.18%	\$5,882	\$6,589	\$12,471
Portola	\$52,381	3.64%	\$72,358	3.50%	\$1,818	\$1,749	\$3,567
Rio Dell	\$63,286	4.39%	\$93,746	4.53%	\$2,196	\$2,266	\$4,462
Shasta Lake	\$177,839	12.34%	\$233,610	11.29%	\$6,171	\$5,647	\$11,819
Susanville	\$202,052	14.02%	\$397,269	19.21%	\$7,011	\$9,604	\$16,615
Tulelake *	\$32,730	2.27%	\$40,153	1.94%	\$1,136	\$1,000	\$2,136
Weed	\$132,459	9.19%	\$127,032	6.14%	\$4,596	\$3,071	\$7,667
Yreka	\$153,580	10.66%	\$309,431	14.96%	\$5,329	\$7,480	\$12,810
Total:	\$1,440,869	100.00%	\$2,068,306	100.00%	\$50,353	\$50,670	\$101,023

* Mini-Cities

Liability Allocation	\$50,000
Workers' Compensation Allocation	\$50,000

These cells were not meeting the minimum of \$1,000 per member from each program.



Tuesday, January 3, 2017

Mr. Marcus Beverly
Pool Administrator
Small Cities Organized Risk Effort
c/o Alliant Insurance Services, Inc.
1792 Tribute Road, Suite 450
Sacramento, CA 95815

RE: Actuarial Services Engagement Letter

Dear Mr. Beverly:

Thank you for the opportunity to provide actuarial services to the Small Cities Organized Risk Effort (SCORE). The following is a brief outline of our understanding of the scope of work to be performed and our fees.

SCORE is seeking professional actuarial advice with regard to its self-insured workers' compensation and liability programs. The objectives of the studies are to provide a projection of outstanding liabilities and claim costs. Each report will include the following items:

- Provide a projection of outstanding losses and loss adjustment expenses for all preceding fiscal years as of June 30 of the current fiscal year end. The outstanding losses and loss adjustment expenses are to be stated at the expected level, as well as at various confidence levels.
- Provide a projection of program assets to the current fiscal year end for comparison with the outstanding liabilities to determine the program funding surplus or deficit at the expected level, as well as at various confidence levels. (For 2017-18 and later studies)
- Provide program funding levels for the next program year at the expected level, as well as at various confidence levels.
- Provide appropriate rates for claims incurred during the next program year at the expected level, as well as at various confidence levels.
- Each of the estimates specified above will be provided on both discounted and full value bases.
- Each of the estimates specified above will be provided separately for the banking layer and the pooling layer.
- Estimates of the program's cash flow requirements for a given number of fiscal years, separately identified for each accident year.
- Provide a statement of compliance with GASB #10 and GASB #30.
- Optional: Provide an update of program liabilities at June 30 of the current fiscal year end based upon loss data valued as of June 30.

We will agree to complete the scope of work discussed above for the following fees:

<u>Project Component</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
WC 12/31 Study	\$5,000	\$5,300	\$5,430
WC 6/30 Update (optional)	1,250	1,280	1,310
Liability 12/31 Study	5,000	5,300	5,430
Liability 6/30 Update (optional)	1,250	1,280	1,310
Total Fees	\$12,500	\$13,160	\$13,480

NOTE: The 2016-17 projects include the study based on 12/31/16 loss data and update based on 6/30/17 loss data. 2017-18 and 2018-19 projects are similarly defined.

We will agree to one personal visit as part of the fees outlined above. Should other services beyond the scope of work outlined above be required, we will bill for our time and out of pocket expenses at the rates specified below.

<u>Consultant</u>	<u>Hourly Rate</u>
Fellow	\$250
Associate	200
Actuarial Staff	100
Administrative Staff	50

Our target delivery date for the draft reports is within four weeks after the receipt of complete data.

Please call me at (916) 244-1162 with any questions you may have with regard to our proposal.

Respectfully Submitted,

Bickmore



Mike Harrington, FCAS, MAAA
 President, Actuarial Consulting, Bickmore
 Fellow, Casualty Actuarial Society
 Member, American Academy of Actuaries

Injury Summary Report

Date Comparison: 4/1/2018 - 4/30/2018



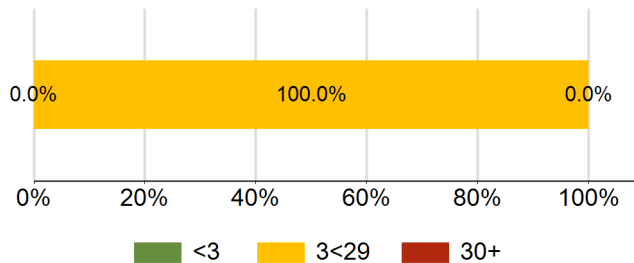
SCORE (Small Cities Organize Risk Effort)

City of Weed

Last Name SSN (last 4 Digits)	Injury Date/Time 1st CN Report Date/Time Most Recent Report D/T	Call Conf # Lag Days	# of Calls to CN ER Status	Action	Nature of Injury Part of Body	Treatment Facility Injury Department
Q1180001 - Weed (City), CA						
Mayberry 3900	3/23/2018 06:30 PM 04/02/2018 12:53 PM 04/02/2018 12:53 PM	405634 10 Days	Calls: 1 ER: Y	Triaged: Y Treated: Y	Sprain, Strain, Twist Knee	Mercy Medical Center Mount Gymnasium
Barham 5092	4/24/2018 09:10 PM 04/30/2018 04:29 PM 04/30/2018 04:29 PM	411571 6 Days	Calls: 1 ER: N	Triaged: Y Treated: N	Stress, Anxiety, Unclassified	Outside

Totals for City of Weed

Total Incidents	2	Total Incidents	2	Total Incidents	2
Totals Calls	2	Total Treated	1 50%	Total Triaged	2 100%
Average Calls per Incidents	1.0	Total Not Treated	1 50%	Total Not Triaged	0 0%
Average Reporting Lag in Days	8.0	Total Treated	1	Total Triaged	2
Lag Days < 3 Days	0 0.0%	Triaged to Treatment	1 100%	Triaged to ER	1 50%
Lag Days 3<29 Days	2 100.0%	Treated w/out Triage	0 0%	Triaged to Non-ER	0 0%
Lag Days 30+ Days	0 0.0%	Total Treated	1	Triaged to Self Care	1 50%
		Treated to ER	1 100%		
		Treated to Non-ER	0 0%		
		Total to ER	1		
		Triaged to ER	1 100%		
		To ER w/out Triage	0 0%		



Injury Summary Report

Date Comparison: 4/1/2018 - 4/30/2018

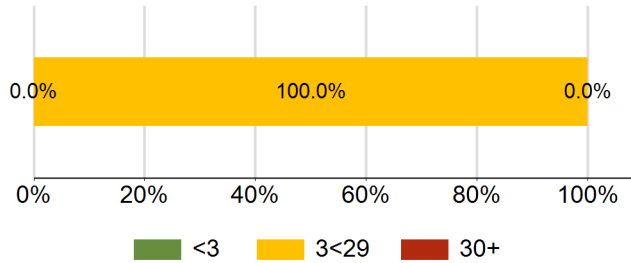


Totals for SCORE (Small Cities Organize Risk Effort)

Total Incidents	2
Totals Calls	2
Average Calls per Incidents	1.0
Average Reporting Lag in Days	8.0
Lag Days < 3 Days	0 0.0%
Lag Days 3<29 Days	2 100.0%
Lag Days 30+ Days	0 0.0%

Total Incidents	2	
Total Treated	1	50%
Total Not Treated	1	50%
Total Treated	1	
Triaged to Treatment	1	100%
Treated w/out Triage	0	0%
Total Treated	1	
Treated to ER	1	100%
Treated to Non-ER	0	0%
Total to ER	1	
Triaged to ER	1	100%
To ER w/out Triage	0	0%

Total Incidents	2	
Total Triaged	2	100%
Total Not Triaged	0	0%
Total Triaged	2	
Triaged to ER	1	50%
Triaged to Non-ER	0	0%
Triaged to Self Care	1	50%



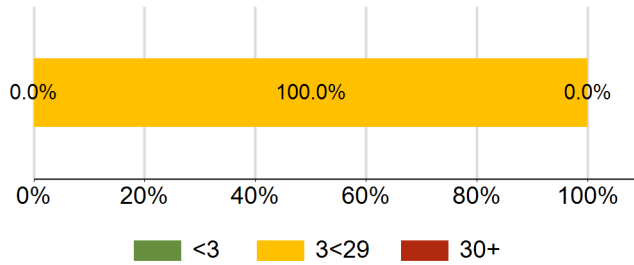
Injury Summary Report

Date Comparison: 4/1/2018 - 4/30/2018



Report Totals

Total Incidents	2	
Totals Calls	2	
Average Calls per Incidents	1.0	
Average Reporting Lag in Days	8.0	
Lag Days < 3 Days	0	0.0%
Lag Days 3<29 Days	2	100.0%
Lag Days 30+ Days	0	0.0%



Total Incidents	2	
Total Treated	1	50%
Total Not Treated	1	50%
Total Treated	1	
Triaged to Treatment	1	100%
Treated w/out Triage	0	0%
Total Treated	1	
Treated to ER	1	100%
Treated to Non-ER	0	0%
Total to ER	1	
Triaged to ER	1	100%
To ER w/out Triage	0	0%

Total Incidents	2	
Total Triaged	2	100%
Total Not Triaged	0	0%
Total Triaged	2	
Triaged to ER	1	50%
Triaged to Non-ER	0	0%
Triaged to Self Care	1	50%

From: Bill.com Team [<mailto:no-reply@hello.bill.com>]

Sent: Tuesday, May 22, 2018 5:45 AM

To: Jennifer Zraick <JZraick@gilbertcpa.com>

Subject: Notification of a Bill.com Policy Change



Bill.com Valued Customer,

We want to make you aware Bill.com has new policies related to stopping check payments and voiding and reissuing checks. Effective June 1, 2018, there will be a \$25.00 fee to issue a stop payment on an uncleared check. There will be a \$3 fee to void and reissue a check returned to Bill.com by the USPS. We are taking these actions to help offset the costs Bill.com incurs handling these exceptions. Please make sure your Bill.com clients are aware of this policy change.

This is also a good time to remind you of the advantages of paying your clients' vendors electronically. Electronic payments are less expensive and there is no charge associated with voiding them before they are processed with Bill.com. Your clients' vendors will appreciate electronic payments because they receive funds faster. Plus, there's no need to run to the bank to deposit checks, and electronic payments do not get "lost."

If you have any questions, please contact customer support by logging into Bill.com and clicking "Support" at the bottom of any page.

Thank you for being a valued Bill.com Accountant Program customer. We really appreciate your business.

Sincerely,
The Bill.com Team

SCORE – TargetSolutions Utilization Report Summary

	This Year	Last Year
	3/1/2018 - 5/31/2018	3/1/2017 - 5/31/2017
Active Entities	12	8
# of Potential Active Entities	20	20
% Entities Active	60.00%	40.00%
# of Licenses	n/a	n/a
Total Active/Offline Users	531	401
Registered Users	326	248
% Users Active	61.39%	61.84%
Users Completing One or More Course	59	32
Courses Completed - Total	219	145
Users Completing One or More Custom Activities	12	0
Custom Activities Completed - Total	30	0

Member Organization	Total Active and Offline Employees	Registered Users	Courses Completed-Total	Users Completing One or More Courses	Custom Activities Completed-Total	Users Completing One or More Custom
City of Biggs	14	6	0	0	0	0
City of Colfax	17	8	2	2	0	0
City of Dunsmuir	41	30	5	4	0	0
City of Etna	37	23	6	2	0	0
City of Isleton	2	1	0	0	0	0
City of Live Oak	21	4	0	0	0	0
City of Loyalton	1	1	0	0	0	0
City of Montague	36	28	12	3	0	0
City of Mount Shasta	105	79	1	1	0	0
City of Portola	30	9	0	0	0	0
City of Rio Dell	17	9	6	5	0	0
City of Shasta Lake	32	17	2	2	0	0
City of Susanville	27	17	12	12	0	0
City of Tulelake	16	2	0	0	0	0
City of Weed	2	1	0	0	0	0
City of Yreka	51	31	1	1	0	0
Fort Jones Volunteer Fire Department	25	21	146	18	30	12
SCORE - Small Cities Organized Risk Effort	7	7	0	0	0	0
Town of Fort Jones	6	4	0	0	0	0
Town of Loomis	18	14	1	1	0	0
Weed City Fire	26	14	25	8	0	0
TOTAL	531	326	219	59	30	12



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item G.1.

QUARTERLY FINANCIALS FOR QE MARCH 31, 2018

ACTION ITEM

ISSUE: The Board of Directors receives a quarterly report on the financial status of SCORE. Gilbert Associates will present SCORE's Financials for Quarter ending March 31, 2018 to the Board of Directors for their review.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None.

BACKGROUND: The Board of Directors reviews the quarterly financials for accuracy and refers questions for follow-up, or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Reports as of March 31, 2018

Small Cities Organied Risk Effort
Statement of Net Position
As of March 31, 2018 and March 31, 2017

	Mar 31, '18	Mar 31, '17
ASSETS		
Current Assets		
Checking/Savings		
Scott Valley Bank - General	\$ 1,768,626.10	\$ 303,487.33
Scott Valley Bank Claims Accounts		
Scott Valley Bank - Liability	29,136.12	30,815.38
Scott Valley Bank - Workers' Comp	29,551.26	31,168.72
LAIF		
LAIF	409,774.90	405,719.56
Total LAIF	409,774.90	405,719.56
Petty Cash		
Total Checking/Savings	2,237,088.38	771,190.99
Other Current Assets		
Chandler Investments		
Chandler - Investments	10,873,734.90	10,821,457.23
Chandler - Unrealized Gain (Loss)	(172,481.11)	(23,055.96)
US Bank	350,094.35	246,762.05
Total Chandler - Investment Account	11,051,348.14	11,045,163.32
Due from Members - Adj Premiums	-	-
Interest Receivable	41,830.28	38,555.86
Member Accounts Receivable	311,175.71	1,144,967.94
Claim Recovery Receivable	138,817.78	449,612.55
Prepaid Insurance	228,148.42	196,786.84
Prepaid Administration	67,586.25	68,468.25
Prepaid Expenses	22,515.02	20,255.37
Total Other Current Assets	11,861,421.60	12,963,810.13
Total Current Assets	14,098,509.98	13,735,001.12
TOTAL ASSETS	\$ 14,098,509.98	\$ 13,735,001.12

Small Cities Organied Risk Effort
Statement of Net Position
As of March 31, 2018 and March 31, 2017

LIABILITIES

Current Liabilities

Accounts Payable	16,863.00	16,890.33
Deferred Income	444,645.80	417,570.75
Dividend Payable to Members	5,835.00	158,887.00

Claims Reserves - Current

Claims Reserves - W/C	799,607.00	339,233.00
Claims Reserves - Liability	168,923.90	165,204.00
Total Claims Payable - Current	968,530.90	504,437.00

IBNR - Current

IBNR Reserves - W/C	-	-
IBNR Reserves - Liability	293,714.10	-
Total IBNR	293,714.10	-

Total Current Liabilities

	1,729,588.80	1,097,785.08
--	---------------------	---------------------

Long Term Liabilities

Claims Reserves - Non-Current

Claims Reserves - W/C	1,474,219.29	1,801,837.91
Claims Reserves - Liability	-	259,372.61
Total Claims Payable - Non-Current	1,474,219.29	2,061,210.52

IBNR

IBNR Reserves - W/C	1,924,410.00	1,343,641.00
IBNR Reserves - Liability	329,194.90	851,118.00
Total IBNR	2,253,604.90	2,194,759.00

ULAE

ULAE - W/C	303,000.00	170,640.00
ULAE - Liability	69,000.00	63,050.00
Total ULAE	372,000.00	233,690.00

Total Long Term Liabilities

	4,099,824.19	4,489,659.52
--	---------------------	---------------------

Total Liabilities

	5,829,412.99	5,587,444.60
--	---------------------	---------------------

NET POSITION

Net Position - Workers' Compensation

Board Designated - W/C	1,250,000.00	1,250,000.00
Workers' Compensation Banking Layer	1,231,784.49	1,056,884.69

Net Position - Liability

Board Designated - Liability	2,500,000.00	2,500,000.00
Liability Banking Layer	1,229,866.68	812,897.97

Undesignated Net Position

Unrestricted 393-02	1,242,358.88	2,150,509.15
Net Revenues Over (Under) Expenditures	815,086.94	377,264.71

Total Net Position

	\$ 8,269,096.99	\$ 8,147,556.52
--	------------------------	------------------------

Small Cities Organied Risk Effort
Statement of Revenue, Expenses and Changes in Net Position
For the Quarter and Year to Date Ended March 31, 2018 and March 31, 2017

	<u>Jan '18 - Mar '18</u>	<u>Jul '17 - Mar '18</u>	<u>Jul '16 - Mar '17</u>
Ordinary Revenue			
Revenue			
Member Contributions	\$ 934,557.18	\$ 2,809,370.60	\$ 2,571,017.23
Member Assessment/Refunds	-	-	100,339.00
Bank/LAIF Interest	1,844.61	4,719.67	2,667.42
Managed Portfolio	46,841.69	138,134.16	126,634.35
Miscellaneous Income	-	-	40,454.31
Total Operating Revenue	<u>983,243.48</u>	<u>2,952,224.43</u>	<u>2,841,112.31</u>
Operating Expenses			
General and Administrative Expenses			
Bank Service Charges	25.00	25.00	-
Bookkeeping Services			
Cash Over/Short	-	-	-
Conference	-	-	-
Dues & Subscriptions	-	450.00	4,850.00
ID Fraud Coverage	906.66	2,719.98	5,468.59
Insurance	-	-	-
Meeting Expense	7,515.84	16,553.65	16,314.79
Member Conference Reimbursement	3,000.00	4,887.55	3,593.29
Miscellaneous Expenses	-	-	-
Office Supplies	-	-	-
Safety Services	26,250.00	78,750.00	74,999.97
Safety Training	12,578.49	38,131.49	35,822.59
Treasury Services (Fort Jones)	-	-	-
User Funding Assessment (WC)	-	22,100.75	17,240.50
Total Administration	<u>50,275.99</u>	<u>163,618.42</u>	<u>158,289.73</u>
Board Meeting/Travel			
Consulting Services			
Accounting Services	13,200.00	39,600.00	39,600.00
Actuarial Study	-	2,500.00	-
Administration Costs	61,211.25	183,633.75	179,154.75
Appraisal Services			
Audit Services			
Claims Audit	7,500.00	7,500.00	-
Audit - Financial	-	20,900.00	20,300.00
Total Audit Services	<u>7,500.00</u>	<u>28,400.00</u>	<u>20,300.00</u>
Claims Services			
Claims Management -WC	25,127.43	75,382.27	83,514.05
Claims Management - Liability	24,862.50	74,587.50	65,000.00
Consulting Services	-	-	-
TPA - Annual Fees	6,375.00	19,125.00	26,250.00
Total Claims Services	<u>56,364.93</u>	<u>169,094.77</u>	<u>174,764.05</u>
Contract Services			
Investment Fees	3,644.37	10,966.64	10,820.93
Legal	-	-	-
Total Consulting Services	<u>141,920.55</u>	<u>434,195.16</u>	<u>424,639.73</u>
Total General and Administrative Expenses	<u>192,196.54</u>	<u>597,813.58</u>	<u>582,929.46</u>
Insurance Expenses			
Workers' Compensation			
Combined GL/AL Excess			
Property Coverage			
Crime Policy			
Insurance Premiums	226,586.93	679,850.79	583,773.42
Total Insurance Expenses	<u>226,586.93</u>	<u>679,850.79</u>	<u>583,773.42</u>
Claims Expenses			
Claims Payments			
Claim Payments - WC	123,147.06	566,220.34	204,418.35
Claim Payments - Liability	65,431.24	108,908.21	183,452.77
Total Claim Payments	<u>188,578.30</u>	<u>675,128.55</u>	<u>387,871.12</u>
Changes in Claims Liabilities			
Change in Reserves	(5,996.96)	1,773.87	86,597.51
Changes in IBNR	-	-	-

Small Cities Organied Risk Effort
Statement of Revenue, Expenses and Changes in Net Position
For the Quarter and Year to Date Ended March 31, 2018 and March 31, 2017

	<u>Jan '18 - Mar '18</u>	<u>Jul '17 - Mar '18</u>	<u>Jul '16 - Mar '17</u>
Changes in ULAE	-	-	-
Total Change in Claims Liabilities	<u>(5,996.96)</u>	<u>1,773.87</u>	<u>86,597.51</u>
Total Claims Expenses	<u>182,581.34</u>	<u>676,902.42</u>	<u>474,468.63</u>
Grant Fund Program	10,850.57	14,465.03	15,054.56
Dividends	-	-	599,776.00
General Contingency	-	-	-
Total Expenses	<u>612,215.38</u>	<u>1,969,031.82</u>	<u>2,256,002.07</u>
Net Operating Revenue	<u>371,028.10</u>	<u>983,192.61</u>	<u>585,110.24</u>
Other Revenue (Expense)			
ERMA Dividend Exp	-	(1.00)	(30,325.00)
Investment Gain/Loss	<u>(88,078.37)</u>	<u>(168,104.67)</u>	<u>(177,520.53)</u>
Net Revenue Over (Under) Expenses	<u>\$ 282,949.73</u>	<u>\$ 815,086.94</u>	<u>\$ 377,264.71</u>
		<u>\$ 7,454,010.05</u>	<u>\$ 7,770,291.81</u>
Net Position, Beginning			
		<u>\$ 8,269,096.99</u>	<u>\$ 8,147,556.52</u>
Net Position Ending			

Small Cities Organized Risk Effort
Statement of Revenue, Expenses Budget to Actual
For the Year to Date Ended March 31, 2018

	<u>Jul '17 - Mar '18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Revenue				
Revenue				
Member Contributions	\$ 2,809,370.60	\$ 2,759,571.00	\$ 49,799.60	101.8%
Bank/LAIF Interest	4,719.67	-	4,719.67	100.0%
Managed Portfolio	138,134.16	-	138,134.16	100.0%
Miscellaneous Income	-	-	-	0.0%
Total Operating Revenue	<u>2,952,224.43</u>	<u>2,759,571.00</u>	<u>192,653.43</u>	<u>107.0%</u>
Operating Expenses				
Accreditation Fee	-	-	-	0.0%
Bank Service Charges	25.00	375.00	(350.00)	6.7%
Conference	-	-	-	0.0%
Contingency Reserve	-	18,750.00	(18,750.00)	0.0%
Dues & Subscriptions	450.00	750.00	(300.00)	60.0%
Insurance	2,719.98	2,775.00	(55.02)	98.0%
Member Conference Reimbursemen	4,887.55	14,250.00	(9,362.45)	34.3%
Meeting Expense	16,553.65	20,047.50	(3,493.85)	82.6%
Miscellaneous Expenses	-	750.00	(750.00)	0.0%
Office Supplies	-	-	-	0.0%
Safety Services	78,750.00	78,750.00	-	100.0%
Safety Training	38,131.49	38,126.25	5.24	100.0%
Treasury Services (Fort Jones)	-	750.00	(750.00)	0.0%
User Funding Assessment (WC)	22,100.75	18,711.00	3,389.75	118.1%
Total Administration	<u>163,618.42</u>	<u>194,034.75</u>	<u>(30,416.33)</u>	<u>84.3%</u>
Board Meeting/Travel				0.0%
Consulting Services				
Accounting Services	39,600.00	39,600.00	-	100.0%
Actuarial Study	2,500.00	7,950.00	(5,450.00)	31.4%
Administration Costs	183,633.75	183,633.75	-	100.0%
Appraisal Services	-	-	-	0.0%
Audit Services				
Claims Audit	7,500.00	6,000.00	1,500.00	125.0%
Audit - Financial	20,900.00	15,225.00	5,675.00	137.3%
Total Audit Services	<u>28,400.00</u>	<u>21,225.00</u>	<u>7,175.00</u>	<u>133.8%</u>
Bookkeeping Services	-	-	-	0.0%
Claims Services				
Claims Management -WC	75,382.27	75,382.50	(0.23)	100.0%
Claims Management - Liability	74,587.50	74,587.50	-	100.0%
TPA - Annual Fees	19,125.00	19,500.00	(375.00)	98.1%
Total Claims Services	<u>169,094.77</u>	<u>169,470.00</u>	<u>(375.23)</u>	<u>99.8%</u>
Contract Services				
Investment Fees	10,966.64	10,875.00	91.64	100.8%
Legal	-	5,250.00	(5,250.00)	0.0%
Total Consulting Services	<u>434,195.16</u>	<u>438,003.75</u>	<u>(3,808.59)</u>	<u>99.1%</u>
Total General and Administrative Expense	<u>597,813.58</u>	<u>632,038.50</u>	<u>(34,224.92)</u>	<u>94.6%</u>

Small Cities Organied Risk Effort
Statement of Revenue, Expenses Budget to Actual
For the Year to Date Ended March 31, 2018

	<u>Jul '17 - Mar '18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Insurance Expenses				
Workers' Compensation			-	0.0%
Combined GL/AL Excess			-	0.0%
Property Coverage			-	0.0%
Crime Policy			-	0.0%
Insurance Premiums	679,850.79	648,883.50	30,967.29	104.8%
Total Insurance Expenses	<u>679,850.79</u>	<u>648,883.50</u>	<u>30,967.29</u>	<u>104.8%</u>
Claims Expenses				
Claims Payments				
Claim Payments - WC	566,220.34		566,220.34	100.0%
Claim Payments - Liability	108,908.21		108,908.21	100.0%
Total Claim Payments	<u>675,128.55</u>	<u>-</u>	<u>675,128.55</u>	<u>100.0%</u>
Changes in Claims Liabilities				
Change in Reserves	1,773.87	-	1,773.87	100.0%
Changes in IBNR		-	-	0.0%
Changes in ULAE		-	-	0.0%
Total Change in Claims Liabilities	<u>1,773.87</u>	<u>-</u>	<u>1,773.87</u>	<u>100.0%</u>
Change in IBNR	-	-	-	0.0%
Change in ULAE	-	-	-	0.0%
Total Claims Expenses	<u>676,902.42</u>	<u>-</u>	<u>676,902.42</u>	<u>100.0%</u>
Grant Fund Program	14,465.03	-	14,465.03	100.0%
Dividends	-	-	-	0.0%
General Contingency				
Total Expenses	<u>1,969,031.82</u>	<u>1,280,922.00</u>	<u>688,109.82</u>	<u>153.7%</u>
Net Operating Revenue	983,192.61	1,478,649.00	(495,456.39)	
Other Revenue (Expense)				
ERMA Dividend Exp	(1.00)	-	(1.00)	100.0%
Investment Gain/Loss	(168,104.67)	-	(168,104.67)	100.0%
: Revenue Over (Under) Expenses	<u>\$ 815,086.94</u>	<u>\$ 1,478,649.00</u>	<u>\$ (663,562.06)</u>	

Small Cities Organized Risk Effort
Combining Statement of Net Position
As Of March 31, 2018

ASSETS	<u>Liability</u>	<u>Workers' Compensation</u>	<u>Other Programs</u>	<u>Total</u>
Current Assets				
Cash & Equivalents	1,269,356	1,317,826	-	2,587,182
Accrued Interest	20,518	21,313	-	41,831
Contributions Receivable	310,314	861	-	311,175
Investments	5,248,936	5,452,318	-	10,701,254
Other Receivable	31,192	107,625	-	138,817
Prepaid Assets	82,175	116,448	119,627	318,250
Total Current Assets	<u>6,962,491</u>	<u>7,016,391</u>	<u>119,627</u>	<u>14,098,509</u>
Total Assets	6,962,491	7,016,391	119,627	14,098,509
LIABILITIES				
Current Liabilities				
Accounts Payable	3,531	13,332	-	16,863
Dividend Payable	5,835	-	-	5,835
Deferred Revenue	325,716	-	118,930	444,646
Claims Reserves	462,638	799,607	-	1,262,245
Total Current Liabilities	<u>797,720</u>	<u>812,939</u>	<u>118,930</u>	<u>1,729,589</u>
Noncurrent Liabilities				
Unpaid Claims and Claims Adjustments	398,195	3,701,629	-	4,099,824
Total Noncurrent Liabilities	<u>398,195</u>	<u>3,701,629</u>	<u>-</u>	<u>4,099,824</u>
Total Liabilities	<u>1,195,915</u>	<u>4,514,568</u>	<u>118,930</u>	<u>5,829,413</u>
NET POSITION	<u>5,763,034</u>	<u>2,498,144</u>	<u>7,917</u>	<u>8,269,095</u>

Small Cities Organized Risk Effort
Combining Statement of Revenues, Expenses, and Changes in Net Position
For The Year To Date Ended March 31, 2018

REVENUES:	Liability	Workers' Compensation	EPLI, EAP, & Property (Other Programs)	Total
Contributions	1,018,874	1,433,707	356,789	2,809,370
Other Income (ERMA Refund)	-			-
Member Assessments	-	-	-	-
Other Income	-	-	-	-
Investment Income	59,379	83,475	-	142,854
Miscellaneous Income	-	-	-	-
Total Revenues	<u>1,078,253</u>	<u>1,517,182</u>	<u>356,789</u>	<u>2,952,224</u>
 EXPENSES:				
Operating				
Claims Expense	(97,321)	774,224	-	676,903
Excess Insurance	118,970	206,594	354,286	679,850
Program Administration	76,330	107,304	-	183,634
Claims Administration	82,538	86,557	-	169,095
Retro Dividends	-		-	-
General and Administrative	100,740	141,625	17,185	259,550
Total operating expenses	<u>281,257</u>	<u>1,316,304</u>	<u>371,471</u>	<u>1,969,032</u>
Operating Income (Loss)	796,996	200,878	(14,682)	983,192
Nonoperating Income (Loss)				
ERMA Dividend Exp	(1)			(1)
Investment income	(69,875)	(98,230)	-	(168,105)
Net Income (Loss)	727,120	102,648	(14,682)	815,086
Beginning Net Position	<u>5,035,914</u>	<u>2,395,496</u>	<u>22,599</u>	<u>7,454,009</u>
Ending Net Position	<u>5,763,034</u>	<u>2,498,144</u>	<u>7,917</u>	<u>8,269,095</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	<u>*Biggs*</u>	<u>*Colfax*</u>	<u>Crescent City</u>	<u>*Dorris*</u>	<u>Dunsmuir</u>	<u>*Etna*</u>	<u>*Fort Jones*</u>
Member Contributions							
Banking Layer Work Comp Contributions	5,017.50	\$ 7,499.25	\$ -	\$ -	\$ 8,933.25	\$ 4,738.50	\$ 3,917.25
Shared Layer Distributions to Banking							
Total Member Contributions	<u>5,017.50</u>	<u>7,499.25</u>	<u>-</u>	<u>-</u>	<u>8,933.25</u>	<u>4,738.50</u>	<u>3,917.25</u>
Total Contributions	<u>5,017.50</u>	<u>7,499.25</u>	<u>-</u>	<u>-</u>	<u>8,933.25</u>	<u>4,738.50</u>	<u>3,917.25</u>
Claims Cost							
Banking Layer Incurred Expense	-	126.85	-	-	25,413.43	-	-
Total Expenses	<u>-</u>	<u>126.85</u>	<u>-</u>	<u>-</u>	<u>25,413.43</u>	<u>-</u>	<u>-</u>
Net Contributions over Expenses	<u>5,017.50</u>	<u>7,372.40</u>	<u>-</u>	<u>-</u>	<u>(16,480.18)</u>	<u>4,738.50</u>	<u>3,917.25</u>
Beginning Banking Layer Equity: July 1, 2017	34,915.00	33,267.97	25,000.00	4,753.21	18,027.61	12,842.00	(4,068.94)
Distribution (from)/to Banking							
Transfers from (to) Liability Banking Layer							
Ending Banking Layer Equity: March 31, 2018	<u>\$ 39,932.50</u>	<u>\$ 40,640.37</u>	<u>\$ 25,000.00</u>	<u>\$ 4,753.21</u>	<u>\$ 1,547.43</u>	<u>\$ 17,580.50</u>	<u>\$ (151.69)</u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	<u>Ione</u>	<u>Live Oak</u>	<u>*Loomis*</u>	<u>*Loyalton*</u>	<u>*Montague*</u>	<u>Mt. Shasta</u>	<u>*Portola*</u>
Member Contributions							
Banking Layer Work Comp Contributions	\$ -	\$ 13,833.00	\$ 8,380.50	\$ 1,448.25	\$ 4,053.75	\$ 44,778.00	\$ 12,441.00
Shared Layer Distributions to Banking							
Total Member Contributions	<u>-</u>	<u>13,833.00</u>	<u>8,380.50</u>	<u>1,448.25</u>	<u>4,053.75</u>	<u>44,778.00</u>	<u>12,441.00</u>
Total Contributions	<u>-</u>	<u>13,833.00</u>	<u>8,380.50</u>	<u>1,448.25</u>	<u>4,053.75</u>	<u>44,778.00</u>	<u>12,441.00</u>
Claims Cost							
Banking Layer Incurred Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>	<u>7,779.72</u>	<u>2,615.20</u>
Total Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>	<u>7,779.72</u>	<u>2,615.20</u>
Net Contributions over Expenses	<u>-</u>	<u>13,833.00</u>	<u>8,380.50</u>	<u>1,448.25</u>	<u>(1,946.25)</u>	<u>36,998.28</u>	<u>9,825.80</u>
Beginning Banking Layer Equity: July 1, 2017	13,869.67	123,049.78	63,486.00	10,898.92	(12,525.50)	(17,986.07)	(6,928.80)
Distribution (from)/to Banking							
Transfers from (to) Liability Banking Layer							
Ending Banking Layer Equity: March 31, 2018	<u>\$ 13,869.67</u>	<u>\$ 136,882.78</u>	<u>\$ 71,866.50</u>	<u>\$ 12,347.17</u>	<u>\$ (14,471.75)</u>	<u>\$ 19,012.21</u>	<u>\$ 2,897.00</u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	<u>*Rio Dell*</u>	<u>Shasta Lake</u>	<u>Susanville</u>	<u>*Tulelake*</u>	<u>Weed</u>	<u>Williams</u>	<u>Yreka</u>
Member Contributions							
Banking Layer Work Comp Contributions	\$ 11,352.00	\$ 32,222.25	\$ 58,579.50	\$ 4,602.00	\$ 21,323.25	\$ -	\$ 43,412.25
Shared Layer Distributions to Banking							
Total Member Contributions	<u>11,352.00</u>	<u>32,222.25</u>	<u>58,579.50</u>	<u>4,602.00</u>	<u>21,323.25</u>	<u>-</u>	<u>43,412.25</u>
Total Contributions	<u>11,352.00</u>	<u>32,222.25</u>	<u>58,579.50</u>	<u>4,602.00</u>	<u>21,323.25</u>	<u>-</u>	<u>43,412.25</u>
Claims Cost							
Banking Layer Incurred Expense	<u>(3,254.32)</u>	<u>19,583.48</u>	<u>46,574.26</u>	<u>-</u>	<u>18,673.76</u>	<u>-</u>	<u>59,334.89</u>
Total Expenses	<u>(3,254.32)</u>	<u>19,583.48</u>	<u>46,574.26</u>	<u>-</u>	<u>18,673.76</u>	<u>-</u>	<u>59,334.89</u>
Net Contributions over Expenses	<u><u>14,606.32</u></u>	<u><u>12,638.77</u></u>	<u><u>12,005.24</u></u>	<u><u>4,602.00</u></u>	<u><u>2,649.49</u></u>	<u><u>-</u></u>	<u><u>(15,922.64)</u></u>
Beginning Banking Layer Equity: July 1, 2017	27,123.44	259,259.74	190,501.59	12,823.00	103,043.22	25,000.00	211,748.42
Distribution (from)/to Banking							
Transfers from (to) Liability Banking Layer							
Ending Banking Layer Equity: March 31, 2018	<u><u>\$ 41,729.76</u></u>	<u><u>\$ 271,898.51</u></u>	<u><u>\$ 202,506.83</u></u>	<u><u>\$ 17,425.00</u></u>	<u><u>\$ 105,692.71</u></u>	<u><u>\$ 25,000.00</u></u>	<u><u>\$ 195,825.78</u></u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	Total W/C Banking Layer
Member Contributions	
Banking Layer Work Comp Contributions	\$ 286,531.50
Shared Layer Distributions to Banking	\$ -
Total Member Contributions	286,531.50
Total Contributions	286,531.50
Claims Cost	
Banking Layer Incurred Expense	182,847.27
Total Expenses	182,847.27
Net Contributions over Expenses	103,684.23
Beginning Banking Layer Equity: July 1, 2017	1,128,100.26
Distribution (from)/to Banking	-
Transfers from (to) Liability Banking Layer	-
Ending Banking Layer Equity: March 31, 2018	\$ 1,231,784.49

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	Biggs	Colfax	Dorris	Dunsmuir	Etna	Fort Jones
Member Contributions						
Banking Layer Liability Contributions	4,000.50	6,151.50	-	10,685.25	3,690.75	3,087.00
Shared Layer Distributions to Banking						
Total Member Contributions	<u>4,000.50</u>	<u>6,151.50</u>	<u>-</u>	<u>10,685.25</u>	<u>3,690.75</u>	<u>3,087.00</u>
Total Contributions	<u>4,000.50</u>	<u>6,151.50</u>	<u>-</u>	<u>10,685.25</u>	<u>3,690.75</u>	<u>3,087.00</u>
Claims Cost						
Banking Layer Incurred Expense		15,000.00		22,942.00	(5,000.25)	
Total Claims Cost	<u>-</u>	<u>15,000.00</u>	<u>-</u>	<u>22,942.00</u>	<u>(5,000.25)</u>	<u>-</u>
Net Contributions over Expenses	<u>4,000.50</u>	<u>(8,848.50)</u>	<u>-</u>	<u>(12,256.75)</u>	<u>8,691.00</u>	<u>3,087.00</u>
Beginning Banking Layer Equity: July 1, 2017	(7,231.85)	37,218.18	12,727.00	2,022.23	13,708.00	24,159.00
Distributions (from)/to Banking Layer						
Transfers from/(to) WC Banking Layer				82,458.00		
Beginning Banking Layer Equity: March 31, 2018	<u>\$ (3,231.35)</u>	<u>\$ 28,369.68</u>	<u>\$ 12,727.00</u>	<u>\$ 72,223.48</u>	<u>\$ 22,399.00</u>	<u>\$ 27,246.00</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	Ione	Isleton	Live Oak	Loomis	Loyalton	Montague
Member Contributions						
Banking Layer Liability Contributions	-	2,682.00	11,671.50	8,628.75	1,194.75	3,298.50
Shared Layer Distributions to Banking						
Total Member Contributions	<u>-</u>	<u>2,682.00</u>	<u>11,671.50</u>	<u>8,628.75</u>	<u>1,194.75</u>	<u>3,298.50</u>
Total Contributions	<u>-</u>	<u>2,682.00</u>	<u>11,671.50</u>	<u>8,628.75</u>	<u>1,194.75</u>	<u>3,298.50</u>
Claims Cost						
Banking Layer Incurred Expense		(20,557.04)	-	3,041.75		1,011.00
Total Claims Cost	<u>-</u>	<u>(20,557.04)</u>	<u>-</u>	<u>3,041.75</u>	<u>-</u>	<u>1,011.00</u>
Net Contributions over Expenses	<u>-</u>	<u>23,239.04</u>	<u>11,671.50</u>	<u>5,587.00</u>	<u>1,194.75</u>	<u>2,287.50</u>
Beginning Banking Layer Equity: July 1, 2017	33,543.00	(56,953.94)	93,207.13	9,368.06	20,651.50	16,955.83
Distributions (from)/to Banking Layer						
Transfers from/(to) WC Banking Layer		94,405.00		10,079.00	7,794.00	
Beginning Banking Layer Equity: March 31, 2018	<u>\$ 33,543.00</u>	<u>\$ 60,690.10</u>	<u>\$ 104,878.63</u>	<u>\$ 25,034.06</u>	<u>\$ 29,640.25</u>	<u>\$ 19,243.33</u>

Small Cities Organized Risk Effort
Supplemental Schedule
Liability Banking Layer Equity by Member
July 1, 2017 through March 31, 2018

	Mt. Shasta	Portola	Rio Dell	Shasta Lake	Susanville	Tulelake
Member Contributions						
Banking Layer Liability Contributions	26,484.75	7,942.50	9,423.75	27,873.00	40,531.50	3,669.75
Shared Layer Distributions to Banking						
Total Member Contributions	<u>26,484.75</u>	<u>7,942.50</u>	<u>9,423.75</u>	<u>27,873.00</u>	<u>40,531.50</u>	<u>3,669.75</u>
Total Contributions	<u>26,484.75</u>	<u>7,942.50</u>	<u>9,423.75</u>	<u>27,873.00</u>	<u>40,531.50</u>	<u>3,669.75</u>
Claims Cost						
Banking Layer Incurred Expense	7,065.00	109.37	(2.00)	827.32	(1,799.00)	
Total Claims Cost	<u>7,065.00</u>	<u>109.37</u>	<u>(2.00)</u>	<u>827.32</u>	<u>(1,799.00)</u>	-
Net Contributions over Expenses	<u>19,419.75</u>	<u>7,833.13</u>	<u>9,425.75</u>	<u>27,045.68</u>	<u>42,330.50</u>	<u>3,669.75</u>
Beginning Banking Layer Equity: July 1, 2017	(14,237.81)	64,884.52	59,447.03	177,630.72	120,115.51	22,550.96
Distributions (from)/to Banking Layer						
Transfers from/(to) WC Banking Layer	<u>13,190.00</u>					
Beginning Banking Layer Equity: March 31, 2018	<u>\$ 18,371.94</u>	<u>\$ 72,717.65</u>	<u>\$ 68,872.78</u>	<u>\$ 204,676.40</u>	<u>\$ 162,446.01</u>	<u>\$ 26,220.71</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2017 through March 31, 2018

	Weed	Yreka	Total Liability Banking Layer
Member Contributions			
Banking Layer Liability Contributions	21,787.50	36,731.25	229,534.50
Shared Layer Distributions to Banking			-
Total Member Contributions	<u>21,787.50</u>	<u>36,731.25</u>	<u>229,534.50</u>
Total Contributions	<u>21,787.50</u>	<u>36,731.25</u>	<u>229,534.50</u>
Claims Cost			
Banking Layer Incurred Expense	33,177.93	8,322.03	64,138.11
Total Claims Cost	<u>33,177.93</u>	<u>8,322.03</u>	<u>64,138.11</u>
Net Contributions over Expenses	<u>(11,390.43)</u>	<u>28,409.22</u>	<u>165,396.39</u>
Beginning Banking Layer Equity: July 1, 2017	57,314.13	169,465.09	856,544.29
Distributions (from)/to Banking Layer			-
Transfers from/(to) WC Banking Layer			<u>207,926.00</u>
Beginning Banking Layer Equity: March 31, 2018	<u>\$ 45,923.70</u>	<u>\$ 197,874.31</u>	<u>\$ 1,229,866.68</u>



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item G.2.

DIVIDEND & ASSESSMENT PLAN (DAP) - REVISED

ACTION ITEM

ISSUE: The Board will review Gilbert Associates' REVISED *draft* calculations and consider the release of dividends and/or the collection of assessments based on the process described in SCORE's Dividend and Assessment Plan (DAP). The data is derived from the June 30, 2017 Audited Financial Statements.

RECOMMENDATION: The attached use the following *recommended distributions*:

-) **Work Comp:** *no distribution* from the Shared Layer, \$103,150 *paid* from the Banking Layer.
-) **Liability:** \$300,000 *distributed* from the Shared Layer, \$305,937 *paid* from the Banking Layer.
-) **Assessments:** Four current members are subject to assessments of 50% of their total deficit.

FORMER MEMBERS

Dorris – distribute one half of dividend payable per guidelines in the SCORE Bylaws = \$1,311.

Crescent City – pay \$15,269 for remaining balance of Liability Program Banking layer, \$2,932, plus the amount over the \$25,000 minimum balance in their Work Comp Banking Layer, \$12,337.

Williams – collect WC assessment payable of \$3,476 from GL Banking balance of \$12,479 and distribute the remaining balance of \$9,705, since no need to maintain GL Banking balance.

FISCAL IMPACT: The recommended **distributions will reduce SCORE's overall Net Position by \$374,197**, but each program will retain enough reserves to remain above the funding benchmarks. The Liability Banking Layer will retain \$748,470 and the Work Comp Banking Layer will retain \$814,967 above SCORE's minimum funding benchmarks.

BACKGROUND: The SCORE Members approved the draft calculations at the March 30, 2018 Board meeting but it included an incorrect beginning balance figure for the City of Colfax. Due to this we are presenting the DAP for review and approval of the correct DAP calculations and make a decision regarding payment to or collection from members. The calculation proceeds as follows:

Member Allocations: Each member's *percentage of any distribution from the Shared Risk Layer* equals their pro-rata share of the amount remaining after claims and dividends are subtracted from premiums and assessments. The DAP analysis uses a rolling 10-yr average model that totals member premiums, incurred claims capped at \$100,000, and dividends or assessments paid. Members in a negative position (more claims and dividends than premiums and assessments) receive no allocation.



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item G.2 (Continued)

Shared Layer Distribution: Funds are available from the Shared Risk Layer only to the extent the Shared Risk Layer Net Position is above five times the current SIR (\$1,125,000 for Work Comp, \$2,375,000 for Liability), an additional reserve to cover liabilities at a 70% confidence level, and a reserve for Safety Grants. Available funds are *distributed to member Banking Layers* based on their allocation percentage.

Banking Layer Distribution: The DAP requires a *minimum Banking Layer balance* of at least 10 times the Banking Layer SIR of \$25,000, plus a reserve to cover liabilities at a 70% confidence level. Each Member must maintain a minimum balance equal to their annual average incurred claims over the last 5 years or \$12,500, whichever is greater (and \$25,000 for the Mini-Cities). Member Banking Layer funds in excess of the minimum requirement are available to be released to Members with Board discretion.

Dorris left SCORE effective 7/1/2014. Withdrawn SCORE members are eligible to receive up to 50% of their share of any dividends declared by the Board, with the remaining 50% held in trust until the applicable Program Years are closed. If the years are not closed the member may send a written request for release of their funds. Members agree that available return funds will be held by SCORE for five additional years before being released.

- ATTACHMENTS:**
1. Work Comp Dividend Spreadsheet
 2. Liability Dividend Spreadsheet
 3. 2017-18 Combined Dividend Calculations

SCORE WC PROGRAM
2017-18 Dividend Calculation Spreadsheet

SHARED LAYER **BANKING LAYER**

CITY	STARTING POINT			DATA INPUTS										BANKING LAYER								
	6/30/2017	6/30/2017	6/30/2017	(1)	(2)	(3)	(4)	(5)	(6)	(4)	(5)	(6)	(7)	(7.5)	(8)	(9)	(10)	(11)	(12)	(13)		
	BANKING LAYER	SHARED RISK	PLAN	Premiums	Last 10 years Assess/(Div)	Claims	10 year Avg Prem	10 year Avg A/(D)	10 year Avg Claims	Combined 10 Yr Avg	Alloc %	Distrib.	"Waterfall" To Banking	CITY	JUNE 30 BANKING BALANCE	Prior Banking Assessments PY	SHARED RISK DISTRIB	BANKING BALANCE TOTAL	Banking Alloc %	Max Dist Avail	Min Bal Reqmt*	Permitted Distrib
CRESCENT CITY	25,000			359,660	-	330,119	35,966	-	33,012	2,954	1.23%	-	CRESCENT CITY	25,000	12,337	-	37,337	3.09%	3,093	25,000	12,337	**
DUNSMUIR	18,028			143,650	(10,158)	123,196	14,365	(1,016)	12,320	1,030	0.43%	-	DUNSMUIR	18,028	-	-	18,028	1.49%	1,494	13,564	1,494	
IONE	13,870			79,938	(3,582)	100,000	7,994	(358)	10,000	(2,364)	0.00%	-	IONE	13,870	-	-	13,870	1.15%	1,149	12,500	1,149	
LIVE OAK	123,050			289,782	(27,225)	-	28,978	(2,723)	-	26,256	10.93%	-	LIVE OAK	123,050	-	-	123,050	10.19%	10,195	12,500	10,195	
MOUNT SHASTA	(17,986)			623,251	15,331	915,952	62,325	1,533	91,595	(27,737)	0.00%	-	MOUNT SHASTA	(17,986)	66,530	-	48,544	4.02%	4,022	51,237	-	
SHASTA LAKE	259,260			639,263	(59,023)	53,009	63,926	(5,902)	5,301	52,723	21.95%	-	SHASTA LAKE	259,260	-	-	259,260	21.48%	21,480	17,638	21,480	
SUSANVILLE	190,502			1,117,523	(61,290)	575,970	111,752	(6,129)	57,597	48,026	20.00%	-	SUSANVILLE	190,502	-	-	190,502	15.78%	15,783	69,392	15,783	
WEED	103,043			477,383	(19,847)	266,505	47,738	(1,985)	26,651	19,103	7.95%	-	WEED	103,043	-	-	103,043	8.54%	8,537	16,092	8,537	
WILLIAMS	25,000			169,333	(2,560)	201,528	16,933	(256)	20,153	(3,476)	0.00%	-	WILLIAMS	25,000	-	-	25,000	2.07%	2,071	25,000	-	
YREKA	211,748			944,265	(59,241)	516,038	94,427	(5,924)	51,604	36,899	15.36%	-	YREKA	211,748	-	-	211,748	17.54%	17,544	40,958	17,544	
MINICITIES	176,586			1,131,948	-	599,999	113,195	-	60,000	53,195	22.15%	-	MINICITIES	176,586	-	-	176,586	14.63%	14,631	46,085	14,631	
	<u>1,128,100</u>	<u>1,267,399</u>	<u>2,395,499</u>	<u>5,975,996</u>	<u>(227,596)</u>	<u>3,682,316</u>				<u>Total</u>	<u>206,608</u>	<u>Total</u>		<u>1,128,100</u>	<u>78,867</u>	<u>-</u>	<u>1,206,967</u>		<u>99,999</u>		<u>103,150</u>	***

Sum of Positive Values 1,146,086

Total w/out negative balances 240,185

Total w/out negative balances 1,206,967

* Current Members: Avg of last 5 years claims or \$12.5K (Minicities \$25K) whichever is higher.
Former Members: Min Bal Reqmt was set at \$25K per Board instruction for resolution of any

Amount available for shared layer distribution:

Shared Risk Layer Net Position:	1,267,399
Min Equity Reserve (\$225,000 x 5):	(1,125,000)
70% Conf Level Adjustment for Claims Liabilities:	(368,000)
Safety Grant Fund:	(50,000)
Net Position in Excess of Designations	<u>(275,601)</u>
Distribution:	-

MINICITIES	Alloc %	Distrib
BIGGS	9.63%	1,409
COLFAX	12.45%	1,821
DORRIS	2.63%	384
ETNA	7.33%	1,073
FORT JONES	4.40%	644
LOOMIS	17.96%	2,627
LOYALTON	2.05%	300
MONTAGUE	6.52%	954
PORTOLA	15.61%	2,284
RIO DELL	20.02%	2,929
TULELAKE	1.41%	206
		<u>14,631</u>

Amount available for banking distribution:

Banking Net Position + Shared Distribution Available:	1,206,967
Min Banking Reserve (example 10 x \$25k):	(250,000)
70% Confidence Level Adjustment for Claims Liabilities:	<u>(42,000)</u>
Banking Net Position in Excess of Designations	<u>914,967</u>
Distribution:	100,000

** Distribution is prior assessments never applied against the banking layer. These were not accounted for when adjusting the beginning banking balance to \$25K.

*** Recommendation for Board approval to be distributed from the Banking Layer

SCORE LIAB PROGRAM
2017-18 Dividend Calculation Spreadsheet

SHARED LAYER BANKING LAYER

CITY	STARTING POINT			DATA INPUTS											"Waterfall" To Banking	CITY	6/30/2017 BANKING BALANCE	Prior Banking Assessments PY	SHARED RISK DISTRIB	BANKING BALANCE TOTAL	Banking Alloc %	Max Dist Avail	Min Bal Reqmt*	Permitted Distrib	Presented at the 3/30/18 Board Meeting	Change
	6/30/2017 BANKING LAYER BALANCE	6/30/2017 SHARED RISK BALANCE	AUDITED 6/30/2017 PLAN TOTAL	(1) Premiums	(2) Last 10 years Assess/(Div)	(3) Claims	(4) 10 year Avg Prem	(5) 10 year Avg A/(D)	(6) 10 year Avg Claims	(4) (1)+(2)-(3)/10 Net	(5) (4)/Total Alloc %	(6) (5)*Total Distrib.														
BIGGS	(7,232)			102,946	(21,844)	39,683	10,295	(2,184)	3,968	4,142	1.35%	4,045	----->	BIGGS	(7,232)	-	4,045	(3,187)	0.00%	-	12,500	-	-	-	-	
COLFAX	37,218			134,955	(21,996)	-	13,496	(2,200)	-	11,296	3.68%	11,032	----->	COLFAX	37,218	-	11,032	48,250	3.53%	10,584	12,500	10,584	1,750	8,834		
CRESCENT CITY	-			312,960	(45,463)	237,479	31,296	(4,546)	23,748	3,002	0.98%	2,932	----->	CRESCENT CITY	-	-	2,932	2,932	0.21%	643	-	2,932	**	2,932		
DORRIS	12,727			27,971	(7,385)	-	2,797	(739)	-	2,059	0.67%	2,011	----->	DORRIS	12,727	-	2,011	14,738	1.08%	3,233	12,500	2,238	2,238	(0)		
DUNSMUIR	2,022			159,270	6,625	168,675	15,927	663	16,868	(278)	0.00%	-	----->	DUNSMUIR	2,022	82,458	-	84,480	6.18%	18,531	21,066	18,531	19,003	(472)		
ETNA	13,708			76,736	(16,657)	-	7,674	(1,666)	-	6,008	1.96%	5,868	----->	ETNA	13,708	-	5,868	19,576	1.43%	4,294	12,500	4,294	4,403	(109)		
FORT JONES	24,159			46,685	(8,510)	-	4,669	(851)	-	3,818	1.24%	3,728	----->	FORT JONES	24,159	-	3,728	27,887	2.04%	6,117	12,500	6,117	6,273	(156)		
IONE	33,543			98,787	(29,950)	-	9,879	(2,995)	-	6,884	2.24%	6,723	----->	IONE	33,543	-	6,723	40,266	2.94%	8,832	12,500	8,832	9,058	(226)		
ISLETON	(56,954)			117,530	-	287,486	11,753	-	28,749	(16,996)	0.00%	-	----->	ISLETON	(56,954)	94,405	-	37,451	2.74%	8,215	12,500	8,215	8,424	(209)		
LIVE OAK	93,207			286,183	(44,329)	70,883	28,618	(4,433)	7,088	17,097	5.57%	16,698	----->	LIVE OAK	93,207	-	16,698	109,905	8.04%	24,108	12,500	24,108	24,723	(615)		
LOOMIS	9,368			184,283	(30,994)	7,663	18,428	(3,099)	766	14,563	4.74%	14,222	----->	LOOMIS	9,368	10,079	14,222	33,669	2.46%	7,386	15,446	7,386	7,574	(188)		
LOYALTON	20,652			49,524	(11,162)	-	4,952	(1,116)	-	3,836	1.25%	3,747	----->	LOYALTON	20,652	7,794	3,747	32,192	2.35%	7,061	12,500	7,061	7,241	(180)		
MONTAGUE	16,956			70,060	(14,284)	-	7,006	(1,428)	-	5,578	1.82%	5,447	----->	MONTAGUE	16,956	-	5,447	22,403	1.64%	4,914	12,500	4,914	5,039	(125)		
MOUNT SHASTA	(14,238)			546,762	(55,483)	242,638	54,676	(5,548)	24,264	24,864	8.09%	24,283	----->	MOUNT SHASTA	(14,238)	13,190	24,283	23,236	1.70%	5,097	42,445	-	-	-		
PORTOLA	64,885			156,766	(32,236)	-	15,677	(3,224)	-	12,453	4.05%	12,162	----->	PORTOLA	64,885	-	12,162	77,047	5.63%	16,900	12,500	16,900	17,331	(431)		
RIO DELL	59,447			188,120	(36,116)	-	18,812	(3,612)	-	15,200	4.95%	14,845	----->	RIO DELL	59,447	-	14,845	74,292	5.43%	16,296	12,500	16,296	16,712	(416)		
SHASTA LAKE	177,631			750,543	(165,712)	55,000	75,054	(16,571)	5,500	52,983	17.25%	51,745	----->	SHASTA LAKE	177,631	-	51,745	229,376	16.77%	50,314	12,687	50,314	51,597	(1,283)		
SUSANVILLE	120,116			762,780	(125,414)	235,290	76,278	(12,541)	23,529	40,208	13.09%	39,268	----->	SUSANVILLE	120,116	-	39,268	159,384	11.65%	34,961	22,930	34,961	35,853	(892)		
Tule Lake	22,551			59,764	(9,012)	-	5,976	(901)	-	5,075	1.65%	4,957	----->	Tule Lake	22,551	-	4,957	27,508	2.01%	6,034	12,500	6,034	6,188	(154)		
WEED	57,314			503,474	(13,093)	304,174	50,347	(1,309)	30,417	18,621	6.06%	18,186	----->	WEED	57,314	-	18,186	75,500	5.52%	16,561	25,559	16,561	16,983	(422)		
WILLIAMS	-			160,896	(33,117)	-	16,090	(3,312)	-	12,778	4.16%	12,479	----->	WILLIAMS	-	-	12,479	12,479	0.91%	2,737	-	12,479	**	12,479		
YREKA	169,465			744,200	(125,382)	151,690	74,420	(12,538)	15,169	46,713	15.21%	45,622	----->	YREKA	169,465	-	45,622	215,087	15.73%	47,180	20,407	47,180	48,383	(1,203)		
	<u>856,544</u>	<u>4,179,368</u>	<u>5,035,912</u>							<u>289,902</u>		<u>300,000</u>			<u>856,544</u>	<u>207,926</u>	<u>300,000</u>	<u>1,364,470</u>		<u>300,000</u>		<u>305,937</u>	<u>***</u>	<u>288,773</u>	<u>17,164</u>	

Sum of Positive Values 934,968

Sum of Positive Values 307,176

Sum of Positive Values 1,367,657

Amount available for shared layer distribution:

Share Risk Layer Net Position:	\$ 4,179,368
Min Equity Reserve (\$475,000 x 5):	(2,375,000)
70% Confidence Level Adjustment for Claims Liabilities:	(154,000)
Safety Grant Fund:	(50,000)
Undesignated Net Assets	<u>1,600,368</u>

Example Distribution: \$ 300,000

Amount available for banking distribution:

Banking Net Assets + Shared Distribution Available:	1,364,470
Min Banking Reserve (example 10 x \$25k):	(250,000)
70% Confidence Level Adjustment for Claims Liabilities:	(36,000)
Net Assets Subject to Distribution:	<u>1,078,470</u>

Example Distribution: 300,000

* Avg of last 5 years claims or \$12.5K, whichever is higher.

** Minimum Balance Requirement was changed to \$0 as of 6/16/17. Total Banking Balance is eligible for distribution

*** Recommendation for Board approval to be distributed from the Banking Layer

SCORE 2017-18 Dividend Distribution (Assessment) Calculation

CITY	LIABILITY PROGRAM				W/C PROGRAM				Net Combined DISTRIBUTION/ (ASSESSMENT)	Presented at the 3/30/18 Board Meeting	Change
	(A)	(B)	(C)	(A)+(B)+(C)	(a)	(b)	(c)	(a)+(b)+(c)			
	Permitted Distribution	Shared 10yr Neg. Net	Banking Neg. Bal	Net Distr/(Neg)	Permitted Distribution	Shared 10yr Neg. Net	Banking Neg. Bal	Net Distr/(Neg)			
BIGGS*	-	-	(3,187)	(3,187)	1,409	-	-	1,409	(889)	(889)	0
COLFAX*	10,584	-	-	10,584	1,821	-	-	1,821	12,405	3,571	8,834
CRESCENT CITY	2,932	-	-	2,932	12,337	-	-	12,337	15,269	3,093	12,176 <C>
DORRIS*	2,238	-	-	2,238	384	-	-	384	2,622	2,622	(0)
DUNSMUIR	18,531	(278)	-	18,253	1,494	-	-	1,494	19,747	20,219	(472)
ETNA*	4,294	-	-	4,294	1,073	-	-	1,073	5,367	5,476	(109)
FORT JONES*	6,117	-	-	6,117	644	-	-	644	6,761	6,917	(156)
IONE	8,832	-	-	8,832	1,149	(2,364)	-	(1,215)	7,617	7,843	(226)
ISLETON	8,215	(16,996)	-	(8,781)	-	-	-	-	(4,390)	(4,286)	(104) <A>
LIVE OAK	24,108	-	-	24,108	10,195	-	-	10,195	34,303	34,918	(615)
LOOMIS*	7,386	-	-	7,386	2,627	-	-	2,627	10,013	10,201	(188)
LOYALTON*	7,061	-	-	7,061	300	-	-	300	7,361	7,541	(180)
MONTAGUE*	4,914	-	-	4,914	954	-	-	954	5,868	5,993	(125)
MOUNT SHASTA	-	-	-	-	-	(27,737)	-	(27,737)	(13,869)	(13,869)	0
PORTOLA*	16,900	-	-	16,900	2,284	-	-	2,284	19,184	19,615	(431)
RIO DELL*	16,296	-	-	16,296	2,929	-	-	2,929	19,225	19,641	(416)
SHASTA LAKE	50,314	-	-	50,314	21,480	-	-	21,480	71,794	73,077	(1,283)
SUSANVILLE	34,961	-	-	34,961	15,783	-	-	15,783	50,744	51,636	(892)
TULE LAKE*	6,034	-	-	6,034	206	-	-	206	6,240	6,394	(154)
WEED	16,561	-	-	16,561	8,537	-	-	8,537	25,098	25,520	(422)
WILLIAMS	12,479	-	-	12,479	-	(3,476)	-	(3,476)	9,003	(702)	9,705
YREKA	47,180	-	-	47,180	17,544	-	-	17,544	64,724	65,927	(1,203)
	<u>305,937</u>	<u>(17,274)</u>	<u>(3,187)</u>	<u>285,476</u>	<u>103,150</u>	<u>(33,577)</u>	<u>-</u>	<u>69,573</u>	<u>374,197</u>	<u>350,458</u>	<u>23,739</u>

*Minicities W/C Allocation

Notes:

Banking activity - per banking balances at 6/30/17

Shared layer - Audited program balance at 6/30/17 less total of all Banking Layer balances

This calculation nets each program's Permitted Distribution amount vs. negative net 10 year shared layer and banking balances

Finally, Liability and W/C amounts are netted together to arrive at total combined Distribution/(Assessment)

Minimum assessment due: 50%

<A> Change in Liability DAP Calculation	1,753
Change above	23,739
Difference	<u>21,986</u>

These 2 calculations don't tie because Isleton has an assessment that is calculated at 50% of the negative balance.

The change per the Liability calculation is \$209 / 2 = \$104.50.

 Actual distribution is 50% of the calculated amount (\$1,311) per guidelines in the SCORE Bylaws

<C> No liability minimum balance requirement, \$25K WC minimum balance requirement



Agenda Item G.3.a.

**PREMIUM PAYMENT PLAN REQUESTS FOR 18/19
CITY OF ISLETON**

ACTION ITEM

ISSUE: The City of Isleton has provided written notice to the SCORE Program Administrators requesting an installment payment plan for their 18/19 contributions to the Liability Program.

RECOMMENDATION: If the Board agrees to the installment plan, the Program Administrators recommend collecting half of their funding, \$13,996.50 up front on July 1st. The remaining balance of \$14,416, including a 3% administrative fee of \$419, will be paid in 10 equal installments of \$1,441.64, beginning in September 2017 and concluding in June 2018.

FISCAL IMPACT: Administrative fee of \$419 in addition to the premium of \$27,993.

Total Liability Premium	\$27,993	
		Due Date
Down Payment	\$13,996.50	7/1/2018
Remaining Unpaid Balance	\$13,997	
Unpaid Balance including 3% Interest	\$14,416	
Installment 1	\$1,441.64	Due Date 8/1/18
Installment 2	\$1,441.64	Due Date 9/1/18
Installment 3	\$1,441.64	Due Date 10/1/18
Installment 4	\$1,441.64	Due Date 11/1/18
Installment 5	\$1,441.64	Due Date 12/1/18
Installment 6	\$1,441.64	Due Date 1/1/19
Installment 7	\$1,441.64	Due Date 2/1/19
Installment 8	\$1,441.64	Due Date 3/1/19
Installment 9	\$1,441.64	Due Date 4/1/19
Installment 10	\$1,441.64	Due Date 5/1/19
Total Paid	\$28,412.90	

BACKGROUND: The City of Isleton has previously requested an installment premium payment plan for Fiscal Years 14/15, 15/16, 16/17 and 17/18 which the Board has approved. They are asking for a similar arrangement for the FY 18/19 fiscal year. At the October 2015 meeting the Board also approved a 3% Administrative Fee on the unpaid premium balance to go into effect in FY 16/17.

ATTACHMENTS: City of Isleton Payment Plan Request



City of Isleton

101 Second Street

P.O. Box 716

Isleton, California 95641

Tel: 916-777-7770

May 14, 2018

Small Cities Organized Risk Effort Insurance
Marcus Beverly, First Vice President
Alliant Insurance Services
2180 Harvard Street, Suite 460
Sacramento, California 95815

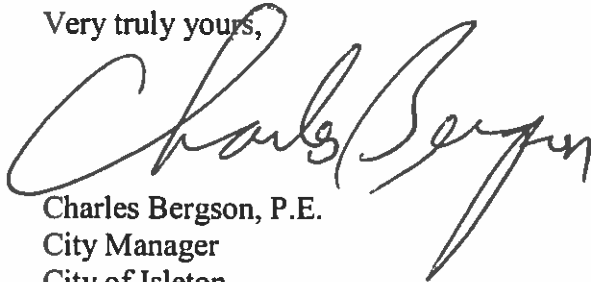
RE: City of Isleton

Mr. Beverly,

The City of Isleton request a payment plan similar to the plan of last year. One half up front and the balances paid over the course of the fiscal year. The City also requests that Small Cities Organized Risk Effort waive the three percent charge for a payment plan.

Should you have any questions, please contact this office at 916-777-7770.

Very truly yours,



Charles Bergson, P.E.
City Manager
City of Isleton



Agenda Item G.3.b.

**PREMIUM PAYMENT PLAN REQUEST FOR FY 18/19
CITY OF TULELAKE**

ACTION ITEM

ISSUE: The City of Tulelake has provided written notice to the SCORE Program Administrators requesting an installment payment plan for their FY 18/19 contributions to the Liability Program. The City’s total deposit is \$32,730 and they have requested quarterly installments, calculated as follows:

-) July 1st Payment: \$8,183
-) Remaining balance of \$24,548 + 3% admin fee = \$25,284.
-) Three payments of \$8,427.98, invoiced on October 1st, January 1st, and April 1st.

Last year the City requested and the Board approved a payment plan for both the Liability and Workers’ Compensation Programs, with 10% down and ten monthly installments.

RECOMMENDATION: Review and approve payment plan as requested.

FISCAL IMPACT: Administrative fee of \$736 in addition to the premium of \$32,730.

Total Liability Premium	\$32,730	
		Due Date
Down Payment	\$8,183	7/1/2018
Remaining Unpaid Balance	\$24,548	
Unpaid Balance including 3% Admin Fee	\$25,284	
Installment 1	\$8,427.98	Due Date 10/1/18
Installment 2	\$8,427.98	Due Date 1/1/19
Installment 3	\$8,427.98	Due Date 4/1/19
Total Paid	\$33,466.43	

BACKGROUND: The City of Tulelake joined SCORE in 2011 and has paid their liability premiums in full. They joined the Workers’ Compensation Program in FY 15/16 and requested a monthly installment premium payment plan for both programs which the Board approved at the June 2015 meeting. The Board approved the same premium payment plan for FY 16/17 at the June 2016 meeting. The Board approved this the same plan at the June 2017 meeting. This year they are requesting a quarterly payment plan for the Liability Program only. At the October 2015 meeting the Board approved a 3% Administrative Fee on the unpaid premium balance to go into effect in FY 16/17.

ATTACHMENTS: City of Tulelake Payment Plan Request



CITY OF TULELAKE

591 Main Street
P. O. Box 847, Tulelake, CA 96134
Phone 530-667-5522 - FAX 530-667-5351
cityoftulelake@cot.net



March 15, 2018

Mr. Marcus Beverly
Alliant Insurance Services, Inc.
2180 Harvard Street, Ste 460
Sacramento CA 95815

Subject: Request to make quarterly premium payments for the 2018-19 fiscal year.

Dear Marcus,

The City of Tulelake would like to make quarterly insurance payments for the fiscal year 2018-2019 rather than do a one-time annual payment. We are a small city and paying for an annual payment all at once impacts our cash flow for our regular operating expenses. Please have your board of directors consider this option at their next scheduled board meeting. Thank you.

Sincerely,

Henry A. Ebinger
Mayor
City of Tulelake



Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018

Agenda Item G.4.

ASSESSMENT PAYMENT PLAN REQUEST FOR CITY OF DUNSMUIR

ACTION ITEM

ISSUE: The City of Dunsmuir has provided written notice to the SCORE Program Administrators requesting a payment plan for all their current outstanding assessment contributions.

RECOMMENDATION: If the Board agrees to the installment plan, the Program Administrators recommend using a four year payment plan, payable in two installments annually to collect the outstanding balance as illustrated by the chart below. Additionally the Program Administration recommends that any net dividends be applied to the balance and any new assessments shall be paid within 60 days and a penalty of 2% of the unpaid balance will be assessed if any payment is more than 30 days late.

CITY OF DUNSMUIR
FY 2018-2022 Outstanding Assessment Payment Plan

		Due Date
Installment 1	\$19,666.19	Due Date 7/1/18
Installment 2	\$19,666.19	Due Date 12/1/18
Installment 3	\$19,666.19	Due Date 7/1/19
Installment 4	\$19,666.19	Due Date 12/1/19
Installment 5	\$19,666.19	Due Date 7/1/20
Installment 6	\$19,666.19	Due Date 12/1/20
Installment 7	\$19,666.19	Due Date 7/1/21
Installment 8	\$19,666.19	Due Date 12/1/21
Total Outstanding Assessment Owed	\$157,329.50	

FISCAL IMPACT: Increase of financial position of \$157,239 over the next 4 years.

BACKGROUND: Prior to 2012 the City of Dunsmuir and other members accrued assessments over a number of years that were deferred until a repayment plan was approved by the Board at the June 27, 2014 meeting. Dunsmuir’s initial balance was \$347,045, and they have kept current with that payment plan, reducing the balance to \$88,224. However, they received additional assessments in FY 15/16 and FY 16/17 totaling \$71,021.50 that have not been paid. At this time the City of Dunsmuir has requested to continue on a payment plan which should include all years of outstanding assessments balances (total of \$157,239.50).

ATTACHMENTS: City of Dunsmuir Assessment Payment Plan Request

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



May 15, 2018

SCORE Board of Directors

RE: Payment Plan Request

The City of Dunsmuir respectfully requests a payment plan for our outstanding balance according to the following schedule;

CITY OF DUNSMUIR FY 2018-2022 Outstanding Assessment Payment Plan

		Due Date
Installment 1	\$19,666.19	Due Date 7/1/18
Installment 2	\$19,666.19	Due Date 12/1/18
Installment 3	\$19,666.19	Due Date 7/1/19
Installment 4	\$19,666.19	Due Date 12/1/19
Installment 5	\$19,666.19	Due Date 7/1/20
Installment 6	\$19,666.19	Due Date 12/1/20
Installment 7	\$19,666.19	Due Date 7/1/21
Installment 8	\$19,666.19	Due Date 12/1/21
Total Outstanding Assessment Owed	\$157,329.50	

Sincerely,

Mark Brannigan
City Manager



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item H.1.

NOMINATION COMMITTEE

ACTION ITEM

ISSUE: The Board of Directors will nominate and elect all positions to complete the two-year term of office beginning July 1, 2018 (concludes July 1, 2020).

A nominating committee was selected at the last Board meeting and the following slate of candidates has been recommended:

President:	Steve Baker, City of Yreka
Vice President:	Wes Heathcock, City of Colfax
Treasurer:	Roger Carroll, Town of Loomis
Secretary:	Brooke Kerrigan, City of Rio Dell
Member-At-Large:	John Duckett, City of Shasta Lake

Please note John Duckett will be retiring shortly in to his term, so SCORE will need to elect someone to complete his term unless another nomination for that position is presented and approved at the meeting.

RECOMMENDATION: Consider the slate of officers as presented or amended.

FISCAL IMPACT: None

BACKGROUND: The President, Vice President, Secretary, Treasurer and Member-At-Large are elected in each even numbered year and serve for a term of two years, beginning in July of the year elected. This year is an election year for SCORE officers. Currently, Mr. Roger Carroll holds the office of the President of SCORE, Mr. Steve Baker holds the office of Vice-President, Ms. Brooke Woodcox holds the office of Secretary, Ms. Linda Romaine holds the office of Treasurer and Mr. John Duckett holds the office of Executive Committee Member-At-Large.

ATTACHMENTS: None



Agenda Item H.2.

IDENTITY FRAUD COVERAGE FY 18/19

ACTION ITEM

ISSUE: Identity Fraud is an ongoing exposure for all SCORE employees and SCORE has provided ID Fraud Coverage from Travelers for member employees for the last two years. The coverage proposal for this year is the same but with a slight reduction in the premium.

Please see the attached coverage highlights, checklist and quote for more information regarding this coverage.

RECOMMENDATION: Review and approve the proposal as presented.

FISCAL IMPACT: Annual Premium \$3,082 as part of the Administrative Expenses (a decrease of 1.4% from last year).

BACKGROUND: The Board previously expressed interest in obtaining Identity Fraud Coverage for all members and first purchased the Travelers coverage in FY 16/17. The coverage provides employees with tools to help them recover from ID Theft, including:

-) Reimbursement for expenses incurred to resolve a fraud event (travel, lost wages, attorney fees)
-) Online education resources to help prevent becoming a victim
-) Dedicated identity fraud claim unit to help employees through the resolution process
-) Fees charged for copies of medical records (related to medical identity fraud)
-) Help with Document replacement (social security card, birth certificate, passport, etc.)
-) Family Coverage (spouse, child under the age of 18)

ATTACHMENTS:

1. Travelers ID Fraud Expense Reimbursement Coverage Highlights
2. Travelers ID Fraud Expense Reimbursement Coverage Checklist
3. Travelers SCORE ID Fraud Quote



Identity Fraud Expense Reimbursement

COVERAGE HIGHLIGHTS

Identity fraud is the fastest-growing white-collar crime in America, impacting one in every 20 consumers.*

Why you need protection

Becoming a victim of identity fraud is a frightening, frustrating experience. It can happen to anyone at any time in a variety of ways, ranging from a stolen wallet or home burglary to online theft of your personal information.

Recovering from identity fraud means more than just canceling credit cards. Not only can it be a complicated and stressful experience, but it can cost your employee or member of your organization hours of time and out-of-pocket expenses to re-establish their credit and clear their name. The hard reality is that victims must painstakingly prove, often to disbelieving creditors, that the debts are not their own. Purchasing identity fraud expense reimbursement coverage for your employees or members can be an affordable and compelling addition to your benefits suite.

Coverage highlights

Travelers Identity Fraud Expense Reimbursement coverage pays for expenses associated with resolving an identity fraud event and perhaps most importantly, gives people tools and information to reduce their risk of future additional fraud.

Each year, the number of identity fraud cases rises; most recently 12.6 million adults in the United States were victims. On average, it takes an individual more than 37 hours and \$535 in out-of-pocket expenses* to clean up the mess caused by an identity thief.

In addition to expense reimbursement, Travelers also offers Identity Fraud Resolution Service through Identity Theft 911, which includes:

- Exclusive online education resources providing tips and information to help avoid becoming a victim
- 24/7 personal access to an expert fraud specialist
- Document replacement help (i.e., Social Security card, birth certificate, passport, etc.)

In the event of an actual identity fraud, services include:

- Step-by-step guidance through the resolution process, including unlimited assistance to restore a victim's identity
- 3-in-1 credit reporting
- One year of free credit, cyber and fraud monitoring

*Javelin Strategy & Research, February 2013 Report

Claim scenarios

Bogus charge accounts while on business travel

An executive was on business in Brazil when his identity was stolen and significant charges were made to his corporate card. In order to file an affidavit of loss with the local Brazilian authorities, he was required to provide a sworn statement in person. Total expenses for time off work, travel expenses, phone charges and the cost to replace the executive's passport were \$4,500.

Medical identity fraud

A woman from Illinois discovered a number of questionable billings on her medical insurance annual summary of benefits. Someone had stolen her and her children's identities to secure medical services in their names.

After struggling with the health care institution to release the personal medical information, she hired an attorney to help. The attorney was able to contest the services and clean up her medical history. It took more than six months to resolve the identity fraud and cost nearly \$6,000 in attorney's fees, lost wages and fees for copies of X-rays and other medical records.

Why Travelers?

- We've provided effective insurance solutions for more than 150 years and address the needs of a wide range of industries.
- We consistently receive high marks from independent ratings agencies for our financial strength and claims-paying ability.
- With offices nationwide, we possess national strength and local presence.
- Our dedicated underwriters, and claim professionals offer extensive industry and product knowledge.

Travelers knows ID Fraud.

To learn more, talk to your independent agent or visit travelersbond.com.



Available through the Travelers Wrap+[®], SelectOne+[®] and Executive Choice+[®] suite of products.

travelersbond.com

Travelers Casualty and Surety Company of America and its property casualty affiliates. One Tower Square, Hartford, CT 06183

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Identity Fraud Expense Reimbursement

COVERAGE CHECKLIST

Why your clients need our protection

Identity Fraud Expense Reimbursement is available through the Travelers Wrap+[®], SelectOne+SM and Executive Choice+SM suite of products and delivers a truly comprehensive coverage solution. The following checklist illustrates key coverages and features every insured should have as part of their insurance program to protect their employees or members should any become a victim of the rising crime of identity fraud.

Coverage	Travelers policy	Their policy
Lost wages – up to a maximum payment of \$1,000 per week for a maximum period of five weeks, as a result of absence from employment, including for wrongful incarceration	✓	
Attorney’s fees – with Travelers’ prior consent, including: <ul style="list-style-type: none"> • Removing criminal or civil judgments wrongly entered against the victim • Challenging information in a credit report • Defending suits brought incorrectly by merchants or their collection agencies • Pursuing the release of medical records solely for the purpose of investigating medical-related identity fraud • Contesting wrongfully incurred tax liability; or • Contesting the wrongful transfer of ownership of an insured person’s tangible property 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ 	
Fees for the re-application and re-issuance of government-issued personal identification documentation – including passports, commercial and non-commercial drivers licenses, state and federal personal identification cards, and Social Security cards compromised as a result of identity fraud	✓	
Fees charged for copies of medical records – including X-rays, obtained solely for the purpose of investigating medical-related identity fraud	✓	
Dedicated identity fraud claim unit – experts who can provide guidance to insured victim to assist in the recovery of their identity and credit history	✓	
Reasonable costs for travel and accommodations incurred by the insured person – up to a maximum payment of \$1,000 per week for a maximum period of five weeks, to: <ul style="list-style-type: none"> • Participate in the defense of lawsuits brought against the insured person by financial institutions, health care providers, merchants, other credit grantors or their collection agencies • Challenge the accuracy or completeness of any information in a consumer credit report • Participate in the criminal prosecution of the perpetrators of the identity fraud, or • File in-person loss affidavits and civil or criminal complaints with local law enforcement in the jurisdiction in which the identity fraud occurred, as required by local law 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	

Coverage	Travelers policy	Their policy
Family coverage – including residents of the insured person’s household, provided they are either a spouse, child under the age of 18 or parent	✓	
Daycare and eldercare expenses – incurred solely as a direct result of any identity fraud discovered during the policy period	✓	
Coverage for thefts committed by family members	✓	
Insureds choose their own attorney	✓	
Limit options – ranging from \$1,000 to \$25,000	✓	
Retention options – ranging from \$0 to \$250	✓	

Identity Fraud Resolution Service

In addition to expense reimbursement, Travelers also offers Identity Fraud Resolution Service through Identity Theft 911, which includes:

- Exclusive online education resources providing tips and information to help avoid becoming a victim
- 24/7 personal access to an expert fraud specialist
- Document replacement help (i.e., Social Security card, birth certificate, passport, etc.)

In the event of an actual identity fraud, services include:

- Step-by-step guidance through the resolution process, including unlimited assistance to restore a victim’s identity
- 3-in-1 credit reporting
- One year of free credit, cyber and fraud monitoring

Travelers knows ID Fraud.

To learn more, talk to your independent agent or visit travelersbond.com.

Available through the Travelers Wrap+®, SelectOne+SM and Executive Choice+SM suite of products.



travelersbond.com

Travelers Casualty and Surety Company of America and its property casualty affiliates. One Tower Square, Hartford, CT 06183

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CONTINGENCIES: This quote is subject to the underwriter's receipt and satisfactory review of the following prior to the quotation expiration date set forth below:

N/A

Thank you for the opportunity to offer this insurance proposal. We look forward to discussing this opportunity with you further.

Sincerely,

A handwritten signature in black ink, appearing to read "Noel K. Posson", written over a horizontal line.

Noel K. Posson

cc: *Kelly Ziemann*



REQUIRED NOTICE OF EPL CLAIMS TO ERMA AND CJPRMA

INFORMATION ITEM

ISSUE: SCORE members are advised of the ramifications if claims are not reported to all Excess Carriers timely. Of particular importance is the reporting of Employment Practices Liability (EPL) claims to both ERMA (if a member) and CJPRMA (all SCORE members are included). Members are encouraged to report claims to both groups simultaneously, per the attached ERMA recommendation, though the ERMA reporting requirements are stricter:

ERMA: Members have a duty and obligation to notify ERMA in writing of a claim *within thirty (30) days of receipt* by the member of such notice by an employee. *Claim is generally defined to mean a written demand or notice brought by an Employee, or an oral demand or notice by an Employee memorialized in writing by the member,* which asserts allegations of Wrongful Employment Practices (including but not limited to harassment, discrimination, wrongful termination or demotion, invasion of privacy, violation of constitutional rights and defamation).

CJPRMA: The covered party shall notify the Authority within 30 days upon receipt of lawsuit containing allegations involving employment practices liability. Where any lawsuit is reported after the 30 day period as required by this provision, all defense costs incurred prior to the date of late reporting will not constitute covered ultimate net loss eroding the self-insurance retention.

RECOMMENDATION: None - Information Item.

FISCAL IMPACT: None.

BACKGROUND: Recently a SCORE member delayed reporting an EPL claim and so it was originally denied. On appeal, the ERMA Board of Directors accepted the claim while imposing a penalty (their SIR was doubled for the claim). The Program Administration subsequently received the attached letter from ERMA regarding Simultaneous Notice of EPL Claims to both ERMA and CJPRMA and how a failure to do so could jeopardize coverage under CJPRMA's MOC.

The excess coverage pools provide reporting requirements for claims which have been included in the SCORE Claims Reporting Manual and are also listed on the SCORE website in the MEMBERS section.

ATTACHMENT(S): Letter dated 3-20-18 Regarding Simultaneous Notice of EPL claims to ERMA and CJPRMA

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March 20, 2018

*Also admitted in Nevada

Marcus Beverly
Alliant Insurance Services, Inc.
210 Harvard St., Ste. 460
Sacramento, CA 95815

Marcus.Beverly@alliant.com

Re: Simultaneous Notice of EPL Claims to ERMA and CJPRMA

Dear Mr. Beverly:

As general counsel for the Employment Risk Management Authority (“ERMA”), I am writing in furtherance of recent discussions between ERMA and CJPRMA regarding timely reporting for EPL claims.

As you are aware, ERMA provides a reduced limit of \$500,000 to the participating SCORE members, and those members have adjoining coverage through CJPRMA which attaches at \$500,000. The MOCs of ERMA and CJPRMA both contain timely reporting requirements for EPL claims. Under these requirements, it is incumbent upon SCORE members to provide simultaneous timely notification of EPL claims to ERMA and CJPRMA. Failure by a member of SCORE to timely report EPL claims to CJPRMA, in addition to ERMA, may potentially jeopardize coverage under CJPRMA’s MOC. ERMA will continue in its practice of advising CJPRMA of claims where ERMA may determine at the outset of a claim that ERMA’s limits will likely be exceeded, but in no event should CJPRMA be dependent on such notification from ERMA. With regular reminders to our members to report their claims to both JPAs, the timely reporting requirements of both JPAs should be satisfied.

Please do not hesitate to contact Jennifer Jobe, Executive Director, ERMA or me should you wish to discuss.

Very truly yours,

LONGYEAR, O'DEA & LAVRA, LLP

By: _____


GREGORY P. O'DEA

GPO:tj

cc: David Clovis, CJPRMA General Manager
David@cjprma.org
Jennifer Jobe, ERMA Executive Director



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item H.4.

LEXIPOL MEMORANDUM OF UNDERSTANDING (MOU)

ACTION ITEM

ISSUE: The current Memorandum of Understanding with Lexipol has been updated to include the cost of providing Daily Training Bulletins (DTBs) for all seven member police departments. Documentation of such training has been an essential element in the defense of police civil rights suits and is recommended by the Program Administrators as a cost-effective way to prevent and defend such claims.

RECOMMENDATION: Approve annual subscription to Lexipol including Daily Training Bulletins (DTB's) for all members with a police force.

FISCAL IMPACT: Total funding of \$27,468, an increase of \$2,370 over current funding, to pay for DTBs for all member police departments.

BACKGROUND: SCORE began funding member subscriptions to Lexipol in 2007. SCORE pays for member police agencies to subscribe to the Lexipol on-line policy and procedure manual to maintain up-to-date training for their operations. The Program Administrators have arranged for Lexipol to invoice SCORE directly with all members having a 7/1 renewal date, rather than having members pay for the service and submit invoices for reimbursement at various times throughout the year.

ATTACHMENT(S): Lexipol Memorandum of Understanding, with FY 18/19 pricing.

Memorandum of Understanding

Lexipol LLC (Lexipol) and the Small Cities Organized Risk Efforts (SCORE) agree to the terms of this Memorandum of Understanding (*MOU or Agreement*) as a means to enhance and encourage professionalism through defensible and continuously updated Law Enforcement policy in the State of CA. The purpose of this MOU is to memorialize the agreement SCORE and Lexipol have agreed to for FY 18-19. This agreement is focused on the services provided by Lexipol to SCORE members at a favorable rate both of which are noted in Exhibit A.

More specifically, as part of this Agreement,

Lexipol agrees to:

1. Provide SCORE agencies (listed in Exhibit A) a full annual subscription to Lexipol's on-line Law Enforcement policy and training service.
2. Provide SCORE access to Lexipol's reporting portal to view overall status of participating members. (with permission of the subscribing agency)
3. Collaborate with SCORE to promote Lexipol services with outreach efforts, marketing and participation at SCORE events.
4. Invoice SCORE directly for SCORE member agency's Lexipol subscription fees in accordance with pricing as shown in Exhibit A.

Small Cities Organized Risk Efforts agrees to:

1. Accept and pay a yearly invoice from Lexipol for renewal subscriptions of member agencies in accordance with Exhibit A. This payment will be paid by SCORE within 30 days of receipt of the invoice.
2. Promote Lexipol to their Public Safety members and market the partnership to any non-subscribing members.
3. Provide a list of eligible member departments with contact information (main contact name, title, address, phone number and email address) which will be kept confidential by Lexipol and used specifically for member confirmation and program promotion.

TERM

The effective date of this Agreement is July 1, 2018 and will remain in effect until canceled. After June 30, 2019, either party may cancel this Agreement with 90 days written notice to the other party.

Cancellation of this agreement will not terminate subscribing agency contracts with Lexipol.

The parties agree that each is granted the right to use the other party's logo on their Website and corresponding web pages. All other use of logos or copyrighted materials will be agreed by both parties in advance.

IN WITNESS WHEREOF, the Parties execute this MOU on the date set below their respective signatures.

[Insert Association Name]:

By: _____
Name: _____
Title: _____

LEXIPOL:

By: _____
Name: Van Holland
Title: Chief Financial Officer

**Exhibit A Pricing for
Subscribing Member Agencies**

Agency	# Sworn Officers	2017 Invoice	2018 Invoice	2018 List
Etna PD	2	\$1,590	\$1,622	\$2,411
Tulelake PD	3	\$2,315	\$2,315	\$3,173
Rio Dell PD	7	\$3,042	\$3,042	\$5,081
Mount Shasta PD	9	\$2,750	\$4,095	\$6,258
Weed PD	10	\$3,983	\$4,182	\$6,258
Yreka PD	15	\$5,170	\$5,652	\$8,082
Susanville PD	16	\$6,248	\$6,560	\$9,958
		\$25,098	\$27,468	\$41,221

Score will be invoiced \$27,468 on July 1, 2018 for the FY 18-19 subscriptions. The subscription term is for 1 year, expiring June 30, 2019. The subscription includes both the Law Enforcement Policy Manual and corresponding Daily Training Bulletin products.



Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018

Agenda Item H.5.a.

PROPERTY PROGRAM RENEWAL PROPOSAL

ACTION ITEM

ISSUE: The Board of Directors annually reviews and approves SCORE’s Property Program renewal, currently placed through the Alliant Property Insurance Program (APIP). For FY 18/19 SCORE’s Total Insurable Values (TIV) increased 11.44%, to \$345,644,573. Given SCORE’s recent loss history and the catastrophic losses to the industry as a whole, the Program Administrator’s previously budgeted \$489,978 for coverage as expiring with a \$10,000 deductible. The quote received at the \$10,000 deductible is less, \$459,662, and still slightly under the original budget for a \$7,500 property deductible, though **other coverages, including auto, would continue to carry a \$10,000 deductible.** The quotes are below:

\$5,000 Deductible

<u>Small Cities Organized Risk Effort (SCORE)</u>	<u>2016/17 \$5,000 Deductible</u>	<u>2017/18 \$5,000 Deductible</u>	<u>2018/19 \$5,000 All Risk Deductible; \$10k all other coverages</u>	<u>Variance 2017 to 2018</u>
Total Insurable Values:	\$ 284,117,438	\$ 310,454,759	\$ 345,644,573	11.44%
Total Annual Premium:	\$ 323,132.54	\$ 426,263.67	\$ 510,657.66	32.0%

\$7,500 Deductible

<u>Small Cities Organized Risk Effort (SCORE)</u>	<u>2016/17 \$7,500 Deductible</u>	<u>2017/18 \$7,500 Deductible</u>	<u>2018/19 \$7,500 All Risk Deductible; \$10k all other coverages</u>	<u>Variance 2017 to 2018</u>
Total Insurable Values:	\$ 284,117,438	\$ 310,454,759	\$ 345,644,573	11.44%
Total Annual Premium:	\$ 323,132.54	\$ 426,263.67	\$ 485,159.73	25.4%

\$10,000 Deductible

<u>Small Cities Organized Risk Effort (SCORE)</u>	<u>2016/17 \$10,000 Deductible</u>	<u>2017/18 \$10,000 Deductible</u>	<u>2018/19 \$10,000 All Risk Deductible; \$10k all other coverages</u>	<u>Variance 2017 to 2018</u>
Total Insurable Values:	\$ 284,117,438	\$ 310,454,759	\$ 345,644,573	11.44%
Total Annual Premium:	\$ 323,132.54	\$ 426,263.67	\$ 459,661.79	18.8%

The attached Executive Summary provides a listing of changes to the Property coverage for FY 18/19.



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item H.5.a. (Continued)

RECOMMENDATION: Approve one of the options for the FY 18/19 Property Insurance Renewal and the FY 18/19 Property Premium Deposit Calculations per the attached.

FISCAL IMPACT:

Option 1 - The projected total premium for a \$5,000 (All Risk Deductible; \$10k all other coverages) deductible is \$542,719.94

Option 2 - The projected total premium for a \$7,500 (All Risk Deductible; \$10k all other coverages) deductible is \$483,806.25

Option 3 - The projected total premium for a \$10,000 deductible is \$459,661.79

BACKGROUND: SCORE provides optional property insurance for their members through the Alliant Property Insurance Program. This is a joint purchase insurance program currently providing members up to \$1,000,000,000 in all risk limits. Premiums are based on each member's exposures which are provided via a schedule of insured locations.

For the last two years SCORE received notice to anticipate rates increasing as a result of recent loss history. In 2017 SCORE received a 9% increase due to several years in a row with losses in excess of premiums paid coupled with an increase in Total Insured Values. This year the members elected to increase their deductible from \$5,000 to \$10,000 to save premium. The Program Administrators requested proposals at for FY 18/19 to include \$5,000 and \$7,500 deductibles to provide options for the members.

ATTACHMENT(S):

1. Property Deposit Calculations (3 Options - \$5,000; \$7,500; \$10,000)
2. Executive Summary – 4 year
3. SCORE Property Proposal (All Options listed)
4. SCORE Boiler and Machinery Proposal (All Options listed)
5. SCORE Cyber Liability Proposal
6. SCORE Pollution Liability Proposal
7. Surplus Lines Disclosure
8. 2018-2019 APIP Proposed Carriers
9. TRIA Selection
10. List of Named Insureds
11. APIP Disclosures & Disclaimers
12. Claims Acknowledgement and Procedures

SCORE APIP Property Renewal FY 2018-2019

SCORE APIP Property Renewal FY 2018-2019

\$SK DEDUCTIBLE

Formula/Allocation	Determined by BOD vote	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Total Values x Rate	TIV x Excess Rate	Pulled from Oasys	B&M Values x Rate	Pulled from Oasys	CEV x Rate	Pulled from Oasys	Auto Values x Rate	TIV x Rate	TIV x Rate	TIV x Rate	TIV x Rate	% of TIV	% of TIV	PROPOSED Property Appraisal Cost Allocation (not included in total deposit)								
MEMBER ENTITY	Property Deductible	Real Property Values	Personal Property Values	Income & Rents	Total Values (NOT incld Vehicles & Contractor Eq)	Total Insured Values incld Real, Personal, BI, COC (TIV) (Includes Vehicles & CE)	Actual Course of Construction (COC) Values	Course of Construction Premium	Property Premium	Excess Property Premium	Boiler & Machinery Deductible	Boiler & Machinery Values	Excess Boiler & Machinery Premium	Contractor's Equipment Values (CEV)	Contractor's Equipment Premium	Auto Physical Damage Deductible	Auto Physical Damage Values	Auto Physical Damage Premium	Terrorism Premium	Cyber Liability Premium	Pollution Premium	SL Taxes & Fees	ABS Fees	2018-2019 PROPOSED DEPOSIT @ \$SK DEDUCTIBLE	2017-2018 ACTUAL DEPOSIT	\$ Change Overall	% Change Overall	% of Total TIV	% of TIV
Rate/Amount							0.0843784	0.1022205	0.0188664			0.0010580		0.0639247		0.4331265	0.0002076	0.0004781	0.0006139	\$15,515	\$10,310								\$60,000
Biggs	\$5,000	\$5,848,290	\$4,271,764	\$0	\$10,120,054	\$10,373,805	\$0	\$0	\$10,345	\$1,957	\$5,000	\$10,120,054	\$107	\$145,000	\$93	\$5,000	\$108,751	\$471	\$50	\$64	\$465	\$309	\$13,882	\$11,253	\$2,629	23%	3%	\$1,799	
Colfax	\$5,000	\$9,809,240	\$2,421,619	\$0	\$12,230,859	\$14,760,226	\$0	\$0	\$12,502	\$2,785	\$5,000	\$12,230,859	\$129	\$973,307	\$622	\$5,000	\$1,556,060	\$6,740	\$31	\$71	\$91	\$662	\$440	\$24,072	\$19,846	\$4,226	21%	4%	\$2,560
Dunsmuir	\$5,000	\$14,102,582	\$1,093,004	\$18,000	\$15,213,586	\$16,291,170	\$0	\$0	\$15,551	\$3,074	\$5,000	\$15,213,586	\$161	N/A	N/A	\$5,000	\$1,077,584	\$4,667	\$34	\$78	\$100	\$731	\$485	\$24,881	\$19,417	\$5,464	28%	5%	\$2,825
Etna	\$5,000	\$5,932,721	\$490,555	\$8,000	\$6,431,276	\$6,983,023	\$0	\$0	\$6,574	\$1,317	\$5,000	\$6,431,276	\$68	N/A	N/A	\$5,000	\$551,747	\$2,390	\$14	\$33	\$43	\$313	\$208	\$10,961	\$8,944	\$2,017	23%	2%	\$1,211
Fort Jones	\$5,000	\$3,028,331	\$1,498,305	\$7,000	\$4,533,436	\$5,063,936	\$0	\$0	\$4,634	\$955	\$5,000	\$4,533,436	\$48	N/A	N/A	\$5,000	\$530,500	\$2,298	\$11	\$24	\$31	\$227	\$151	\$8,379	\$6,954	\$1,425	20%	1%	\$878
Isleton	\$5,000	\$5,810,404	\$421,601	\$0	\$6,232,005	\$7,228,405	\$0	\$0	\$6,370	\$1,364	\$5,000	\$6,232,005	\$66	\$126,400	\$81	\$5,000	\$870,000	\$3,788	\$15	\$35	\$44	\$324	\$215	\$12,283	\$9,349	\$2,934	31%	2%	\$1,254
Live Oak	\$5,000	\$24,115,067	\$15,526,213	\$131,000	\$38,191,793	\$40,813,398	\$1,580,487	\$1,334	\$39,040	\$7,700	\$5,000	\$39,772,280	\$421	N/A	N/A	\$5,000	\$1,041,118	\$4,509	\$85	\$195	\$251	\$1,830	\$1,216	\$56,581	\$42,253	\$14,328	34%	12%	\$7,078
Loomis	\$5,000	\$3,200,384	\$776,537	\$0	\$3,976,921	\$4,268,731	\$0	\$0	\$4,065	\$805	\$5,000	\$3,976,921	\$42	N/A	N/A	\$5,000	\$291,810	\$1,264	\$9	\$20	\$26	\$191	\$127	\$6,551	\$4,750	\$1,801	38%	1%	\$740
Loyalton	\$5,000	\$5,957,315	\$1,480,665	\$10,000	\$7,447,980	\$9,031,625	\$0	\$0	\$7,613	\$1,704	\$5,000	\$7,447,980	\$79	\$355,000	\$227	\$5,000	\$1,228,645	\$5,322	\$19	\$43	\$55	\$405	\$269	\$15,736	\$15,267	\$470	3%	3%	\$1,566
Montague	\$5,000	\$7,951,437	\$4,329,914	\$0	\$12,281,351	\$14,134,351	\$0	\$0	\$12,554	\$2,667	\$5,000	\$12,281,351	\$130	\$120,500	\$77	\$5,000	\$1,732,500	\$7,504	\$29	\$68	\$87	\$634	\$421	\$24,170	\$20,399	\$3,771	18%	4%	\$2,451
Mt. Shasta	\$5,000	\$8,220,096	\$2,108,549	\$35,000	\$10,363,645	\$10,363,645	\$0	\$0	\$10,594	\$1,955	\$5,000	\$10,363,645	\$110	N/A	N/A	\$5,000	\$1,228,645	\$5,322	\$19	\$43	\$55	\$405	\$269	\$13,567	\$10,822	\$2,745	25%	3%	\$1,797
Portola	\$5,000	\$5,863,962	\$1,247,946	\$0	\$7,111,908	\$8,622,408	\$0	\$0	\$7,270	\$1,627	\$5,000	\$7,111,908	\$75	\$295,000	\$189	\$5,000	\$1,215,500	\$5,265	\$18	\$41	\$53	\$387	\$257	\$15,181	\$11,354	\$3,827	34%	2%	\$1,495
Rio Dell	\$5,000	\$7,021,674	\$3,710,881	\$5,000	\$9,934,190	\$11,025,161	\$803,365	\$678	\$10,155	\$2,080	\$5,000	\$10,737,555	\$114	\$142,614	\$91	\$5,000	\$144,992	\$628	\$23	\$53	\$68	\$494	\$329	\$14,712	\$11,364	\$3,348	29%	3%	\$1,912
Shasta Lake	\$5,000	\$63,684,085	\$8,665,783	\$50,874	\$45,658,464	\$74,401,795	\$26,742,278	\$2,565	\$46,672	\$14,037	\$5,000	\$72,400,742	\$766	\$204,403	\$131	\$10,000	\$1,796,650	\$7,782	\$154	\$356	\$457	\$3,337	\$2,217	\$98,473	\$64,923	\$33,550	52%	22%	\$12,903
Susanville	\$5,000	\$15,924,025	\$5,631,099	\$139,000	\$21,694,124	\$26,285,480	\$0	\$0	\$22,176	\$4,959	\$5,000	\$21,694,124	\$230	\$117,300	\$75	\$5,000	\$4,474,056	\$19,378	\$55	\$126	\$161	\$1,179	\$783	\$49,121	\$39,405	\$9,717	25%	8%	\$4,559
Tulelake	\$5,000	\$8,017,341	\$2,896,556	\$66,352	\$10,980,249	\$11,601,749	\$0	\$0	\$11,224	\$2,189	\$5,000	\$10,980,249	\$116	N/A	N/A	\$5,000	\$621,500	\$2,692	\$24	\$55	\$71	\$520	\$346	\$17,238	\$13,920	\$3,317	24%	3%	\$2,012
Wendy	\$5,000	\$10,922,290	\$1,542,362	\$0	\$12,464,652	\$14,502,802	\$0	\$0	\$12,741	\$2,736	\$5,000	\$12,464,652	\$132	\$107,015	\$68	\$5,000	\$1,931,135	\$8,364	\$30	\$69	\$89	\$650	\$432	\$25,313	\$18,798	\$6,515	35%	4%	\$2,515
Yreka	\$5,000	\$41,284,543	\$12,989,399	\$47,300	\$48,321,242	\$60,211,766	\$6,000,000	\$5,063	\$49,394	\$11,360	\$5,000	\$54,321,242	\$575	\$4,773,767	\$3,052	\$10,000	\$1,116,575	\$4,837	\$125	\$288	\$370	\$2,700	\$1,794	\$79,557	\$57,770	\$21,787	38%	17%	\$10,442
Grand Total		\$246,693,587	\$71,102,752	\$47,526	\$283,187,735	\$345,963,476	\$35,126,130	\$29,639	\$289,476	\$65,271		\$318,313,865	\$3,368	\$7,360,306	\$4,705	\$20,289,305	\$87,878	\$718	\$1,654	\$2,124	\$15,515	\$10,310	\$510,658	\$386,785	\$123,872	32.0%	100%	\$60,000	
Grand Total FY 17-18		\$216,485,351	\$68,033,266	\$459,674	\$284,978,291	\$310,454,759	\$1,158,946	\$889	\$217,721	\$55,508		\$284,978,291	\$2,869	\$6,889,752	\$3,950	\$18,586,716	\$80,504	\$645	\$1,592	\$1,733	\$11,665	\$10,599	\$386,785						
Grand Total FY 16-17		\$201,809,102	\$62,191,687	\$678,000	\$264,678,789	\$284,117,438	\$35,126,130	\$182,513	\$45,754	\$264,678,789	\$3,290	\$6,239,135	\$4,471		\$13,199,514	\$65,338	\$215	\$1,457	\$1,510	\$9,746	\$8,839	\$323,133							
\$ Change		\$30,208,236	\$3,069,486	\$57,852	\$1,790,556	\$35,508,717	\$33,967,184	\$28,750	\$71,755	\$9,763		\$33,335,574	\$499	\$470,554	\$755	\$1,702,589	\$7,374	\$74	\$62	\$391	\$3,850	\$289	\$123,872						
% Change		13.95%	4.51%	12.59%	-0.63%	11.44%	2930.87%	3234%	32.96%	17.59%		11.70%	17.38%	6.83%	19.12%	9.16%	9.16%	11.44%	3.90%	22.58%	33.01%	-2.73%	32.03%						

SCORE APIP Property Renewal FY 2018-2019

SCORE APIP Property Renewal FY 2018-2019

\$7,500 DEDUCTIBLE

Formula/Allocation	Determined by BOD vote	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Total Values x Rate	TIV x Excess Rate	Pulled from Oasys	B&M Values x Rate	Pulled from Oasys	CEV x Rate	Pulled from Oasys	Auto Values x Rate	TIV x Rate	TIV x Rate	TIV x Rate	TIV x Rate	% of TIV	% of TIV	PROPOSED Property Appraisal Cost Allocation (not included in total deposit)								
MEMBER ENTITY	Property Deductible	Real Property Values	Personal Property Values	Income & Rents	Total Values (NOT incld Vehicles & Contractor Eq)	Total Insured Values incld Real, Personal, BI, COC (TIV) (includes Vehicles & CE)	Actual Course of Construction (COC) Values	Course of Construction Premium	Property Premium	Excess Property Premium	Boiler & Machinery Deductible	Boiler & Machinery Values	Excess Boiler & Machinery Premium	Contractor's Equipment Values (CEV)	Contractor's Equipment Premium	Auto Physical Damage Deductible	Auto Physical Damage Values	Auto Physical Damage Premium	Terrorism Premium	Cyber Liability Premium	Pollution Premium	SL Taxes & Fees	ABS Fees	2018-2019 TOTAL PROPOSED DEPOSIT @ \$7,500 DEDUCTIBLE	2017-2018 ACTUAL DEPOSIT	\$ Change Overall	% Change Overall	% of Total TIV	% of TIV
Rate/Amount							0.0843784	0.0937022	0.0188664				0.0010580	0.0639247		0.4331265	0.0002076	0.0004781	0.0006139	\$14,743	\$9,707							\$60,000	
Biggs	\$7,500	\$5,848,290	\$4,271,764	\$0	\$10,120,054	\$10,373,805	\$0	\$0	\$9,483	\$1,957	\$10,000	\$10,120,054	\$107	\$145,000	\$93	\$10,000	\$108,751	\$471	\$50	\$64	\$442	\$291	\$12,979	\$11,253	\$1,725	15%	3%	\$1,799	
Colfax	\$7,500	\$9,809,240	\$2,421,619	\$0	\$12,230,859	\$14,760,226	\$0	\$0	\$11,461	\$2,785	\$10,000	\$12,230,859	\$129	\$973,307	\$622	\$10,000	\$1,556,060	\$6,740	\$31	\$71	\$91	\$629	\$414	\$22,972	\$19,846	\$3,126	16%	4%	\$2,560
Dunsmuir	\$7,500	\$14,102,582	\$1,093,004	\$18,000	\$15,213,586	\$16,291,170	\$0	\$0	\$14,255	\$3,074	\$10,000	\$15,213,586	\$161	N/A	N/A	\$10,000	\$1,077,584	\$4,667	\$34	\$78	\$100	\$694	\$457	\$23,520	\$19,417	\$4,104	21%	5%	\$2,825
Etna	\$7,500	\$5,932,721	\$490,555	\$8,000	\$6,431,276	\$6,983,023	\$0	\$0	\$6,026	\$1,317	\$10,000	\$6,431,276	\$68	N/A	N/A	\$10,000	\$551,747	\$2,390	\$14	\$33	\$43	\$298	\$196	\$10,384	\$8,944	\$1,442	16%	2%	\$1,211
Fort Jones	\$7,500	\$3,028,131	\$1,496,305	\$7,000	\$4,533,436	\$5,063,936	\$0	\$0	\$4,248	\$955	\$10,000	\$4,533,436	\$48	N/A	N/A	\$10,000	\$530,500	\$2,298	\$11	\$24	\$31	\$216	\$142	\$7,973	\$6,954	\$1,019	15%	1%	\$878
Isleton	\$5,000	\$5,810,404	\$421,601	\$0	\$6,232,005	\$7,228,405	\$0	\$0	\$5,840	\$1,364	\$5,000	\$6,232,005	\$66	\$126,400	\$81	\$5,000	\$870,000	\$3,788	\$15	\$35	\$44	\$308	\$203	\$13,783	\$9,349	\$2,374	25%	2%	\$1,254
Live Oak	\$7,500	\$24,115,067	\$15,526,213	\$131,000	\$38,191,793	\$40,813,398	\$1,580,487	\$1,334	\$35,787	\$7,700	\$10,000	\$39,772,280	\$421	N/A	N/A	\$10,000	\$1,041,118	\$4,509	\$85	\$195	\$251	\$1,739	\$1,145	\$53,185	\$42,253	\$10,912	26%	12%	\$7,078
Loomis	\$7,500	\$3,200,384	\$776,537	\$0	\$3,976,921	\$4,268,731	\$0	\$0	\$3,726	\$805	\$10,000	\$3,976,921	\$42	N/A	N/A	\$10,000	\$291,810	\$1,264	\$9	\$20	\$26	\$182	\$120	\$6,195	\$4,750	\$1,445	30%	1%	\$740
Loyalton	\$7,500	\$5,957,315	\$1,480,665	\$10,000	\$7,447,980	\$9,031,625	\$0	\$0	\$6,979	\$1,704	\$10,000	\$7,447,980	\$79	\$355,000	\$227	\$10,000	\$1,228,645	\$5,322	\$19	\$43	\$55	\$385	\$253	\$35,066	\$15,267	-\$201	-1%	3%	\$1,566
Montague	\$7,500	\$7,951,437	\$4,329,914	\$0	\$12,281,351	\$14,134,351	\$0	\$0	\$11,508	\$2,667	\$10,000	\$12,281,351	\$130	\$120,500	\$77	\$10,000	\$1,732,500	\$7,504	\$29	\$68	\$87	\$602	\$397	\$23,068	\$20,399	\$2,669	13%	4%	\$2,451
Mt. Shasta	\$7,500	\$8,220,096	\$2,108,549	\$35,000	\$10,363,645	\$10,363,645	\$0	\$0	\$9,711	\$1,955	\$10,000	\$10,363,645	\$110	N/A	N/A	N/A	N/A	\$22	\$50	\$64	\$442	\$291	\$12,643	\$10,822	\$1,821	17%	3%	\$1,797	
Portola	\$7,500	\$5,863,962	\$1,247,946	\$0	\$7,111,908	\$8,622,408	\$0	\$0	\$6,664	\$1,627	\$10,000	\$7,111,908	\$75	\$295,000	\$189	\$10,000	\$1,215,500	\$5,265	\$18	\$41	\$53	\$367	\$242	\$14,541	\$11,354	\$3,187	28%	2%	\$1,495
Rio Dell	\$7,500	\$7,021,674	\$3,710,881	\$5,000	\$9,934,190	\$11,025,161	\$803,365	\$678	\$9,309	\$2,080	\$10,000	\$10,737,555	\$114	\$142,614	\$91	\$10,000	\$144,992	\$628	\$23	\$53	\$68	\$470	\$309	\$13,822	\$11,364	\$2,458	22%	3%	\$1,912
Shasta Lake	\$7,500	\$63,684,085	\$8,665,783	\$50,874	\$45,658,464	\$74,401,795	\$26,742,278	\$2,565	\$42,783	\$14,037	\$10,000	\$72,400,742	\$766	\$204,403	\$131	\$10,000	\$1,796,650	\$7,782	\$154	\$356	\$457	\$3,171	\$2,088	\$99,288	\$64,923	\$29,365	45%	22%	\$12,903
Susanville	\$7,500	\$15,924,025	\$5,631,099	\$139,000	\$21,694,124	\$26,285,480	\$0	\$0	\$20,328	\$4,959	\$10,000	\$21,694,124	\$230	\$117,300	\$75	\$10,000	\$4,474,056	\$19,378	\$55	\$126	\$161	\$1,120	\$738	\$47,169	\$39,405	\$7,764	20%	8%	\$4,559
Tulelake	\$7,500	\$8,017,341	\$2,896,556	\$66,352	\$10,980,249	\$11,601,749	\$0	\$0	\$10,289	\$2,189	\$10,000	\$10,980,249	\$116	N/A	N/A	\$10,000	\$621,500	\$2,692	\$24	\$55	\$71	\$494	\$326	\$36,298	\$13,920	\$2,336	17%	3%	\$2,012
Wendy	\$7,500	\$10,922,290	\$1,542,362	\$0	\$12,464,652	\$14,502,802	\$0	\$0	\$11,680	\$2,736	\$10,000	\$12,464,652	\$132	\$107,015	\$68	\$10,000	\$1,931,135	\$8,364	\$30	\$69	\$89	\$618	\$407	\$24,194	\$18,798	\$5,396	29%	4%	\$2,515
Yreka	\$7,500	\$41,284,543	\$12,989,399	\$47,300	\$48,321,242	\$60,211,766	\$6,000,000	\$5,063	\$45,278	\$11,360	\$10,000	\$54,321,242	\$575	\$4,773,767	\$3,052	\$10,000	\$1,116,575	\$4,837	\$125	\$288	\$370	\$2,566	\$1,689	\$75,202	\$57,770	\$17,432	30%	17%	\$10,442
Grand Total		\$246,693,587	\$71,102,752	\$47,526	\$283,187,735	\$345,963,476	\$35,126,130	\$29,639	\$265,353	\$65,271		\$318,313,865	\$3,368	\$7,360,306	\$4,705	\$20,289,305	\$87,878	\$718	\$1,654	\$2,124	\$14,743	\$9,707	\$485,160	\$386,785	\$98,375	25.4%	100%	\$60,000	
Grand Total FY 17-18		\$216,485,351	\$68,033,266	\$459,674	\$284,978,291	\$310,454,759	\$1,158,946	\$889	\$217,721	\$55,508		\$284,978,291	\$2,869	\$6,889,752	\$3,950	\$18,586,716	\$80,504	\$645	\$1,592	\$1,733	\$11,665	\$10,599	\$386,785						
Grand Total FY 16-17		\$201,809,102	\$62,191,687	\$678,000	\$264,678,789	\$284,117,438	\$35,126,130		\$182,513	\$45,754		\$264,678,789	\$3,290	\$6,239,135	\$4,471	\$13,199,514	\$65,338	\$215	\$1,457	\$1,510	\$9,746	\$8,839	\$323,133						
\$ Change		\$30,208,236	\$3,069,486	\$57,852	\$19,509,446	\$30,508,717	\$33,967,184	\$28,750	\$47,632	\$9,763		\$33,335,574	\$499	\$470,554	\$755	\$1,702,589	\$7,374	\$74	\$62	\$391	\$3,078	-\$892	\$98,375						
% Change		13.95%	4.51%	12.59%	-0.63%	11.44%	2930.87%	3234%	21.88%	17.59%		11.70%	17.38%	6.83%	19.12%	9.16%	9.16%	11.44%	3.90%	22.58%	26.39%	-8.42%	25.43%						

SCORE APiP Property Renewal FY 2018-2019

SCORE APiP Property Renewal FY 2018-2019

\$10K DEDUCTIBLE

Formula/Allocation	Determined by BOD vote	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	COC values x Rate	Total Values x Rate	TIV x Excess Rate	Pulled from Oasys	B&M Values x Rate	Pulled from Oasys	CEV x Rate	Pulled from Oasys	Auto Values x Rate	TIV x Rate	TIV x Rate	TIV x Rate	TIV x Rate	% of TIV	% of TIV	PROPOSED Property Appraisal Cost Allocation (not included in total deposit)						
MEMBER ENTITY	Property Deductible	Real Property Values	Personal Property Values	Income & Rents	Total Values (NOT incld Vehicles & Contractor Eq and COC TIV)	Total Insured Values incld Real, Personal, BI, COC (TIV) (Includes Vehicles & CE)	Actual Course of Construction (COC) Values	Course of Construction Premium	Property Premium	Excess Property Premium	Boiler & Machinery Deductible	Boiler & Machinery Values	Excess Boiler & Machinery Premium	Contractor's Equipment Values (CEV)	Contractor's Equipment Premium	Auto Physical Damage Deductible	Auto Physical Damage Values	Auto Physical Damage Premium	Terrorism Premium	Cyber Liability Premium	Pollution Premium	SL Taxes & Fees	ABS Fees	2018-2019 PROPOSED TOTAL DEPOSIT @ \$10K Deductible	2017-2018 ACTUAL DEPOSIT	\$ Change Overall	% Change Overall	% of Total TIV	% of TIV
Rate/Amount							0.0843784	0.0851837	0.0188664			0.0019580	0.0639247		0.4331265	0.0002076	0.0004781	0.0006139	\$13,971	\$9,104	\$12,075	\$11,253	\$822	7%	3%	\$60,000			
Biggs	\$10,000	\$5,848,290	\$4,271,764	\$0	\$10,120,054	\$10,373,805	\$0	\$8,621	\$1,957	\$10,000	\$10,120,054	\$107	\$145,000	\$93	\$10,000	\$108,751	\$471	\$22	\$50	\$64	\$419	\$272,98	\$12,075	\$11,253	\$822	7%	3%	\$1,799	
Colfax	\$10,000	\$9,809,240	\$2,421,619	\$0	\$12,230,859	\$14,760,226	\$0	\$10,419	\$2,785	\$10,000	\$12,230,859	\$129	\$973,307	\$622	\$10,000	\$1,556,060	\$6,740	\$31	\$71	\$91	\$596	\$388	\$21,871	\$19,846	\$2,025	10%	4%	\$2,560	
Dunsmuir	\$10,000	\$14,102,582	\$1,093,004	\$18,000	\$15,213,586	\$16,291,170	\$0	\$0	\$12,959	\$3,074	\$10,000	\$15,213,586	\$161	N/A	N/A	\$10,000	\$1,077,584	\$4,667	\$34	\$78	\$100	\$658	\$429	\$22,160	\$19,417	\$2,743	14%	5%	\$2,825
Etna	\$10,000	\$5,932,721	\$490,555	\$8,000	\$6,431,276	\$6,983,023	\$0	\$0	\$5,478	\$1,317	\$10,000	\$6,431,276	\$68	N/A	N/A	\$10,000	\$551,747	\$2,390	\$14	\$33	\$43	\$282	\$184	\$9,810	\$8,944	\$866	10%	2%	\$1,211
Fort Jones	\$10,000	\$3,028,131	\$1,498,305	\$7,000	\$4,533,436	\$5,063,936	\$0	\$0	\$3,862	\$955	\$10,000	\$4,533,436	\$48	N/A	N/A	\$10,000	\$530,500	\$2,298	\$11	\$24	\$31	\$204	\$133	\$7,566	\$6,954	\$613	9%	1%	\$878
Isleton	\$5,000	\$5,810,404	\$421,601	\$0	\$6,232,005	\$7,228,405	\$0	\$0	\$5,309	\$1,364	\$5,000	\$6,232,005	\$66	\$126,400	\$81	\$5,000	\$870,000	\$3,768	\$15	\$35	\$44	\$292	\$190	\$11,163	\$9,349	\$1,815	19%	2%	\$1,254
Live Oak	\$10,000	\$24,115,067	\$15,526,213	\$131,000	\$38,191,793	\$40,813,398	\$1,580,487	\$1,334	\$32,533	\$7,700	\$10,000	\$39,772,280	\$421	N/A	N/A	\$10,000	\$1,041,118	\$4,509	\$85	\$195	\$251	\$1,648	\$1,074	\$49,749	\$42,253	\$7,497	18%	12%	\$7,078
Loomis	\$10,000	\$3,200,384	\$776,537	\$0	\$3,976,921	\$4,268,731	\$0	\$0	\$3,388	\$805	\$10,000	\$3,976,921	\$42	N/A	N/A	\$10,000	\$291,810	\$1,264	\$9	\$20	\$26	\$172	\$112	\$5,839	\$4,750	\$1,089	23%	1%	\$740
Loyalton	\$10,000	\$5,957,315	\$1,480,665	\$10,000	\$7,447,980	\$9,031,625	\$0	\$0	\$6,344	\$1,704	\$10,000	\$7,447,980	\$79	\$355,000	\$227	\$10,000	\$1,228,645	\$5,322	\$19	\$43	\$55	\$365	\$238	\$14,395	\$15,267	-\$871	-6%	3%	\$1,566
Montague	\$10,000	\$7,951,437	\$4,329,914	\$0	\$12,281,351	\$14,134,351	\$0	\$0	\$10,462	\$2,667	\$10,000	\$12,281,351	\$130	\$120,500	\$77	\$10,000	\$1,732,500	\$7,504	\$29	\$68	\$87	\$571	\$372	\$21,966	\$20,399	\$1,567	8%	4%	\$2,451
Mt. Shasta	\$10,000	\$8,220,096	\$2,108,549	\$35,000	\$10,363,645	\$10,363,645	\$0	\$0	\$8,828	\$1,955	\$10,000	\$10,363,645	\$110	N/A	N/A	N/A	N/A	\$22	\$50	\$64	\$419	\$273	\$11,719	\$10,822	\$897	8%	3%	\$1,797	
Portola	\$10,000	\$5,863,962	\$1,247,946	\$0	\$7,111,908	\$8,622,408	\$0	\$0	\$6,058	\$1,627	\$10,000	\$7,111,908	\$75	\$295,000	\$189	\$10,000	\$1,215,500	\$5,265	\$18	\$41	\$53	\$348	\$227	\$13,901	\$11,354	\$2,547	22%	2%	\$1,495
Rio Dell	\$10,000	\$7,021,674	\$3,710,881	\$5,000	\$9,934,190	\$11,025,161	\$803,365	\$678	\$8,462	\$2,080	\$10,000	\$10,737,555	\$114	\$142,614	\$91	\$10,000	\$144,992	\$628	\$23	\$53	\$68	\$445	\$290	\$12,932	\$11,364	\$1,568	14%	3%	\$1,912
Shasta Lake	\$10,000	\$63,684,085	\$8,665,783	\$50,874	\$45,658,464	\$74,401,795	\$26,742,278	\$22,565	\$38,894	\$14,037	\$10,000	\$72,400,742	\$766	\$204,403	\$131	\$10,000	\$1,796,650	\$7,782	\$154	\$356	\$457	\$3,005	\$1,958	\$90,103	\$64,923	\$25,180	39%	22%	\$12,903
Susanville	\$10,000	\$15,924,025	\$5,631,099	\$139,000	\$21,694,124	\$26,285,480	\$0	\$0	\$18,480	\$4,959	\$10,000	\$21,694,124	\$230	\$117,300	\$75	\$10,000	\$4,474,056	\$19,378	\$55	\$126	\$161	\$1,061	\$692	\$45,217	\$39,405	\$5,812	15%	8%	\$4,559
Tulelake	\$10,000	\$8,017,341	\$2,896,556	\$66,352	\$10,980,249	\$11,601,749	\$0	\$0	\$9,353	\$2,189	\$10,000	\$10,980,249	\$116	N/A	N/A	\$10,000	\$621,500	\$2,692	\$24	\$55	\$71	\$469	\$305	\$15,275	\$13,920	\$1,354	10%	3%	\$2,012
Weed	\$10,000	\$10,922,290	\$1,542,362	\$0	\$12,464,652	\$14,502,802	\$0	\$0	\$10,618	\$2,736	\$10,000	\$12,464,652	\$132	\$107,015	\$68	\$10,000	\$1,931,135	\$8,364	\$30	\$69	\$89	\$586	\$382	\$23,074	\$18,798	\$4,276	23%	4%	\$2,515
Yreka	\$10,000	\$41,284,543	\$12,989,399	\$47,300	\$48,321,242	\$60,211,766	\$6,000,000	\$5,063	\$41,162	\$11,360	\$10,000	\$54,321,242	\$575	\$4,773,767	\$3,052	\$10,000	\$1,116,757	\$4,837	\$125	\$288	\$370	\$2,431	\$1,584	\$70,846	\$57,770	\$13,076	23%	17%	\$10,442
Grand Total		\$246,693,587	\$71,102,752	\$517,526	\$283,187,735	\$345,963,476	\$35,126,130	\$29,639	\$241,230	\$65,271		\$318,313,865	\$3,368	\$7,360,306	\$4,705	\$20,289,305	\$87,878	\$718	\$1,654	\$2,124	\$13,971	\$9,104	\$459,662	\$386,785	\$72,876	18.8%	100%	\$60,000	
Grand Total FY 17-18		\$216,485,351	\$68,033,266	\$459,674	\$284,978,291	\$310,454,759	\$1,158,946	\$889	\$217,721	\$55,508		\$284,978,291	\$2,869	\$6,889,752	\$3,950	\$18,586,716	\$80,504	\$645	\$1,592	\$1,733	\$11,665	\$10,599	\$386,785						
\$ Change		\$30,208,236	\$3,069,486	\$57,852	-\$1,790,556	\$35,508,717	\$33,967,184	\$28,750	\$23,509	\$9,763		\$33,335,574	\$499	\$470,554	\$755	\$1,702,589	\$7,374	\$74	\$62	\$391	\$2,306	-\$1,495	\$72,876						
% Change		13.95%	4.51%	12.59%	-0.63%	11.44%	3512612900%	3234%	10.80%	17.59%		11.70%	17.38%	6.83%	19.12%	9.16%	9.16%	11.44%	3.90%	22.58%	19.77%	-14.11%	18.84%						

MEMBER ENTITY	Total Insured Values incld Real, Personal, BI, COC (TIV) (includes Vehicles & CE)	2018-2019 TOTAL PROPOSED DEPOSIT @ \$5K All Risk Deductible	2018-2019 TOTAL PROPOSED DEPOSIT @ \$7,500 All Risk Deductible	2018-2019 PROPOSED TOTAL DEPOSIT @ \$10K Deductible
Rate/Amount				
Biggs	\$10,373,805	\$13,882	\$12,979	\$12,075
Colfax	\$14,760,226	\$24,072	\$22,972	\$21,871
Dunsmuir	\$16,291,170	\$24,881	\$23,520	\$22,160
Etna	\$6,983,023	\$10,961	\$10,386	\$9,810
Fort Jones	\$5,063,936	\$8,379	\$7,973	\$7,566
Isleton	\$7,228,405	\$12,283	\$11,723	\$11,163
Live Oak	\$40,813,398	\$56,581	\$53,165	\$49,749
Loomis	\$4,268,731	\$6,551	\$6,195	\$5,839
Loyalton	\$9,031,625	\$15,736	\$15,066	\$14,395
Montague	\$14,134,351	\$24,170	\$23,068	\$21,966
Mt. Shasta	\$10,363,645	\$13,567	\$12,643	\$11,719
Portola	\$8,622,408	\$15,181	\$14,541	\$13,901
Rio Dell	\$11,025,161	\$14,712	\$13,822	\$12,932
Shasta Lake	\$74,401,795	\$98,473	\$94,288	\$90,103
Susanville	\$26,285,480	\$49,121	\$47,169	\$45,217
Tulelake	\$11,601,749	\$17,238	\$16,256	\$15,275
Weed	\$14,502,802	\$25,313	\$24,194	\$23,074
Yreka	\$60,211,766	\$79,557	\$75,202	\$70,846
Grand Total	\$345,963,476	\$510,658	\$485,160	\$459,662

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

July 1, 2018 – July 1, 2019

EXECUTIVE SUMMARY

Attached please find materials associated with the renewal of the Alliant Property Insurance Program for the 2018-2019 period. An overview of the most significant issues concerning this years' renewal are discussed here.

Over the past few years, the property insurance market has been in a "soft" cycle with record amounts of capacity entering the market in search of financial return. This past year has seen an increase in the number of catastrophe losses primarily originating from Hurricanes Harvey, Irma and Maria (HIM). These events have effectively changed the marketplace with carriers now pushing for rate increases based on excessive losses to the industry in 2017. We would still call the current market "correcting" vs. "hard" because capacity is still available at levels close to pre-HIM levels. Consequently, for the 2018-2019 renewal, most insureds will see rate increases over expiring. For those insureds that have either experienced significant shock losses, or persistent attritional loss activity, rates may increase higher than average to maintain their rates relative to the risk they present. In keeping with the programs' general history; however, we expect overall rates to remain below that which can be achieved in the market for similar coverage.

The primary \$2,500,000 layer will be renewed with the program's long-term partner, Lexington Insurance Company, A.M. Best Rated A XV. Lexington will also continue to provide significant capacity in the \$22,500,000 x/s \$2,500,000 layer, sharing the layer with Lloyd's of London, A.M. Best Rated A XV. Excess limits up to \$1,000,000,000 will be placed with London, Bermudian, European, and U.S domestic markets, all A.M. Best Rated of at least A- VII. Members should note several key highlights for this year's renewal:

- Boiler & Machinery cover for participating members of the APIP Boiler Program will be maintained with Hartford Steam Boiler (HSB), who will also continue to perform required jurisdictional inspections.
- Cyber (Privacy Liability) Coverage for both 1st and 3rd parties from the Beazley Syndicate at Lloyd's, A.M. Best Rated A XV, (for those eligible insureds) with coverage as outlined on the following proposal will be maintained. Additional excess options are available, if requested. **Please note claims reporting timeframe limitations for this coverage**
- Pollution Coverage for both 1st and 3rd parties from Illinois Union Insurance Company, A.M. Best Rated A++ XV, (for those eligible insureds) with coverage as outlined on the following proposal will be maintained. **Please note claims reporting timeframe limitations for this coverage**
- Vehicles/Contractor's Equipment – please note on the attached proposal whether the vehicle/contractors equipment valuation is Replacement Cost (new) or Actual Cash Value (ACV). If Replacement Cost (new) valuation is needed, the member must submit a schedule of vehicles or a vehicle valuation reporting form (provided in the pre-renewal packet) and vehicles must be valued at today's Replacement Cost (new). If values are not reported at Replacement Cost (new), the vehicle/contractor's equipment valuation basis will be ACV

Alliant Business Services (ABS) will continue to play a significant role not only in providing various types of loss control services, but also in providing appraisal services. For the 2018-2019 policy year, property valuations will continue to be a key focus. As a reminder, it is underwriters' intent to have all buildings with a scheduled value of \$5,000,000 or more appraised once every five to seven years. This service is included in the total program cost. Insureds may also choose to have lower valued buildings appraised. The cost to have all, or specific buildings appraised that are valued on a members schedule between \$25,000 and \$5,000,000 will be quoted at the time the request is made.

Please review important Disclosure and Loss Notification information included in your renewal materials. Your review and acknowledgement of these documents are required via your signature once you authorize a request to bind coverage with your Alliant representative.

The following table depicts key financial statistics relative to last year:

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
July 1, 2018 – July 1, 2019
EXECUTIVE SUMMARY

Year-over-Year Rate and Premium Comparison

<u>Small Cities Organized Risk Effort</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018 (at 11/17/2017)</u>	<u>2018-2019</u>	<u>Variance</u>
Total Insured Values:	\$ 282,882,603	\$ 284,117,438	\$ 310,454,759	\$ 345,963,476	11.43%
Account Rate (per hundred dollars):	0.1262025	0.1137320	0.1245868	0.1328643	6.64%
Earthquake TIV:	Not Applicable	Not Applicable	Not Applicable	Not Applicable	N/A
Earthquake Limit:	Not Covered	Not Covered	Not Covered	Not Covered	N/A
*Total Annual Cost:	\$ 357,004.00	\$ 323,132.00	\$ 386,785.71	\$ 459,661.79	18.84%

* TOTAL COST includes: all premiums (except Cyber Enhancement option, if purchased), underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes

The following pages are coverage items currently under review with the APIP markets to be effective on July 1, 2018.

Thank you for your continued support of APIP. We look forward to working with you this next year. Please let us know if you have any questions about your renewal.

APIP SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2018-2019 POLICY TERM

Coverage	2017-2018	2018-2019 Proposed Changes	Status
Unscheduled Infrastructure sub-limit	<p>\$2,000,000 Sublimit</p> <p>Unscheduled Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets, Sidewalks, Culverts, Street Lights and Traffic Signals unless a specific value has been declared (excluding coverage for the peril of Earthquake Shock, and excluding Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs).</p>	<p><u>Sub-limit Reduction to \$750,000</u></p> <p>This reduction in limit is due to significant claims activity for unscheduled infrastructure over the last two years, and is reflective of the limit that was provided by the program in earlier years.</p>	Update
Terrorism Policies	Endorsement NMA 2914 Electronic Data included as part of policies	Endorsement NMA 2914 Electronic Data deleted from policies	Clarification
Cyber Policy Form	Information Security & Privacy (Beazley InfoSec)	Information Security & Privacy (Beazley InfoSec-2018). Enhancements noted below	Update
Cyber FIRST PARTY LOSS: Business Interruption Loss resulting from System Failure:	Not Covered	Increased to \$250,000	Enhancement
Cyber Dependent Business Interruption Loss:	\$500,000	Increased to \$750,000	Enhancement
Cyber Forensic Expense:	\$100,000	Increased to \$2,000,000	Enhancement
Cyber PCI:	\$100,000	Increased to \$2,000,000	Enhancement
Cyber Funds Transfer Fraud:	Not Covered	Increased to \$50,000	Enhancement

APIP SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2018-2019 POLICY TERM

Coverage	2017-2018	2018-2019 Proposed Changes	Status
Cyber Criminal Reward:	Not Covered	Increased to \$25,000	Enhancement
Cyber Public relations consultancy costs:	\$50,000 Cap	Increased to policy limit	Enhancement
Pollution Conditions / Indoor Environmental Conditions Self-Insured Retention	<p>\$75,000 Retention per Pollution Condition / Indoor Environmental Condition (not involving Mold)</p> <p>\$225,000 Aggregate Retention for all Pollution Conditions / Indoor Environmental Condition (not involving Mold)</p> <p>\$37,500 Maintenance Retention per Pollution Condition / Indoor Environmental Condition once the aggregate retention is exhausted (not involving Mold)</p>	<p>\$100,000 Retention per Pollution Condition / Indoor Environmental Condition (not involving Mold or Sewage Backup)</p> <p>\$300,000 Aggregate Retention for all Pollution Conditions / Indoor Environmental Condition (not involving Mold or Sewage Backup)</p> <p>\$50,000 Maintenance Retention per Pollution Condition / Indoor Environmental Condition once the aggregate retention is exhausted (not involving Mold or Sewage Backup)</p>	Update
Pollution Mold Self-Insured Retention (SIR)	\$250,000 Retention per Indoor Environmental Condition involving Mold	\$250,000 Retention per Indoor Environmental Condition involving Mold – does not aggregate	Update
Pollution Sewage Backup Self-Insured Retention (SIR)	Not Applicable	\$250,000 Retention per Pollution Condition / Indoor Environmental Condition involving Sewage Backup – does not aggregate	Update

Master Policy Form Wording Proposed Changes

Coverage	2017-2018	2018-2019 Proposed Changes	Status
Policy Term	July 1, 2017 to July 1, 2018	July 1, 2018 to July 1, 2019	Update
Section I, G. 6.	Library Book table	Updated library book values per US inflation calculator	Update

APIP SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2018-2019 POLICY TERM

Master Policy Form Wording Proposed Changes

Coverage	2017-2018	2018-2019 Proposed Changes	Status
Section IV, B. 15	<p>Last paragraph:</p> <p>This exclusion shall not apply to any loss or damage in the form of, caused by, contributed to or resulting from fungus, mold(s), mildew or yeast, or any spores or toxins created or produced by or emanating from such fungus, mold(s), mildew or yeast which the Insured establishes is a direct result of a Covered Loss not otherwise excluded by the Policy, provided that such fungus, mold(s), mildew or yeast loss or damage is reported to the Company within twelve months from the expiration date of the Policy.</p>	<p>Last paragraph adjustment per underlined sentences:</p> <p>This exclusion shall not apply to any loss or damage in the form of, caused by, contributed to or resulting from fungus, mold(s), mildew or yeast, or any spores or toxins created or produced by or emanating from such fungus, mold(s), mildew or yeast which the Insured establishes is a direct result of a Covered Loss not otherwise excluded by the Policy, provided that such fungus, mold(s), mildew or yeast loss or damage is reported to the Company within twelve months from the expiration date of the Policy. <u>Notwithstanding Section IV, Item R., Other Insurance, coverage provided under this paragraph shall apply as primary. Nothing herein contained shall be held to waive, vary, alter or extend any condition or provision of the policy other than as above stated.</u></p>	Pending

The background of the slide is a photograph of a modern glass building facade. The glass reflects the sky and surrounding structures. A person is visible walking on a balcony or walkway on the right side of the building. The overall color palette is dominated by blues and greys.

Small Cities Organized Risk Effort

2018 – 2019

Alliant Property Insurance Program (APIP)

Presented on June 15, 2018 by:

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Assistant Account Manager

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

PROPERTY PROPOSAL

TYPE OF INSURANCE: Insurance Reinsurance

NAMED INSURED: Small Cities Organized Risk Effort

DECLARATION: 4-Cities 4

POLICY PERIOD: July 1, 2018 to July 1, 2019

COMPANIES: See Attached List of Companies

**TOTAL INSURED
VALUES:** \$ 345,963,476 as of June 07, 2018

**ALL RISK
COVERAGES &
LIMITS:**

\$	1,000,000,000	Per Occurrence: all Perils, Coverages (subject to policy exclusions) and all Named Insureds (as defined in the policy) combined, per Declaration, regardless of the number of Named Insureds, coverages, extensions of coverage, or perils insured, subject to the following per occurrence and/or aggregate sub-limits as noted below.
	Not Covered	Flood Limit - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).
	Not Covered	Per Occurrence and in the Annual Aggregate for all locations in Flood Zones A & V (inclusive of all 100 year exposures). This Sub-limit does not increase the specific flood limit of liability for those Named Insured(s) that purchase this optional dedicated coverage.
	Not Covered	Earthquake Shock - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).
\$	100,000,000	Combined Business Interruption, Rental Income and Tax Revenue Interruption and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence for Business Interruption, Rental Income and Tuition Income combined, and \$5,000,000 per occurrence for Tax Revenue Interruption. Coverage for power generating plants is excluded, unless otherwise specified.
\$	50,000,000	Extra Expense.

**ALL RISK
COVERAGES &
LIMITS:
(continued)**

\$	25,000,000	Miscellaneous Unnamed Locations for existing Named Insured's Excluding Earthquake coverage for Alaska and California Named Insureds. If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
	180 Days	Extended Period of Indemnity
	See Policy Provisions	\$25,000,000 Automatic Acquisition up to \$100,000,000 or a Named Insured's Policy Limit of Liability if less than \$100,000,000 for 120 days excluding licensed vehicles for which a sub-limit of \$10,000,000 applies per policy Automatic Acquisition and Reporting Condition. Additionally a sub-limit of \$2,500,000 applies for Tier 1 Wind Counties, Parishes and Independent Cities for 60 days for the states of Virginia, North Carolina, South Carolina, Georgia, Alabama, Mississippi, Louisiana, Texas and/or situated anywhere within the states of Florida and Hawaii. The peril of EQ is excluded for the states of Alaska and California. If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
\$	1,000,000	Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item.
\$	5,000,000	or 110% of the scheduled values, whichever is greater, for Scheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item.
\$	50,000,000	Errors & Omissions - This extension does not increase any more specific limit stated elsewhere in this policy or Declarations.
\$	25,000,000	Course of Construction and Additions (including new) for projects with completed values not exceeding the sub-limit shown.
\$	2,500,000	Money & Securities for named perils only as referenced within the policy.
\$	2,500,000	Unscheduled Fine Arts.
\$	250,000	Accidental Contamination per occurrence and annual aggregate per Named Insured with \$500,000 annual aggregate for all Named Insureds per Declaration.
\$	750,000	Unscheduled Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets, Sidewalks, Culverts, Street Lights and Traffic Signals unless a specific value has been declared (excluding coverage for the peril of Earthquake Shock, and excluding Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs).

ALL RISK COVERAGES & LIMITS: (continued)	\$	50,000,000	Increased Cost of Construction due to the enforcement of building codes/ ordinance or law (includes All Risk and Boiler & Machinery).
	\$	25,000,000	Transit.
	\$	2,500,000	Unscheduled Animals; not to exceed \$50,000 per Animal, per Occurrence.
	\$	2,500,000	Unscheduled Watercraft up to 27 feet. Included Per Occurrence for Off Premises Vehicle Physical Damage.
	\$	25,000,000	Off Premises Services Interruption including Extra Expense resulting from a covered peril at non-owned/operated locations.
	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Earthquake Shock on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Earthquake Shock coverage, and/or where specific values for such items are not covered for optional dedicated Earthquake Shock coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..
	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Flood on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Flood coverage, and/or where specific values for such items are not covered for optional dedicated Flood coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..
	\$	3,000,000	Contingent Business Interruption, Contingent Extra Expense, Contingent Rental Values and Contingent Tuition Income separately.
	\$	500,000	Jewelry, Furs, Precious Metals and Precious Stones Separately.
	\$	1,000,000	Claims Preparation Expenses.
	\$	50,000,000	Expediting Expenses.
	\$	1,000,000	Personal Property Outside of the USA.

Not Covered Per Occurrence Per Declaration Upgrade to Green Coverage subject to the lesser of, the cost of upgrade, an additional 25% of the applicable limit of liability shown in the schedule of values or this sub limit.

\$ 500,000 Per Occurrence and Annual Aggregate per named insured for Communicable Disease subject to an APIP Program aggregate of \$10,000,000 for all declarations combined except Hospital declarations.

\$ 100,000 Per Occurrence while in Storage and In Transit coverage subject to \$10,000 Deductible for Unmanned Aircraft as more fully defined in the Policy. Not Covered while in Flight.

\$ 100,000 Per Occurrence with a \$1,000,000 Annual Aggregate per Declaration for Mold/Fungus Resultant Damage as more fully defined in the policy.

VALUATION:

-) Repair or Replacement Cost
-) Actual Loss Sustained for Time Element Coverages
-) Contractor's Equipment /Vehicles either Replacement Cost or Actual Cash Value (ACV) as declared by each member. If not declared, valuation will default to Actual Cash Value (ACV)

**EXCLUSIONS
(Including but not limited to):**

-) Seepage & Contamination
-) Cost of Clean-up for Pollution
-) Mold

Deductibles: If two or more deductible amounts provided in the Declaration Page apply for a single occurrence the total to be deducted shall not exceed the largest per occurrence deductible amount applicable. (The Deductible amounts set forth below apply Per Occurrence unless indicated otherwise).

**"ALL RISK"
DEDUCTIBLE:**

\$ 10,000 except \$5,000 for the City of Isleton Per Occurrence, which will apply in the event a more specific deductible is not applicable to a loss.

**DEDUCTIBLES FOR
SPECIFIC PERILS
AND COVERAGES:**

Not Covered Per Occurrence for Flood Zones A & V (inclusive of all 100 year exposures).

Not Covered All Flood Zones Per Occurrence excluding Flood Zones A & V.

Not Covered Earthquake Shock: If the stated deductible is a flat dollar amount, the deductible will apply on a Per Occurrence basis, unless otherwise stated. If the stated deductible is on a percentage basis, the deductible will apply Per Occurrence on a Per Unit basis, as defined in the policy form, subject to the minimum deductible per occurrence.

\$	1,000	Per Occurrence for Specially Trained Animals.
\$	500,000	Per Occurrence for Unscheduled Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets, Sidewalks, Culverts, Street Lights and Traffic Signals unless a specific value has been declared (excluding coverage for the peril of Earthquake Shock, and excluding Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters).
\$	10,000	Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Earthquake for Named Insured(s) who do not purchase dedicated Earthquake limits.
\$	50,000	Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Earthquake for Named Insured(s) who do not purchase dedicated Earthquake limits.
\$	10,000	Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
\$	50,000	Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
	24 Hour	Waiting Period for Service Interruption for All Perils and Coverages.
	2.5%	of Annual Tax Revenue Value per Location for Tax Interruption.
\$	10,000	except \$5,000 for the City of Isleton Per Occurrence for Off Premises Vehicle Physical Damage. If Off-Premises coverage is included/purchased, the stated deductible will apply to vehicle physical damage both on and off-premises on a Per Occurrence basis, unless otherwise stated. If Off-Premises coverage is not included, On-Premises/In-Yard coverage is subject to the All Risk (Basic) deductible.
	Agreed Value	Contractor's Equipment/Vehicle Valuation Basis
\$	10,000	except \$5,000 for the City of Isleton Per Occurrence for Contractor's Equipment.

The following stand-alone coverages are provided by the APIP program but are not covered in the Limit of Liability or the Sub-Limits of Liability above or attached to the Master Policy Form Wording. However, the coverage costs are included in the APIP Total Cost noted below. Carriers providing these coverages are included in the Schedule of Carriers.

- \$ 100,000,000 Per Named Insured Per Occurrence subject to \$200,000,000 Annual Aggregate of Declarations 1-14, 18-22, 25-30 and 32-34 combined as respects Property Damage, Business Interruption, Rental Income and Extra Expense Combined for Terrorism (Primary Layer).
- \$ 10,000 except \$5,000 for the City of Isleton Per Occurrence Deductible for Primary Terrorism.
- \$ 600,000,000 Per Named Insured for Terrorism (Excess Layer) subject to;
- \$ 1,100,000,000 Per Occurrence, All Named Insureds combined in Declarations 1-14, 18-21, 25-30 and 32-34 for Terrorism (Excess Layer) subject to;
- \$ 1,400,000,000 Annual Aggregate shared by all Named Insureds combined in Declarations 1-14, 18-21, 25-30 and 32-34, as respects Property Damage, Business Interruption, Rental Income and Extra Expense combined for Terrorism (Excess Layer).
- \$ 500,000 Per Occurrence Deductible for Excess Terrorism (Applies only if the Primary Terrorism Limit is exhausted).
- Included Information Security & Privacy Insurance with Electronic Media Liability Coverage. See Cyber Coverage Document for details of coverage terms, limits and deductibles
- Included Pollution Liability Insurance Coverage. See attached Pollution Liability Insurance Coverage Document for applicable limits and deductibles.

TERMS & CONDITIONS:

25% Minimum Earned Premium and cancellations subject to 10% penalty

Except Cyber Liability Premium is 30% Earned at Inception

Except Pollution Liability Premium is 100% Earned at Inception

NOTICE OF CANCELLATION:

90 Days except 10 Days for non-payment of premium

EXPIRING/RENEWAL OPTION 1	
Annual Cost*	
Total Property Premium:	\$ 433,219.00
Excess Boiler:	\$ 3,368.00
ABS Fee:	\$ 9,104.00
SLT&F's (Estimate)	\$ 13,970.79
Broker Fee:	\$ 0.00
TOTAL COST †: (Including Taxes and Fees)	\$ 459,661.79
*Premiums are based on valid selectable options and the TIV's above. Changes in TIV's will require a premium adjustment.	

† TOTAL COST includes: premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes (excluding the Cyber Enhancement premium - should you have elected to purchase this coverage)

OPTIONAL QUOTE(S) All terms and conditions are the same as quoted above with the exception of the following:

RENEWAL OPTION 2	
SELECTIONS:	\$7,500 except \$5,000 for the City of Isleton A/R Ded.
	Annual Cost*
Total Property Premium:	\$ 457,342.00
Excess Boiler:	\$ 3,368.00
ABS Fee:	\$ 9,707.00
SLT&F's (Estimate)	\$ 14,742.73
Broker Fee:	\$ 0.00
TOTAL COST †: (Including Taxes and Fees)	\$ 485,159.73

*Premiums are based on valid selectable options and the TIV's above. Changes in TIV's will require a premium adjustment.

† TOTAL COST includes: premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes (excluding the Cyber Enhancement premium - should you have elected to purchase this coverage)

RENEWAL OPTION 3	
SELECTIONS:	\$ 5,000 A/R Ded.
	Annual Cost*
Total Property Premium:	\$ 481,465.00
Excess Boiler:	\$ 3,368.00
ABS Fee:	\$ 10,310.00
SLT&F's (Estimate)	\$ 15,514.66
Broker Fee:	\$ 0.00
TOTAL COST †: (Including Taxes and Fees)	\$ 510,657.66

*Premiums are based on valid selectable options and the TIV's above. Changes in TIV's will require a premium adjustment.

† TOTAL COST includes: premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes (excluding the Cyber Enhancement premium - should you have elected to purchase this coverage)

PRINT DATE: June 7, 2018

QUOTE VALID UNTIL: July 1, 2018

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Assistant Account Manager

NOTES:

-) ***Major pending and approved changes to the APIP Program are described in the Executive Summary for renewing insureds.***
-) ***Some coverage, sub-limits, terms and conditions could change until negotiations with the insurance carriers have been finalized***
-) ***This indication is based on the current loss experience and is subject to change if this insured's loss ratio deteriorates further and/or if the markets suffer a catastrophic event***
-) ***Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions***
-) ***Change in Total Insurable Values will result in adjustment in premium***
-) ***Each line of coverage is rated separately therefore increases in TIV's on highly rated coverages such as Vehicles, CE, EQ or 100 year Flood Zones, etc may increase the member average account rate***

The flood zones provided on the Schedule of Values (SOVs) are for rating purposes only. The actual flood zone will be determined at the time of loss.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

BOILER & MACHINERY PROPOSAL

NAMED INSURED: Small Cities Organized Risk Effort

POLICY PERIOD: July 1, 2018 to July 1, 2019

COMPANIES: See Attached List of Companies

TOTAL INSURED VALUES: \$ 345,963,476 as of June 7, 2018

STATUS/RATING: See Attached List of Companies

COVERAGES & LIMITS:

\$	100,000,000	Boiler Explosion and Machinery Breakdown, (for those Named Insureds that purchase this optional dedicated coverage) as respects Combined Property Damage and Business Interruption/Extra Expense (Including Bond Revenue Interest Payments where Values Reported and excluding Business Interruption for power generating facilities unless otherwise specified). Limit includes loss adjustment agreement and electronic computer or electronic data processing equipment with the following sub-limits:
	Included	Jurisdictional and Inspections.
\$	10,000,000	Per Occurrence for Service/Utility/Off Premises Power Interruption.
	Included	Per Occurrence for Consequential Damage/Perishable Goods/Spoilage.
\$	10,000,000	Per Occurrence for Electronic Data Processing Media and Data Restoration.
\$	2,000,000	Per Occurrence, Per Named Insured and in the Annual Aggregate per Declaration for Earthquake Resultant Damage for Named Insureds who purchase Dedicated Earthquake Coverage.
\$	10,000,000	Per Occurrence for Hazardous Substances/ Pollutants/Decontamination.
	Included	Per Occurrence for Machine or Apparatus used for Research, Diagnosis, Medication, Surgical, Therapeutic, Dental or Pathological Purposes.

NEWLY ACQUIRED LOCATIONS:

\$ 25,000,000 Automatic Acquisition for Boiler & Machinery values at newly acquired locations. Values greater than \$25,000,000 or Power Generating Facilities must be reported within 120 days and must have prior underwriting approval prior to binding

VALUATION:

Repair or Replacement except Actual Loss sustained for all Time Element coverages

EXCLUSIONS

(Including but not limited to):

-) Testing
-) Explosion, except for steam or centrifugal explosion
-) Explosion of gas or unconsumed fuel from furnace of the boiler

OBJECTS EXCLUDED:

(Including but not limited to):

-) Insulating or refractory material
-) Buried Vessels or Piping

NOTICE OF

CANCELLATION:

90 days except 10 days for non-payment of premium

DEDUCTIBLES:

- \$ 10,000 except \$5,000 for the City of Isleton Except as shown for Specific Objects or Perils.
- \$ 10,000 except \$5,000 for the City of Isleton Electronic Data Processing Media.
- \$ 10,000 except \$5,000 for the City of Isleton Consequential Damage.
- \$ 10,000 except \$5,000 for the City of Isleton Objects over 200 hp, 1,000 KW/KVA/Amps or Boilers over 5,000 square feet of heating surface.
- \$ 50,000 except \$5,000 for the City of Isleton Objects over 350 hp, 2,500 KW/KVA/Amps or Boilers over 10,000 square feet of heating surface.
- \$ 100,000 except \$5,000 for the City of Isleton Objects over 500 hp, 5,000 KW/KVA/Amps or Boilers over 25,000 square feet of heating surface.
- \$ 250,000 except \$5,000 for the City of Isleton Objects over 750 hp, 10,000 KW/KVA/Amps or Boilers over 75,000 square feet of heating surface.
- \$ 350,000 except \$5,000 for the City of Isleton Objects over 25,000 hp, 25,000 KW/KVA/Amps or Boilers over 250,000 square feet of heating surface.
- 10 per foot / \$2,500 Minimum Deep Water Wells.
- 24 Hour Waiting Period Utility Interruption.
- 24 Hours Business Interruption/Extra Expense Except as noted below.
- 30 Days Business Interruption - Revenue Bond.

5 x 100% of Daily Value

Business Interruption - All objects over 750 hp or 10,000 KW/KVA/Amps or 10,000 square feet heating surface.

5 x 100% of Daily Value

Business interruption - All Objects at Waste Water Treatment Facilities and All Utilities.

	Annual Cost
COST:	Cost is included on Property Proposal

PRINT DATE: June 7, 2018

PROPOSAL VALID UNTIL: July 1, 2018

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Assistant Account Manager

NOTES:

-) **Major pending and approved changes to the APIP Program are described in the Executive Summary.**
-) **Change in Total Insurable Values will result in adjustment in premium**
-) **Some coverage, sublimits, terms and conditions could change until negotiations with the insurance carriers have been finalized**
-) **Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions**

APIP CYBER ENHANCEMENT OPTION (CEO)

Insurance for the digital age



Dear valued APIP client:

Beazley Insurance Group has been a trusted partner to the APIP program over the last 10 years, providing cyber coverage to Insureds at a nominal cost.

In the last few years there has been a noted increase in the number of cyber attacks. Due to the current cyber climate, Alliant believes it is important to review the limits and coverages available to our insureds and to provide additional options and services.

Alliant and Beazley working together have created an option to augment your current cyber coverage through a new APIP Cyber Enhancement Option (CEO). Even if you believe the current cyber limits available through APIP are sufficient, it may be worth investing time to have your Alliant broker discuss the benefits of enhanced coverage. Organizations with the most robust software protection are still susceptible to human error, a third party mishandling your information, or a rogue employee.

Currently, APIP insureds have \$2 million in cyber limits to include all services related to a data breach with a sub-limit up to \$1 million for Privacy Notification Costs. There are two options available to enhance your coverage through CEO:

Option 1 –

-) Separating breach notifications from the dollar limit and specifying the number of covered notifications so that notifications do not erode the APIP limit
-) No monetary cap for credit monitoring and call center services
-) Lower deductibles for privacy notification services
-) Separate, standalone limits for Legal, Forensics, Crisis Management or Public Relations Firms
-) Hands-on pre and post loss consultation from an expert team of cyber risk professionals.
-) Extensive risk management resources available for your organizations' stakeholders (Legal, IT, Risk, Compliance, etc.)
-) BBR Boost
-) Post Breach Remedial Services – 100 hours provided by Lodestone Security
-) Short form application

Option 2 – Excess Limits available, up to \$5 Million for:

-) Regulatory Defense & Penalties
-) Website Media Content Liability
-) Cyber Extortion
-) Data Protection Loss & Business Interruption
-) Increased PCI Fines and Penalties (sub-limited)

A Cyber Enhancement Option indication can be provided in 5-7 business days with little information. Contact your Alliant broker or Account Representative for more information by returning the attached document. Thank you.

APIP CYBER ENHANCEMENT OPTION (CEO)

Insurance for the digital age



APIP Cyber Enhancement Option (CEO):

Request:

Our Entity requests a proposal for the APIP Cyber Enhancement Option.

Declination:

Our Entity is not interested in the APIP Cyber Enhancement Option (CEO) that has been offered to us. We understand that Alliant has access to cyber insurance markets and can provide a quote for us in the future if we become interested. We decline to purchase the APIP Cyber Enhancement Option at this time.

Small Cities Organized Risk Effort

Signature

Date

Print Name and Title

Please return this page to your Alliant representative.

Premium for C.E.O. is excluded from the APIP Property Proposal.

ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
CYBER LIABILITY PROPOSAL

TYPE OF COVERAGE: Information Security & Privacy Insurance with Electronic Media Liability Coverage

PROGRAM: **Alliant Property Insurance Program (APIP) inclusive of Public Entity Property Insurance Program (PEPIP), and Hospital All Risk Property Program (HARPP)**

NAMED INSURED: Any member(s), entity(ies), agency(ies), organizations(s), enterprise(s) and/or individuals(s) attached to each Declaration insured as per schedule on file with Insurer.

DECLARATION: Various Declarations as on file with Insurer

POLICY PERIOD: July 1, 2018 to July 1, 2019

POLICY #: TBD

TERRITORY: WORLD-WIDE

RETROACTIVE DATE: **APIP/PEPIP**
For new members – the retro active date will be the date of addition
July 1, 2017 For existing members included on the July 1, 2017/18 policy
July 1, 2016 For existing members included on the July 1, 2016/17 policy
July 1, 2015 For existing members included on the July 1, 2015/16 policy
July 1, 2014 For existing members included on the July 1, 2014/15 policy
July 1, 2013 For existing members included on the July 1, 2013/14 policy
July 1, 2012 For existing members included on the July 1, 2012/13 policy
July 1, 2011 For existing members included on the July 1, 2011/12 policy
July 1, 2010 For existing members included on the July 1, 2010/11 policy

HARPP
For new members – the retro active date will be the date of addition
July 1, 2009 For members endorsed onto the July 1, 2009/10 policy at a \$500,000 limit except for those members who did not provide a “No Known Losses Letter” then the retro date is the date that the member was added
July 1, 2010 For \$1,500,000 excess \$500,000

CSU
July 1, 2008 California State University and CSU Auxiliary Organizations

INSURER: Lloyd’s of London - Beazley Syndicate:
Syndicates 2623 - 623 - 100%

COVERAGES & LIMITS:

Ai.	\$	25,000,000	Annual Policy and Program Aggregate Limit of Liability (subject to policy exclusions) for all Insured's/Members combined (Aggregate for all coverage's combined, including Claims Expenses), subject to the following sub-limits as noted.
Aii.	\$	2,000,000	Annual Aggregate Limit of Liability for each Insured/Member for Information Security & Privacy Liability . Each Member of a JPA will have a \$2,000,000 Limit Each (Aggregate for all coverages combined, including Claim Expenses) but sublimited to:

BREACH RESPONSE

Breach Response Costs:	\$	500,000	Annual Policy Aggregate Limit of Liability for each Insured/Member Privacy Notification Costs coverage. (Limit is increased to \$1,000,000 if Beazley Vendor Services are used)
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Insured's with TIV above \$500,000,000 have the option to increase the **Breach Response limit to \$1,000,000 (Limit is increased to \$2,000,000 if Beazley Vendor Services are used) with an additional premium of 10% of their allocated APIP cyber premium.*

FIRST PARTY LOSS

Business Interruption Loss:	\$	2,000,000	Member Aggregate Limit of Liability for each Insured/Member resulting from Security Breach
	\$	250,000	Member Aggregate Limit of Liability for each Insured/Member resulting from System Failure
Dependent Business Loss:	\$	750,000	Member Aggregate Limit of Liability for each Insured/Member resulting from Dependent Security Breach
Cyber Extortion Loss:	\$	2,000,000	Member Aggregate Limit of Liability for each Insured/Member Cyber Extortion Loss
Data Recovery Costs:	\$	2,000,000	Member Aggregate Limit of Liability for each Insured/Member Data Protection Loss

LIABILITY

Data & Network Liability:	\$	2,000,000	Annual Policy Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses for Network Liability
Regulatory Defense & Penalties:	\$	2,000,000	Annual Policy Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses for Regulatory Defense & Penalties

Payment Card Liabilities & Costs: \$ 2,000,000 **Annual Policy Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Payment Card Liabilities & Costs**

Media Liability: \$ 2,000,000 **Annual Policy Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Website Media Content Liability**

ECRIME

Fraudulent Instruction: \$ 50,000 **Member Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Fraudulent Instruction.**

Funds Transfer Fraud: \$ 50,000 **Member Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Funds Transfer Fraud**

Telephone Fraud: \$ 50,000 **Member Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Telecommunications Fraud**

CRIMINAL REWARD

Criminal Reward: \$ 25,000 **Member Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Criminal Reward.**

COVERAGE ENDORSEMENT(S)

Consequential Reputational Loss: \$ 50,000 **Member Aggregate Limit of Liability** for each Insured/Member for all Damages and Claims Expenses for **Consequential Reputational Loss.**

RETENTION: \$ 25,000 CSU Auxiliary Organizations only
 \$ 50,000 Per Occurrence for each Insured/Member with TIV up to \$500,000,000 at the time of loss
 8 Hour waiting period for first party claims
 \$ 100,000 Per Occurrence for each Insured/Member with TIV greater than \$500,000,000 at time of loss
 8 Hour waiting period for first party claims

**Insured's with TIV below \$250,000,000 have the option to buy-down the retention from \$50,000 to \$5,000 with an additional premium of \$5,000 per entity.*

NOTICE: **Policy coverage of this policy provides coverage on a claims made and reported basis; except as otherwise provided, coverage under noted coverage schedule applies only to claims first made against the Insured and reported to underwriters during the policy period.** Claims expenses shall reduce the applicable limit of liability and are subject to the applicable retention.

EXTENDED REPORTING PERIOD:

For First Named Insured - To be determined at the time of election (additional premium will apply)

SPECIFIC COVERAGE PROVISIONS:

- A. **Breach Response** indemnifies the Insured Organization for Breach Response Costs incurred by the Insured Organization because of an actual or reasonably suspected Data Breach or Security Breach that the Insured first discovers during the Policy Period.

- B. **First Party Loss** indemnifies the Insured Organization for:
 - Business Interruption Loss* indemnifies the Insured Organization sustains as a result of a Security Breach or System Failure that the Insured first discovers during the Policy Period.

 - Dependent Business Interruption Loss* indemnifies the Insured Organization sustains as a result of a Dependent Security Breach or a Dependent System Failure that the Insured first discover during the Policy Period.

 - Cyber Extortion Loss* indemnifies the Insured Organization incurs as a result of an Extortion Threat first made against the Insured Organization during the Policy Period.

 - Data Recovery Costs* indemnifies the Insured Organization incurs as a direct result of a Security Breach that the Insured first discovers during the Policy Period.

- C. **Liability**
 - Data & Network Liability* pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period

 - Regulatory Defense & Penalties* pays Penalties and Claims Expenses, which the Insured is legally obligated to pay because of a Regulatory Proceeding first made against any Insured during the Policy Period for a Data Breach or a Security Breach.

 - Payment Card Liabilities & Costs* indemnifies the Insured Organization for PCI Fines, Expenses and Costs which it is legally obligated to pay because of a Claim first made against any Insured during the Policy Period.

 - Media Liability* pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period for Media Liability.

- D. **eCrime** indemnifies the Insured Organization for any direct financial loss sustained resulting from:
 -) Fraudulent Instruction
 -) Funds Transfer Fraud
 -) Telephone Fraud

That the Insured first discovers during the Policy Period.

SPECIFIC COVERAGE PROVISIONS: E. **Criminal Reward** indemnifies the Insured Organization for Criminal Reward Funds.
(Continued)

EXCLUSIONS:
(Including but not limited to)

- Coverage does not apply to any claim or loss from
-) Bodily Injury or Property Damage
 -) Any employer-employee relations, policies, practices
 -) Contractual Liability or Obligation
 -) Any actual or alleged act, error or omission or breach of duty by any director, officer, manager if claim is brought by principals, officers, directors, stockholders and the like
 -) Anti-Trust violations
 -) Unfair trade practices
 -) Unlawful collection or acquisition of Personally Identifiable Non-Public Information
 -) Distribution of unsolicited e-mails, facsimile, audio or video recording
 -) Prior knowledge or previously reported incidents
 -) Incidents occurring prior to retroactive date/continuity date
 -) Any act, error, omission, of computer security if occurred prior to policy inception
 -) Collusion
 -) Securities Act Violations
 -) Fair Labor Act Violations
 -) Discrimination
 -) Intentional Acts with regard to Privacy and Security Breach
 -) Infringement - Patent and Copyright
 -) Federal Trade Commission and related state, federal, local and foreign governmental activities
 -) Insured vs. Insured
 -) Money/Securities/Funds Transfer
 -) Broadcasting, Publications and Advertising
 -) War and Terrorism
 -) Nuclear Incident
 -) Radioactive Contamination
 -) First Party Loss – with respects to Business Interruption as a result of System Failure only

NOTICE OF CLAIM:

-) **IMMEDIATE NOTICE** must be made to Beazley NY of all potential claims and circumstances (assistance, and cooperation clause applies)
-) Claim notification under this policy is to:
 Beazley Group
 Attn: TMB Claims Group
 1270 Avenue of the Americas
 New York, NY 10020
tmbclaims@beazley.com

NOTICE OF CANCELLATION: 10 days for non-payment of premium

REINSTATEMENT PROVISIONS: Optional reinstatement at 125% of the annual premium

CYBER COST: Cost is included in Total Property Premium
30% Earned Premium at Inception

OTHER SERVICES Unlimited Access to Beazley Breach Solutions

BROKER: ALLIANT INSURANCE SERVICES, HOUSTON, LLC
License No. 0C36861

NOTES: Coverage outlined in this Proposal are subject to the terms and conditions set forth in the policy which are currently under negotiations. Please refer to Policy for specific terms, conditions and exclusions once coverage is bound.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

POLLUTION LIABILITY COVERAGE PROPOSAL

TYPE OF INSURANCE: Insurance Reinsurance

TYPE OF COVERAGE: Claims Made and Reported Pollution Liability

PROGRAM: **Alliant Property Insurance Program (APIP)**

NAMED INSURED: Any member(s), entity(ies), agency(ies), organization(s), enterprise(s), pool(s), Joint Powers Authority(ies) and/or individual(s) attached to each Declaration insured as per Named Insured Schedule on file with Insurer, listed below.

POLICY PERIOD: July 1, 2018 to July 1, 2019

RETROACTIVE DATE: July 1, 2011 for existing insureds included on the 2011-2012 policy at inception; For all other insureds the retroactive date is the date of addition to the Program.

COMPANY: Illinois Union Insurance Company

A.M. BEST INSURANCE RATING:: A++, Superior, Financial Category XV (\$2 Billion or greater)
Effective October 5, 2017

STANDARD & POORS RATING: AA (Very Strong) as of April 13, 2018

ADMITTED STATUS: Non-Admitted in all states except Illinois

COVERAGE LOCATIONS: Per the following SOVs submitted and on file with carrier:

1. PEEIP DEC 1 – SOVs
2. PEEIP DEC 2 – SOVs
3. PEEIP DEC 3 – SOVs
4. PEEIP DEC 4 – SOVs
5. PEEIP DEC 5 – SOVs
6. PEEIP DEC 11 – SOVs
7. PEEIP DEC 12 – SOVs
8. PEEIP DEC 14 – SOVs
9. PEEIP DEC 19 – SOVs
10. PEEIP DEC 25 – SOVs
11. PEEIP DEC 26 – SOVs
12. PEEIP DEC 27 – SOVs
13. PEEIP DEC 28 – SOVs
14. PEEIP DEC 29 – SOVs
15. PEEIP DEC 30 – SOVs
16. PEEIP DEC 32 – SOVs (Excludes SPIP, except as endorsed)
17. PEEIP DEC 33 – SOVs
18. PEEIP DEC 34 – SOVs

COVERAGE LOCATIONS: CONTINUED

Covered locations include any location owned, operated, managed, leased or maintained by the Insured at policy inception. Covered locations also include any subsurface potable water, wastewater or storm water pipes to or from a covered location, that is not a pipe, provided that such pipes are located within a one thousand (1,000) foot radius of such covered location.

COVERAGES & LIMITS:

\$25,000,000 Policy Program Aggregate (all insureds combined)
\$ 2,000,000 Per Pollution Condition or Indoor Environmental Condition
\$ 2,000,000 Per Named Insured Aggregate
\$ 2,000,000 Per JPA/Pool Aggregate

SUBLIMITS:

\$ 500,000 Per Bacteria / Virus Indoor Environmental Condition Insured Aggregate Sublimit*
 \$ 250,000 Catastrophe Management Costs Sublimit*

*Note: the above sub-limits payable under this coverage do not increase and are not in addition to the applicable limit of liability.

EXTENDED REPORTING PERIOD:

For First Named Insured - To be determined at the time of election (additional premium can apply); Ninety (90) day basic extended reporting period available without additional premium

SPECIFIC COVERAGE PROVISIONS:

CLAIMS MADE AND REPORTED

Coverage A – New Pollution Conditions or Indoor Environmental Conditions Coverage:

First-party and third-party coverage for claims arising out of a pollution condition on, at, under or migrating from a covered location, or an indoor environmental condition at a covered location, provided the claim is first made or the Insured first discovers such pollution condition or indoor environmental condition during the policy period.

Coverage B – Transportation Coverage:

First-party and third-party coverage for claims arising out of a pollution condition resulting from transportation, provided the claim is first made or the Insured first discovers such pollution condition during the policy period.

Coverage C – Non-Owned Disposal Site Coverage:

Third-party coverage for claims arising out of a pollution condition on, at, under or migrating from a non-owned disposal site, provided the claim is first made during the policy period.

Supplemental coverage for First-party and Third-party claims arising out of pollution conditions and indoor environmental conditions resulting from covered operations is included. Covered operations are defined as any operations within the capacity of a public entity which are performed by or on behalf of a “named insured” outside the physical boundaries of a “covered location”.

**SPECIFIC
COVERAGE
PROVISIONS (cont.):**

Coverage for catastrophe management costs and emergency response costs (first-party remediation costs incurred within seven (7) days following the discovery of a pollution condition) included, provided that the costs are reported to the insurer within fourteen (14) days.

Supplemental coverage for Products Pollution is included for potable, reclaimed and recycled water processed at any covered location that is also a potable water or wastewater treatment plant. This coverage covers Third-party claims arising out of product pollution, provided the claim is first made during the policy period. Coverage of lead contamination of potable water is excluded.

All Named Insureds scheduled on this policy have the same rights as the First Named Insured; this includes any member of a pool or Joint Powers Authority specifically scheduled onto this policy.

Coverage for mid-term transactions for values that are less than \$25,000,000 shall automatically be added as a covered location, upon the closing date of such acquisition, or the effective date of such lease, management, operation or maintenance right or obligation, respectively.

Automatic Acquisition and Due Diligence – Property purchased in the amount of or in excess of \$25,000,000 need to be reported within 120 days, along with a Phase I Environmental Site Assessment, or two (2) years of property insurance loss runs or a completed, signed application.

Illicit Abandonment is included in the definition of pollution condition.

Mold, fungi and legionella pneumophila are included in the definition of an indoor environmental condition.

Defense Costs and Expenses are within Limits of Liability.

The insurance afforded by this Policy shall apply in excess of any other valid, collectible insurance, with the exception of policies specifically written to be in excess of this policy.

Underground Storage Tanks coverage included, with a self-insured retention of \$750,000. **Note: Does not meet financial assurance requirements.**

Loss covered pursuant to a Federal, State, County or Municipality administered underground storage tank fund, or any functional equivalent to such fund, shall be considered primary insurance, to which the coverage afforded pursuant to this Policy shall only apply in excess. Under such primary insurance policy shall erode the \$750,000 per pollution condition self-insured retention. *This includes storage tank pollution liability insurance.*

Blanket Coverage included for Non-Owned Disposal Sites. Includes Any properly permitted and licensed non-owned disposal sites that has not been identified by the United States EPA National Priorities List, CERCLIS list or any functional equivalent of those listings, and is not undergoing voluntary or regulatory required remediation at the time the waste was received for disposal.

**EXCLUSIONS
(including but not
limited to):**

Coverage does not apply to any claim or loss from:

-) Asbestos and Lead Based Paint. *This exclusion does not apply to Third-party claims for Bodily Injury, Property Damage or any associated legal defense expenses, nor to First-party Remediation Costs arising out of asbestos, asbestos-containing material, or lead-based paint discovered in soil or groundwater. Also does not apply to first-party remediation costs that first commenced during the policy period, do not arise out of or relate to any pollution conditions which existed prior to policy inception, are sudden, unintended and unexpected by the Insured and discovered within seven (7) days of commencement, as long as they are reported to the Insurer within twenty-one (21) days of discovery. This does not include coverage for asbestos or lead-based paint abatement, removal, or disposal resulting from the maintenance, renovation or physical improvement of a covered location.*
-) Contractual Liability – *Does not apply to environmental indemnity obligations, or to liability of others that would have attached to the Insured in the absence of a contract or agreement.*
-) Divested Property
-) Employers Liability
-) Criminal Fines and Criminal Penalties
-) Fraud or Misrepresentation
-) Sewage Backup – *based upon or arising out of the reverse flow of sewage through a subsurface sewer line into any structure, including, but not limited to, 3rd party residences and commercial buildings. This exclusion does not apply to your insured locations.*
-) First Party Property Damage – *Does not apply to remediation costs, emergency response costs, business interruption costs or catastrophe management costs.*
-) Insured's Internal Expenses - *Does not apply to emergency response costs, along with any associated catastrophe management costs.*
-) Insured vs. Insured
-) Intentional Non-Compliance
-) Known Conditions
-) Landfills, Recycling Facilities, or Oil and/or Gas Producing or Refining Facilities
-) Ports – *Defined as a location on the coast or any other body of water where ships or watercraft can dock and transfer cargo to or from land and engages in the business of importing/exporting of goods.*
-) Airports – *Defined as a location whereby enplanement occurs and/or cargo is moved for a fee and the following operations are conducted: storage, transportation and dispensing of fuel and/or de-icing solutions.*
-) Material Change in Risk – *Does not apply to covered operations that are performed with respect to uses and operations that are within the capacity of a Public Entity.*
-) Professional Liability
-) Regulatory Compliance – *Does not apply to any such non-compliance that occurs subsequent to release from a covered underground storage tank.*

**EXCLUSIONS
(including but not
limited to, cont.):**

-) Work Product
-) Workers' Compensation
-) Products Liability. *Does not apply to a pollution condition that first commences during transportation, or to pollution conditions resulting from the use of potable, reclaimed or recycled water processed at any covered location that is also a potable water or wastewater treatment plant, if applicable. Also does not apply to coverage afforded for product pollution pursuant to the Products Pollution Coverage Endorsement attached to this policy. Lead contamination of potable water is not covered and is excluded.*
-) Lead Contaminated Water
-) Property damage to any automobile, aircraft, watercraft, railcar or other conveyance utilized for transportation.
-) War or Terrorism
-) Any subsurface potable water, wastewater or storm water pipes leading to or exiting from a covered location, which is not a pipe, provided that such pipe sections are located beyond a one thousand (1,000) foot radius of such covered location.

RETENTION:

- \$100,000 Per Pollution Condition or Indoor Environmental Condition retention except for Mold or Sewage Backup
- \$300,000 Per Named Insured Aggregate retention applicable to all Pollution Conditions or Indoor Environmental Conditions except for Mold or Sewage Backup
- \$ 50,000 Per Named Insured maintenance retention applicable to all Pollution Conditions except for Mold or Sewage Backup
- \$250,000 Per Named Insured retention applicable to Mold or Sewage Backup – *does not erode the Aggregate retention*
- \$750,000 Underground Storage Tanks Specific
- 10 Days Waiting Period for Business Income and Extra Expense

CLAIMS REPORTING NOTICE

PLEASE NOTE THAT POLLUTION LIABILITY POLICIES CONTAIN EXTREMELY STRICT CLAIM REPORTING PROCEDURES. Below please find your policy specific claim reporting requirements - Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

THIS IS A CLAIMS MADE POLICY

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

LOSS REPORTING REQUIREMENTS:

Written notice of any claim or pollution condition, within seven (7) days of discovery for pollution conditions requiring immediate emergency response. Concurrently, please send to:

- 1) Chubb Environmental Claims Manager
Chubb USA Claims
P.O. Box 5103
Scranton, PA 18505-0510
(800) 951-4119 (Fax – First Notices Only)
(866) 635-5687 (Fax – All Other Items)
First Notice Email: CasualtyRiskEnvironmentalFirstNotice@chubb.com
- 2) Chubb Environmental Incident ALERT
Sign up at <https://ace.spillcenter.net/>
24/7 incident reporting via phone, web or mobile device
App Available on Apple App Store, Google Play and Blackberry App World
- 3) Akbar Sharif
Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
949 260-5088
949 756-2713 – fax
Akbar.Sharif@alliant.com

NOTICE OF CANCELLATION:

90 days except 15 days for non-payment of premium

REINSTATEMENT PROVISIONS:

Not Provided.

POLLUTION LIABILITY COST:

Cost is included in Total Property Premium
100% Earned Premium at Inception

OTHER SERVICES:

- Value-Added Engineering Package:
- o Mold Awareness Training
 - o Chubb will offer a single Mold Awareness Training Presentation, provided by Chubb ESIS personnel, for little or no additional cost. Must be held at one central location or online.
 - o Due Diligence Program Overview
 - o Chubb will provide up to 50 First Search Reports of government environmental databases for no additional charge
 - o Asbestos-Containing Materials (ACM)/Lead Based Paint (LBP) Plan
 - o Chubb will assist the insured in the creation of a single ACM/LBP plan for a minimal additional cost
 - o Mold Operations & Maintenance (O&M) Plan
 - o Chubb will assist the insured in the creation of a single Mold O&M plan for a minimal additional cost

QUOTE VALID UNTIL: July 1, 2018

BROKER:

ALLIANT INSURANCE SERVICES, INC.
License No. 0C36861

Environmental Incident ALERTSM

Chubb Logistical Environmental Response Technology



Environmental releases can happen unexpectedly and at any moment. When these events occur companies are faced with the responsibility of cleanup and site remediation, not to mention the additional cost factors and regulatory implications that can be involved.

Environmental Incident ALERTSM is a complimentary program developed to assist Chubb Environmental clients find and dispatch qualified incident response contractors, monitor cleanup costs (in real time) and mitigate potential liabilities associated with environmental releases.

Services

- Incident Reporting
- Contractor Referrals
- Response Coordination Assistance
- Incident Documentation
- Invoice Review
- Customized Alerts
- Contractor Registration
- Subject - Relevant E-Marketing communications

Key Highlights

- 24/7 incident reporting via phone, web or mobile device
- Access to a database of over 3,500 response contractors that clients can independently engage for services
- Assistance with Federal/State/Local Regulatory reporting (through an Chubb vendor)
- Response coordination assistance (multilingual capabilities)
- Capability of establishing customized alerts via email and/or text message when the system is activated

- Complete data package delivered electronically
- Business Continuity - minimize disruption to the clients' business and focus on returning to normal operations

How to Access

Details of the program, including access to where Chubb Environmental clients can complete their enrollment, is available online at <https://ace.spillcenter.net>

- Once enrollment is complete, clients can report an environmental incident either online, by telephone or mobile device via the Environmental Incident ALERTSM application available on iPhone, Android and certain Blackberry models.

Visit <https://ace.spillcenter.net> to learn more about Environmental Incident ALERTSM

Contact us

Bob Winterburn
O 215.640.1451
E Robert.Winterburn@chubb.com

Steve Piatkowski
O 215.640.4890
E Steven.Piatkowski@chubb.com



Chubb. Insured.SM

Environmental Incident ALERTSM is offered through Spill Center, a North American leader in environmental regulatory reporting and spill support that draws from a database of more than 3,500 environmental cleanup contractors throughout North America who are experienced and equipped to react to particular kinds of spills. Reporting a spill using Environmental Incident ALERTSM services offered through Spill Center is not an indication that coverage is available under your policy. Any communications in connection with your use of Environmental Incident ALERTSM services offered through Spill Center are not intended to alter, amend or provide interpretive commentary on any insurance policy contracts. Spill Center is not a subsidiary or affiliate of the Chubb Group. Chubb Group disclaims all liability, loss, damages and other costs that may arise out of your use of or reliance upon any spill reporting services, other services, communications and representations or warranties made by Spill Center or its affiliates.

Chubb is the marketing name used to refer to subsidiaries of Chubb Limited providing insurance and related services. For a list of these subsidiaries, please visit our website at www.chubb.com. Insurance provided by Chubb American Insurance Company and its U.S. based Chubb underwriting company affiliates. All products may not be available in all states. This communication contains product summaries only. Coverage is subject to the language of the policies as actually issued. Surplus lines insurance sold only through licensed surplus lines producers. Chubb is the world's largest publicly traded property and casualty insurance group. With operations in 54 countries, Chubb provides commercial and personal property and casualty insurance, personal accident and supplemental health insurance, reinsurance and life insurance to adverse group of clients. Chubb Limited, the parent company of Chubb, is listed on the New York Stock Exchange (NYSE: CB) and is a component of the S&P 500 index.

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03/2016

NOTICE:

- 1. THE INSURANCE POLICY THAT YOU ARE APPLYING TO PURCHASE IS BEING ISSUED BY AN INSURER THAT IS NOT LICENSED BY THE STATE OF CALIFORNIA. THESE COMPANIES ARE CALLED “NONADMITTED” OR “SURPLUS LINE” INSURERS.**
- 2. THE INSURER IS NOT SUBJECT TO THE FINANCIAL SOLVENCY REGULATION AND ENFORCEMENT THAT APPLY TO CALIFORNIA LICENSED INSURERS.**
- 3. THE INSURER DOES NOT PARTICIPATE IN ANY OF THE INSURANCE GUARANTEE FUNDS CREATED BY CALIFORNIA LAW. THEREFORE, THESE FUNDS WILL NOT PAY YOUR CLAIMS OR PROTECT YOUR ASSETS IF THE INSURER BECOMES INSOLVENT AND IS UNABLE TO MAKE PAYMENTS AS PROMISED.**
- 4. THE INSURER SHOULD BE LICENSED EITHER AS A FOREIGN INSURER IN ANOTHER STATE IN THE UNITED STATES OR AS A NON-UNITED STATES (ALIEN) INSURER. YOU SHOULD ASK QUESTIONS OF YOUR INSURANCE AGENT, BROKER, OR “SURPLUS LINE” BROKER OR CONTACT THE CALIFORNIA DEPARTMENT OF INSURANCE AT THE FOLLOWING TOLL-FREE TELEPHONE NUMBER: 1-800-927-4357 OR INTERNET WEB SITE WWW.INSURANCE.CA.GOV. ASK WHETHER OR NOT THE INSURER IS LICENSED AS A FOREIGN OR NON-UNITED STATES (ALIEN) INSURER AND FOR ADDITIONAL INFORMATION ABOUT THE INSURER. YOU MAY ALSO CONTACT THE NAIC’S INTERNET WEB SITE AT WWW.NAIC.ORG.**
- 5. FOREIGN INSURERS SHOULD BE LICENSED BY A STATE IN THE UNITED STATES AND YOU MAY CONTACT THAT STATE’S DEPARTMENT OF INSURANCE TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.**
- 6. FOR NON-UNITED STATES (ALIEN) INSURERS, THE INSURER SHOULD BE LICENSED BY A COUNTRY OUTSIDE OF THE UNITED STATES AND SHOULD BE ON THE NAIC’S INTERNATIONAL INSURERS DEPARTMENT (IID) LISTING OF**

APPROVED NONADMITTED NON-UNITED STATES INSURERS. ASK YOUR AGENT, BROKER, OR “SURPLUS LINE” BROKER TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.

1. CALIFORNIA MAINTAINS A LIST OF APPROVED SURPLUS LINE INSURERS. ASK YOUR AGENT OR BROKER IF THE INSURER IS ON THAT LIST, OR VIEW THAT LIST AT THE INTERNET WEB SITE OF THE CALIFORNIA DEPARTMENT OF INSURANCE: WWW.INSURANCE.CA.GOV.

2. IF YOU, AS THE APPLICANT, REQUIRED THAT THE INSURANCE POLICY YOU HAVE PURCHASED BE BOUND IMMEDIATELY, EITHER BECAUSE EXISTING COVERAGE WAS GOING TO LAPSE WITHIN TWO BUSINESS DAYS OR BECAUSE YOU WERE REQUIRED TO HAVE COVERAGE WITHIN TWO BUSINESS DAYS, AND YOU DID NOT RECEIVE THIS DISCLOSURE FORM AND A REQUEST FOR YOUR SIGNATURE UNTIL AFTER COVERAGE BECAME EFFECTIVE, YOU HAVE THE RIGHT TO CANCEL THIS POLICY WITHIN FIVE DAYS OF RECEIVING THIS DISCLOSURE. IF YOU CANCEL COVERAGE, THE PREMIUM WILL BE PRORATED AND ANY BROKER’S FEE CHARGED FOR THIS INSURANCE WILL BE RETURNED TO YOU.

Date: _____

Insured: _____

D-1 (Effective January 1, 2017)



ALLIANT PROPERTY INSURANCE PROGRAM
PROSPECTIVE LIST OF CARRIERS
JULY 1, 2018 TO JULY 1, 2019

Arch Specialty Insurance Company

Aspen Specialty Insurance

Atain Specialty Insurance Company (GEP)

Chubb European Group Limited

Endurance Worldwide Insurance Limited

Evanston Insurance Company

Hallmark Specialty Insurance Company

Homeland Insurance Company of New York

Illinois Union Insurance Company

Ironshore Specialty Insurance Company

Lancashire Insurance Company (UK) Ltd.

Landmark American Insurance Co. (RSUI)

Lexington Insurance Company

Lloyd's of London

Markel Insurance Company

Partner Re Ireland Insurance Ltd

Westchester Surplus Lines Insurance Company

Westport Insurance Corporation

XL Insurance America, Inc.

ALLIANT INSURANCE SERVICES

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

June 7, 2018

Named Insured: **Small Cities Organized Risk Effort**

We are required to send you this notice pursuant to federal legislation concerning terrorism insurance. The below is for TRIA coverage as issued by the United States of America and is not tied to or representative of the Terrorism coverage offered in our program.

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *As defined in Section 102(1) of the Act, as amended*: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Any coverage you purchase for "acts of terrorism" shall expire at 12:00 midnight December 31, 2020, the date on which the TRIA Program is scheduled to terminate, or the expiry date of the policy whichever occurs first, and shall not cover any losses or events which arise after the earlier of these dates.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM IS PARTIALLY REIMBURSED BY THE UNITED STATES UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THIS FORMULA, THE UNITED STATES PAYS 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 AND 80% BEGINNING ON JANUARY 1, 2020; OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURER(S) PROVIDING THE COVERAGE. YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A USD100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS USD100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED USD100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE CAN BE REQUESTED BELOW AND WILL NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

**SELECTION OR REJECTION OF THE TERRORISM RISK INSURANCE ACT as AMENDED
(A.K.A.: TRIPRA 2015)**

THIS COVERAGE IS OUTSIDE OF THE PROGRAM'S TERRORISM COVERAGES AND LIMITS. IT IS PROVIDED AND OVERSEEN BY THE U.S. GOVERNMENT.

THIS COVERAGE IS CONSIDERED RESTRICTIVE COMPARED TO THE APIP TERRORISM LIMITS AND COVERAGES AVAILABLE. THIS ACT DOES NOT FOLLOW OUR PROGRAM'S TERRORISM POLICIES.

HOWEVER IF YOU'D LIKE A QUOTE FOR TRIA COVERAGE, PLEASE CHECK THE "I AM INTERESTED" BOX. OTHERWISE, PLEASE CHECK THE "DECLINE" BOX. YOUR SIGNATURE FOR CONFIRMATION OF RECEIPT IS REQUIRED. ANY QUESTIONS? PLEASE CALL YOUR SERVICE TEAM MEMBER.

	I am interested in receiving a quote for Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act. Please provide me with a quote.
	I decline to purchase the Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act.

Policyholder/applicant signature

Print Name

Date

Small Cities Organized Risk Effort

**ALLIANT PROPERTY INSURANCE PROGRAM
2018-2019**

**NAMED INSURED SCHEDULE
As of 06/07/2018**

THE NAMED INSURED IS:

Small Cities Organized Risk Effort
2180 Harvard St. STE 460
Sacramento, CA 95815

Named Insured shall be deemed the sole agent of each and every Named Insured for the purpose of:

- (1) Giving notice of cancellation,
- (2) Giving instructions for changes in the Policy and accepting changes in this Policy
- (3) The payment of assessments / premiums or receipt of return assessments / premiums.

Member(s), entity(ies), agency(ies), organization(s), enterprise(s) and/or individual(s) for whom the Named Insured has extended coverage is as follows:

NAMED INSURED MEMBER(S):

Small Cities Organized Risk Effort	City of Portola
City of Biggs	City of Rio Dell
City of Colfax	City of Shasta Lake
City of Dunsmuir	City of Susanville
City of Etna	City of Tulelake
City of Isleton	City of Weed
City of Live Oak	City of Yreka
City of Loyalton	Town of Fort Jones
City of Montague	Town of Loomis
City of Mt. Shasta	

Disclosures / Disclaimers

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by your organization. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them via this [AmBest Consumer Web link](#). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194 and General Broker Compensation Disclosure

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York and other States. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including

the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers Cont.

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

NRRA:

(Applicable if the insurance company is non-admitted)

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Mergers and/or acquisition and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Loss Notification Requirements:

Your policy will come with specific claim reporting requirements. Please make sure your organization understands these obligations and time limitations which are outlined in the attached Loss Notification documents. Contact your Alliant Service Team with any questions.

Binding Requirements Recap

Required no later than June 28, 2018:

-) Signed and dated Request to Bind Coverage form (below)
-) Signed and dated Surplus Lines forms as required by your state and attached to this proposal*
-) Signed and dated APIP Claims Reporting Acknowledgement(s) Receipt Form
-) Signed and dated Terrorism Risk Insurance ACT of 2002 as amended (a.k.a. TRIPRA 2015)

*- only required for coverage in the following states: AR, CA, CT, FL, KS, MA, MT, NE, NY, NC, ND, OH, RI, WV, WY

Request to Bind Coverage

Small Cities Organized Risk Effort

We have reviewed the proposal and agree to the terms and conditions of the coverages presented.

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers, disclosures, and loss notification requirements including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

LOSS NOTIFICATION REQUIREMENT

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

Claim notifications need to be sent to Robert Frey, Diana Walizada and Sandra Doig. In the event this is a *Cyber* loss please include item III contact, for a *Pollution* loss please include item IV contact in addition to Alliant Insurance Services contacts.

- I. During regular business hours (between 8:30 AM and 5:00 PM PST), First Notice of Claim should be reported to Alliant Insurance Services via telephone, fax, mail or e-mail to our San Francisco Office:

Robert A. Frey, RPA
Senior Vice President, Regional Claims Director
Voice: (415) 403-1445 Cell: (415) 518-8490
Email: rfrey@alliant.com

Diana L. Walizada, AIC, CPIW, RPA, AINS
Vice President, Claims Unit Manager
Voice: (415) 403-1453
Email: dwalizada@alliant.com

Address: Alliant Insurance Services, Inc.
100 Pine St, 11th Floor
San Francisco CA 94111
Toll Free Voice: (877) 725-7695 Fax: (415) 403-1466

- II. Please be sure to include APIP's Claim Administrator as a CC on all Claims correspondence:

Sandra Doig
McLaren's Global Claims Services
1301 Dove St., Suite 200
Newport Beach, CA 92660
Voice: (949) 757-1413 Fax: (949) 757-1692
Email: sandra.doig@mclarens.com

Address:

- III. Cyber Liability Carrier Beazley NY needs to also be provided with Notice of Claim immediately (if purchased):

Beth Diamond
Beazley Group
1270 Avenue of the America's, Suite 1200
New York, NY 10020
Fax: (546) 378-4039
Email: tmbclaims@beazley.com

Address:

Elaine G. Tizon, CISR
Assistant Vice President, Claims Advocate
100 Pine Street, 11th Floor
San Francisco, CA 94111-5101
Voice: (415) 403-1458 Fax: (415) 403-1466
Email: elaine.tizon@alliant.com

Address:

- IV. Pollution Liability Carrier ACE Environmental, Risk Claims Manager (if purchased):

ACE USA Claims
PO Box 5103
Scranton, PA 18505-0510
Environmental Emergency: (888) 310-9553
Fax: (800) 951-4119
Email: CasualtyRiskEnvironmentalFirstNotice@chubb.com

Address:

Akbar Sharif
Claims Advocate
1301 Dove St. Ste. 200
Newport Beach, CA 92646
Voice: (949) 260-5088 Fax: (415) 403-1466
Email: asharif@alliant.com

Address:

Please include the Insured /JPA name along with the following information when reporting claims:

- Time, date and specific location of property damaged
- A description of the incident that caused the damage (such as fire, theft or water damage)
- Estimated amount of loss in dollars
- Contact person for claim including name, title, voice & fax numbers
- Complete and return the Property Loss Notice for processing.
- Mortgagee or Loss Payee name, address, and account number

APIP Claims Reporting Acknowledgement(s) Receipt Form

The Claims Reporting Forms are being included with your packet to ensure claims reporting procedures are known and available for future reference. Please review the information. We ask that you share these critical documents with all members of your team (and Pool Members and their staffs where applicable.)

We request that you review the items indicated as attached, then complete the bottom portion, sign and submit to your Alliant Insurance Services representative either by a scanned e-mail or mail to have it be included in your insurance records.

- APIP Property Claims Reporting

- Cyber Claims Reporting (*this is a claims made policy*) if coverage is purchased

- Pollution Liability Claims Reporting (*this is a claims made policy*) if coverage is purchased

Acknowledgement for Claims reporting procedures under Alliant Property Insurance Programs In effect: July 1, 2018 until further notice

I have read and been informed about these separate reporting requirements under the coverage parts that apply to our entity as indicated above and provided through APIP by Alliant.

Insured Entity Name: Small Cities Organized Risk Effort

Authorized Signature:

Print Name

Date

Title:

IN THE EVENT OF A

PROPERTY LOSS:

- 1) *Follow your organization procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident to Alliant Insurance Services immediately at:*

877-725-7695

All property losses must be reported as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to McLarens Global Claims Services AND your Alliant representative*

PROPERTY FIRST NOTICE OF LOSS FORM

SEND TO: Alliant Insurance Services, Inc.

BY MAIL: 100 Pine Street, 11th Floor, San Francisco, CA 94111

BY FAX: (415) 403-1466

BY EMAIL: rfrey@alliant.com AND dwalizada@alliant.com

Carbon Copy APIP Claims Administrator: sandra.doig@mclarens.com and your Alliant representative

Today's Date: _____

Type of Claim: (check all that apply)

- Real Property Vehicles
 Personal Property Other

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services - Claims Point of Contact: Robert A. Frey & Diana L. Walizada

Address: 100 Pine Street, 11th Floor, San Francisco, CA 94111

Phone #: 1-877-725-7695

Fax #: 415-403-1466

Policy Information

Policy Number: _____ Policy Period: _____

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible: _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss:

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____

Signature: _____

Per the PEPIP USA Form Master Policy Wording, Section IV General Conditions;

J. NOTICE OF LOSS

In the event of loss or damage insured against under this Policy, the Insured shall give notice thereof to ALLIANT INSURANCE SERVICES, INC., 100 Pine Street, 11th Floor, San Francisco, CA 94111-1073. TEL NO. (877) 725-7695, FAX NO. (415) 403-1466 of such loss. Such notice is to be made as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.

IN THE EVENT OF A
CYBER LOSS:

- 1) *Follow your organizations procedures for reporting and responding to an incident*
- 2) *Alert authorities, as appropriate*
- 3) *Report the incident to Beazley Group immediately at:*

tmbclaims@beazley.com

All Cyber losses must be reported as soon as practicable upon knowledge by the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to Alliant Claims Department and your Alliant representative*

SPECIAL NOTE REGARDING PRIVACY NOTIFICATION COSTS:

The policy provides a \$500,000 Aggregate Limit for Privacy Notification Costs. If you utilize a Beazley vendor, the limit is increased to \$1,000,000.

Please contact Beazley for a list of approved vendors.

CYBER FIRST NOTICE OF LOSS FORM

SEND TO: Beazley Group

BY MAIL: 1270 Avenue of the America's, Suite 1200, New York, NY 10020

BY FAX: (546) 378-4039

BY EMAIL: tmbclaims@beazley.com

CC Alliant Claims Department:
elaine.tizon@alliant.com , and your Alliant representative

Today's Date: _____

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services – Claims Point of Contact: Elaine Tizon

Address: 100 Pine Street, 11th Floor, San Francisco, CA 94111

Phone #: 877-725-7695 Fax #:415-403-1466

Policy Information

Policy Number: _____ Policy Period: _____

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____

Signature: _____

A. NOTICE OF CLAIM, LOSS OR CIRCUMSTANCE THAT MIGHT LEAD TO A CLAIM

1. If any **Claim** is made against the **Insured**, the **Insured** shall, as soon as practicable upon knowledge by the **Insured**, forward to the Underwriters through persons named in Item 9.A. of the Declarations written notice of such **Claim** in the form of a telecopy, or express or certified mail together with every demand, notice, summons or other process received by the **Insured** or the **Insured's** representative; provided that with regard to coverage provided under Insuring Agreements I.A. and I.C., all **Claims** made against any **Insured** must be reported no later than the end of the **Policy Period**, in accordance with the requirements of the **Optional Extension Period** (if applicable), or within thirty (30) days after the expiration date of the **Policy Period** in the case of **Claims** first made against the Insured during the last thirty (30) days of the **Policy Period**.
2. With respect to Insuring Agreement I.B. for a legal obligation to comply with a **Breach Notice Law** because of an incident (or reasonably suspected incident) described in Insuring Clause I.A.1 or I.A.2, such incident or reasonably suspected incident must be reported as soon as practicable during the **Policy Period** after discovery by the Insured. For such incidents or suspected incidents discovered by the **Insured** within 60 days prior to expiration of the Policy, such incident shall be reported as soon as practicable, but in no event later than 60 days after the end the **Policy Period**, provided; if this Policy is renewed by Underwriters and covered **Privacy Notification Costs** are incurred because of such incident or suspected incident reported during the 60 day post **Policy Period** reporting period, then any subsequent **Claim** arising out of such incident or suspected incident is deemed to have been made during the **Policy Period**.
3. With respect to Insuring Agreements I.A. and I.C., if during the **Policy Period**, the **Insured** first becomes aware of any circumstance that could reasonably be the basis for a **Claim** it may give written notice to Underwriters in the form of a telecopy, or express or certified mail through persons named in Item 9.A. of the Declarations as soon as practicable during the **Policy Period** of:
 - a. the specific details of the act, error, omission, or **Security Breach** that could reasonably be the basis for a **Claim**;
 - b. the injury or damage which may result or has resulted from the circumstance; and
 - c. the facts by which the **Insured** first became aware of the act, error, omission or **Security Breach**

Any subsequent **Claim** made against the **Insured** arising out of such circumstance which is the subject of the written notice will be deemed to have been made at the time written notice complying with the above requirements was first given to the Underwriters.
4. A **Claim** or legal obligation under section X.A.1 or X.A.2 above shall be considered to be reported to the Underwriters when written notice is first received by Underwriters in the form of a telecopy, or express or certified mail or email through persons named in Item 9.A. of the Declarations of the **Claim** or legal obligation, or of an act, error, or omission, which could reasonably be expected to give rise to a **Claim** if provided in compliance with sub-paragraph X.A.3. above.

(Cyber)

CHUBB®
Chubb Environmental

**IN THE EVENT OF AN
ENVIRONMENTAL EMERGENCY:**

- 1) Follow your organization procedures for reporting and responding to an incident**
- 2) Alert local emergency authorities, as appropriate**
- 3) Report the incident to ACE Environmental Risk immediately at:**

888-310-9553 or use ACE Alert App

- 4] Report the incident to Alliant**

Akbar Sharif
Claims Advocate
949-260-5088
415-403-1466 – fax
asharif@alliant.com

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident. You will be contacted by a trained representative of ACE to discuss further response steps as soon as possible.

DO follow your organization's detailed response plan
DO contact your management as well as appropriate authorities
DO ensure anyone who could come in contact with a spill or release is kept away

DO NOT ignore a potential spill or leak
DO NOT attempt to respond beyond your level of training or certification

CHUBB™ CHUBB ENVIRONMENTAL FIRST NOTICE OF LOSS FORM

SEND TO: Chubb Environmental Claims Manager
BY MAIL: ACE USA Claims, P.O. Box 5103, Scranton, PA 18505-0510
BY FAX: (800) 951-4119
BY EMAIL: CasualtyRiskEnvironmentalFirstNotice@chubb.com
CC Alliant Insurance: asharif@alliant.com and your Alliant Representative

Today's Date: _____

Notice of: (check all that apply)

- Pollution Incident Potential Claim Other _____
 Third-Party Claim Litigation Initiated

Insured's Name & Contact Information

Company Name: _____ Point of Contact: _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact InformationCompany Name: Alliant Insurance Services - Claims Point of Contact: Akbar SharifAddress: 1301 Dove St. Ste. 200 Newport Beach, CA 92660Phone #: 1-949-260-5088**Policy Information**

Policy Number: _____ Policy Period: _____

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Claimant Name/Address: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____ Signature: _____

VII. REPORTING AND COOPERATION

A. The “insured” must see to it that the Insurer receives written notice of any “claim” or “pollution condition”, as soon as practicable, at the address identified in Item 7.a. of the Declarations to this Policy. Notice should include reasonably detailed information as to:

1. The identity of the “insured”, including contact information for an appropriate person to contact regarding the handling of the “claim” or “pollution condition”;
2. The identity of the “covered location” or “covered operations”;
3. The nature of the “claim” or “pollution condition”; and
4. Any steps undertaken by the “insured” to respond to the “claim” or “pollution condition”. In the event of a “pollution condition”, the “insured” **must also take all reasonable measures to provide immediate verbal notice to the Insurer.**

B. The “insured” must:

1. As soon as practicable, send the Insurer copies of any demands, notices, summonses or legal papers received in connection with any “claim”;
2. Authorize the Insurer to obtain records and other information;
3. Cooperate with the Insurer in the investigation, settlement or defense of the “claim”;
4. Assist the Insurer, upon the Insurer’s request, in the enforcement of any right against any person or organization which may be liable to the “insured” because of “bodily injury”, “property damage”, “remediation costs” or “legal defense expense” to which this Policy may apply; and
5. Provide the Insurer with such information and cooperation as it may reasonably require.

C. No “insured” shall make or authorize an admission of liability or attempt to settle or otherwise dispose of any “claim” without the written consent of the Insurer. **Nor shall any “insured” retain any consultants or incur any “remediation costs” without the prior express written consent of the Insurer, except in the event of an “emergency response”. (Emergency Response coverage is limited to the first 7 days)**

D. Upon the discovery of a “pollution condition”, the “insured” shall make every attempt to mitigate any loss and comply with applicable “environmental law”. The Insurer shall have the right, but not the duty, to mitigate such “pollution conditions” if, in the sole judgment of the Insurer, the “insured” fails to take reasonable steps to do so. In that event, any “remediation costs” incurred by the Insurer shall be deemed incurred by the “insured”, and shall be subject to the “self-insured retention” and Limits of Liability identified in the Declarations to this Policy.

CHUBB®

APIP Pollution: Claim Reporting Fact Sheet

This page outlines the steps that should be taken BY YOUR ORGANIZATION, at the time of an environmental incident, to assure that the Pollution coverage offered with ACE through APIP is not jeopardized. We ask that you review this document and provide copies to all appropriate colleagues in advance of a possible incident.

Coverage under Pollution policies is dependent on specific compliance with claims and loss reporting; *especially* in the case of “Emergency Response” expenses that you may incur to address a pollution loss. For these “Emergency Response” expenses there is a strict seven (7) day window, following discovery of a “Pollution Condition” by the “Insured”, after which reasonable expenses will not be reimbursed unless the carrier has given prior consent. It is **extremely important** pollution exposures be reported **immediately**; and clearly no later than seven (7) days.

Although we ask that you fully review your policy and all its’ Terms and Conditions, we have highlighted some key sections of the ACE policy which address the **Emergency Response** issue and the reporting provisions:

III. DEFENSE AND SETTLEMENT C. The “insured” shall have the right and duty to retain a qualified environmental consultant to perform any investigation and/or remediation of any “pollution condition” covered pursuant to this Policy. The “insured” must receive the written consent of the Insurer prior to the selection and retention of such consultant, except in the event of an “emergency response”. Any costs incurred prior to such consent shall not be covered pursuant to this Policy, or credited against the “self-insured retention”, except in the event of an “emergency response”.

V. DEFINITIONS

F. “Emergency response” means actions taken and reasonable “remediation costs” 7 days following the discovery of a “pollution condition” by an “insured” in order to abate or respond to an imminent and substantial threat to human health or the environment arising out of such “pollution condition”.

T. “Pollution condition” means: **2.** The discharge, dispersal, release, escape, migration, or seepage of any solid, liquid, gaseous or thermal irritant, contaminant, or pollutant, including smoke, soot, vapors, fumes, acids, alkalis, chemicals, hazardous substances, hazardous materials, or waste materials, on, in, into, or upon land and structures thereupon, the atmosphere, surface water, or groundwater.

V. “Remediation costs” means reasonable expenses incurred to investigate, quantify, monitor, mitigate, abate, remove, dispose, treat, neutralize, or immobilize “pollution conditions” to the extent required by “environmental law”.

VII. REPORTING AND COOPERATION

A. The “insured” must see to it that the Insurer receives written notice of any “claim” or “pollution condition”, as soon as practicable, at the address identified in Item **7.a.** of the Declarations to this Policy. Notice should include reasonably detailed information as to: **1.** The identity of the “insured”, including contact information for an appropriate person to contact regarding the handling of the “claim” or “pollution condition”;

B. The “insured” must: **1.** As soon as practicable, send the Insurer copies of any demands, notices, summonses or legal papers received in connection with any “claim”;

C. No “insured” shall make or authorize an admission of liability or attempt to settle or otherwise dispose of any “claim” without the written consent of the Insurer. Nor shall any “insured” retain any consultants or incur any “remediation costs” without the prior express written consent of the Insurer, except in the event of an “emergency response”. (Emergency Response coverage is limited to the first 7 days)

D. Upon the discovery of a “pollution condition”, the “insured” shall make every attempt to mitigate any loss and comply with applicable “environmental law”. The Insurer shall have the right, but not the duty, to mitigate such “pollution conditions” if, in the sole judgment of the Insurer, the “insured” fails to take reasonable steps to do so. In that event, any “remediation costs” incurred by the Insurer shall be deemed incurred by the “insured”, and shall be subject to the “self-insured retention” and Limits of Liability identified in the Declarations to this Policy.

The bottom line is if there is a Pollution event, please contact us **immediately** so that we can report the Incident and properly protect coverage for these unexpected events; please refer to the Claims Reporting form for proper contact information



APIP CLAIMS REPORTING ACKNOWLEDGEMENTS

ACTION ITEM

ISSUE: The Alliant Property Insurance Program (APIP) requires its members to sign the Acknowledgement Form which outlines the steps that should be taken at the time a property, cyber liability or pollution loss occurs to assure that the claim is managed effectively from the start. **The notice requirements must be met to be sure that insurance coverage available through APIP remains in force and available for claims payment.** The Board is asked to acknowledge receipt of the Claims Reporting Information and Requirements.

FISCAL IMPACT: None.

RECOMMENDATION: Authorize President to sign on behalf of SCORE and provide signed acknowledgements to the Program Administrator.

BACKGROUND: The Alliant Property Insurance Program (APIP or PEPiP) includes property coverage for Member owned locations, Cyber Liability coverage and Pollution coverage. This Program has developed APIP Claims Reporting Procedures for Property, Cyber Liability and Pollution claims. These Reporting Requirements, as well as the applicable disclosures and signature forms, have been distributed to Members in advance of this meeting for their review. Members were instructed to retain these documents in their records so as to assist them in the event that a claim needs to be filed. The Administrators have asked that each Member sign and return the signature forms indicating that they acknowledge receipt of the information.

ATTACHMENT(S): APIP Claims Reporting Acknowledgement Form

APIP Claims Reporting Acknowledgement(s) Receipt Form

The Claims Reporting Forms are being included with your packet to ensure claims reporting procedures are known and available for future reference. Please review the information. We ask that you share these critical documents with all members of your team (and Pool Members and their staffs where applicable.)

We request that you review the items indicated as attached, then complete the bottom portion, sign and submit to your Alliant Insurance Services representative either by a scanned e-mail or mail to have it be included in your insurance records.

- APIP Property Claims Reporting

- Cyber Claims Reporting (*this is a claims made policy*) if coverage is purchased

- Pollution Liability Claims Reporting (*this is a claims made policy*) if coverage is purchased

Acknowledgement for Claims reporting procedures under Alliant Property Insurance Programs In effect: July 1, 2018 until further notice

I have read and been informed about these separate reporting requirements under the coverage parts that apply to our entity as indicated above and provided through APIP by Alliant.

Insured Entity Name: Small Cities Organized Risk Effort

Authorized Signature:

Print Name

Date

Title:



CYBER LIABILITY OPTIONS

INFORMATION ITEM

ISSUE: Two excess Cyber coverage options are presented for member review, the APIP Cyber Enhancement Option (CEO) and the Alliant Cyber Excess Solutions (ACES). Both options are meant to enhance the coverage and increase the limits provided by the Cyber liability policy that is part of the APIP program previously discussed. Attached are summaries of both the options, with a request for proposal for the CEO coverage and a comparison to the ACES program.

RECOMMENDATION: None - Information Item. Provide direction to Program Administrator to obtain quote per member interest.

FISCAL IMPACT: To be determined

BACKGROUND: The JPA's property policy through APIP includes Cyber Liability coverage. Each member of the JPA has its own \$2 million Cyber Liability annual aggregate limit with sublimit of \$1 million for Privacy Notification costs. The Privacy Notification costs erode the annual aggregate. The Cyber Liability program as a whole has a \$25 million annual aggregate for all insureds or members combined.

With the increase in cyber-attacks, a Cyber Liability Enhancement Option (CEO) is available and can be purchased at any time throughout the policy period. The coverage enhancement provides two options:

- J **Option #1** would replace the monetary limit with a per person limit for Privacy Notification costs. The per person limit is outside the policy's current dollar limits so that Privacy Notification costs do not erode the Cyber annual aggregate limit.
- J **Option #2** is available only if Option #1 has been purchased. Option #2 provides Excess Cyber Liability limits up to \$5 million.

The above coverage options may be purchased by the JPA as a whole or by individual members of the JPA. An application will need to be completed to obtain a quote.

Another program available for excess cyber coverage is ACES, with options that include dedicated limits for individual members and aggregate limits for the JPA. Unlike the CEO program, *no application is needed for the ACES program.*

ATTACHMENT(S):

1. APIP and ACES Cyber Options
2. Cyber Enhancement Option (CEO) Summary
3. Alliant Cyber Excess Solutions (ACES) Insurance Proposal

APIP CYBER PROGRAM OPTIONS

PROGRAM FEATURES



Programs	<u>Option 1: APIP Cyber</u>	<u>Option 2: Cyber Enhanced Offering (CEO 1)</u>	<u>Option 3: Cyber Enhanced Offering (CEO 2)</u>	<u>Option 4: Alliant Cyber Excess Solutions (ACES)</u>
Intended Audience	Public Entities who want easy and inexpensive access to basic cyber cover	Public Entities who want BBR services ¹ , and “dedicated notified lives” structure and can complete a short form application	Public Entities who bought CEO 1, but who want dedicated excess coverage and can complete a long form application	Public Entities who want dedicated excess cyber cover (limits) without having to complete an application
Program Summary				
Application Required	No	Yes	Yes	No
Lead Market(s)	Beazley	Beazley	Beazley	Beazley (Primary), Axis (Excess), XL (Excess)
Member Annual Aggregate	\$2,000,000	\$2,000,000	\$1M to \$5M Excess of APIP Cyber	\$2M+ Excess of APIP Cyber and/or CEO
Program Aggregate	\$25,000,000	Not Applicable to Notification Costs	Dedicated coverage; Only Applicable to APIP Cyber	Dedicated coverage; Only Applicable to APIP Cyber
Drop Down Endorsement	Not Applicable	Not Applicable	Yes	Yes
Notification Limit	\$1,000,000	Not Applicable	Not Applicable	\$1M Excess of \$1M APIP Cyber
Coverage Structure	Main limits provided in terms of dollars, not per lives	Main limits provided in terms of lives - selected lives ranging from 50,000 to 2 million	Limits provided in dollars and lives	Limits provided in dollars and lives; Doubles Notified Individuals at no additional cost if CEO Purchased
1st & 3rd Party Coverages				
Regulatory Defense & Penalties	\$2,000,000	\$2,000,000	\$1M to \$5M Excess of APIP Cyber	\$2M+ Excess of APIP Cyber
Website Media Content Liability	\$2,000,000	\$2,000,000	\$1M to \$5M Excess of APIP Cyber	\$2M+ Excess of APIP Cyber

APIP EXCESS CYBER PROGRAM FEATURES



	APIP Cyber	Cyber Enhanced Offering (CEO 1)	Cyber Enhanced Offering (CEO 2)	Alliant Cyber Excess Solutions (ACES)
Program Summary (cont.)				
Cyber Extortion Loss	\$2,000,000	\$2,000,000	Selected amount \$1M-\$5M Excess of APIP Cyber	\$2M+ Excess of APIP Cyber \$2M
Data Protection & Business Interruption	\$2,000,000	\$2,000,000	Selected amount \$1M-\$5M Excess of APIP Cyber	\$2M+Excess of APIP Cyber \$2M
PCI Fines & Penalties	\$100,000	\$100,000	Selected amount \$100,000-\$400,000	\$100,000 Excess of APIP Cyber \$100,000
Dedicated Beazley Breach Response Claims Team	No	Yes	Yes	Only if CEO is purchased in conjunction with ACES
Call Center Services	Yes	Yes	Yes	Yes
Breach Resolution & Mitigation	Yes	Yes	Yes	Yes
Access to Beazley Breach Response Web Site	Yes	Yes	Yes	Yes
Retentions				
	\$50,000 TIV<\$500M \$100,000 TIV>\$500M	<p>\$50,000 or \$100,000/Each Claim except the following:</p> <p>Notification Services/Call Center/Breach Resolution & Mitigation Threshold: 50-250 Notified Individuals</p> <p>Legal Services: \$5,000 (part of the combined retention below)</p> <p>Computer Forensics, Public Relations, Crisis Management Expenses: \$10,000-\$40,000</p>		No excess retentions; only primary apply (APIP Cyber and/or CEO)

See program summaries for details. All APIP Cyber and CEO members will be provided with a \$2M x of \$2M and a \$3M x of \$2M option. You will need to make a special request for additional limits.

APIP CYBER ENHANCEMENT OPTION (CEO)

Insurance for the digital age



Dear valued APIP client:

Beazley Insurance Group has been a trusted partner to the APIP program over the last 10 years, providing cyber coverage to Insureds at a nominal cost.

In the last few years there has been a noted increase in the number of cyber attacks. Due to the current cyber climate, Alliant believes it is important to review the limits and coverages available to our insureds and to provide additional options and services.

Alliant and Beazley working together have created an option to augment your current cyber coverage through a new APIP Cyber Enhancement Option (CEO). Even if you believe the current cyber limits available through APIP are sufficient, it may be worth investing time to have your Alliant broker discuss the benefits of enhanced coverage. Organizations with the most robust software protection are still susceptible to human error, a third party mishandling your information, or a rogue employee.

Currently, APIP insureds have \$2 million in cyber limits to include all services related to a data breach with a sub-limit up to \$1 million for Privacy Notification Costs. There are two options available to enhance your coverage through CEO:

Option 1 –

- Separating breach notifications from the dollar limit and specifying the number of covered notifications so that notifications do not erode the APIP limit
- No monetary cap for credit monitoring and call center services
- Lower deductibles for privacy notification services
- Separate, standalone limits for Legal, Forensics, Crisis Management or Public Relations Firms
- Hands-on pre and post loss consultation from an expert team of cyber risk professionals.
- Extensive risk management resources available for your organizations' stakeholders (Legal, IT, Risk, Compliance, etc.)
- BBR Boost
- Post Breach Remedial Services – 100 hours provided by Lodestone Security
- Short form application

Option 2 – Excess Limits available, up to \$5 Million for:

- Regulatory Defense & Penalties
- Website Media Content Liability
- Cyber Extortion
- Data Protection Loss & Business Interruption
- Increased PCI Fines and Penalties (sub-limited)

A Cyber Enhancement Option indication can be provided in 5-7 business days with little information. Contact your Alliant broker or Account Representative for more information by returning the attached document. Thank you.

APIP CYBER ENHANCEMENT OPTION (CEO)

Insurance for the digital age



APIP Cyber Enhancement Option (CEO):

Request:

Our Entity requests a proposal for the APIP Cyber Enhancement Option.

Declination:

Our Entity is not interested in the APIP Cyber Enhancement Option (CEO) that has been offered to us. We understand that Alliant has access to cyber insurance markets and can provide a quote for us in the future if we become interested. We decline to purchase the APIP Cyber Enhancement Option at this time.

Small Cities Organized Risk Effort

Signature

Date

Print Name and Title

Please return this page to your Alliant representative.

Premium for C.E.O. is excluded from the APIP Property Proposal.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

ALLIANT CYBER EXCESS SOLUTIONS PROPOSAL

TYPE OF COVERAGE: APIP Cyber Excess Solutions Policy – **Claims Made & Reported**

PROGRAM: **Alliant Property Insurance Program (APIP) inclusive of Public Entity Property Insurance Program (PEPIP), and Hospital All Risk Property Program (HARPP)**

NAMED INSURED: Small Cities Organized Risk Effort (SCORE)

POLICY PERIOD: July 1, 2018 to July 1, 2019

INSURER: AXIS Insurance Company

A.M. BEST GUIDE RATING: A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of February 16, 2018

STANDARD & POOR’S RATING: A+ (Strong) as of February 2, 2009

STATE STATUS: Admitted

RETROACTIVE DATE: Policy Inception

COVERAGES & LIMITS:	Dedicated Limits	Excess of APIP shared
Option 1:	\$ 2,000,000 Each	\$ 2,000,000 Each
	\$ 2,000,000 Total	\$ 2,000,000 Total
Option 2:	\$ 3,000,000 Each	\$ 2,000,000 Each
	\$ 3,000,000 Total	\$ 2,000,000 Total
Option 3:	\$ 3,000,000 Each Claim and Aggregate Per Member	\$ 2,000,000 Each
	\$ 4,000,000 Policy Aggregate	\$ 2,000,000 Total
Option 4:	\$ 3,000,000 Each Claim and Aggregate Per Member	\$ 2,000,000 Each
	\$ 10,000,000 Policy Aggregate	\$ 2,000,000 Total

ENDORSEMENTS &

EXCLUSIONS: (including but not limited to)

- Absolute Pending and Prior Litigation Exclusion Endorsement
- Follow Sublimited Coverage (1st Party Excess)
 - Notification Expense \$1M xs \$1M
(\$500,000 xs \$500,000 if other than Beazley)
 - PCI/DSS \$100,000 xs \$100,000
 - Dependent Business Interruption \$500,000 xs \$500,000
- State Amendatory Endorsement
- State Fraud Statements

UNDERLYING INSURANCE: **Layer** **Insurer** **Limits** **Retention** **Policy Period**
 Primary Beazley \$2,000,000 \$50,000 or \$100,000 7/1/2018 – 7/1/2019

TERM PREMIUM:

Option 1 per member: \$ See Attached Premium Below
Option 2 per member: \$ See Attached Premium Below
Option 3 entire pool: \$ 25,403
Option 4 entire pool: \$ 65,000

CONDITIONS: • Premium must be paid to Alliant within 20 days of binding to meet the Warranty Requirements

BINDING CONDITIONS: • Copy of Underlying Binder Prior to Binding Coverage
 • Copy of Underlying Policy Prior to Policy Issuance

PROPOSAL VALID: For 30 days

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

NOTES: Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions.

SCORE Pool

Small Cities Organized Risk Effort

Insured	\$2M x \$2M	\$3M x \$2M
City of Biggs	\$ 2,250	\$ 3,000
City of Colfax	\$ 2,250	\$ 3,000
City of Dunsmuir	\$ 2,250	\$ 3,000
City of Etna	\$ 2,250	\$ 3,000
City of Live Oak	\$ 3,309	\$ 3,818
City of Loyaltton	\$ 2,250	\$ 3,000
City of Montague	\$ 2,250	\$ 3,000
City of Mount Shasta	\$ 2,250	\$ 3,000
City of Portola	\$ 2,250	\$ 3,000
City of Rio Dell	\$ 2,250	\$ 3,000
City of Shasta Lake	\$ 4,079	\$ 4,706
City of Susanville	\$ 2,776	\$ 3,203
City of Tule Lake	\$ 2,250	\$ 3,000
City of Weed	\$ 2,250	\$ 3,000
City of Yreka	\$ 4,079	\$ 4,706
Town of Fort Jones	\$ 2,250	\$ 3,000
Town of Loomis	\$ 2,250	\$ 3,000

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

Request to Bind Coverage

Small Cities Organized Risk Effort (SCORE)

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
ACES Cyber Liability through AXIS Insurance Company Policy Period: July 1, 2018 to July 1, 2019 Cannot be bound without binding primary APIP Cyber Coverage	<input type="checkbox"/> Option 1 \$ 2,000,000 Total Excess Limit \$ See Attached Premium Page 2
	<input type="checkbox"/> Option 2 \$ 3,000,000 Total Excess Limit \$ See Attached Premium Page 2
	<input type="checkbox"/> Option 3 \$ 3,000,000 Total Excess Limit Per Claim Per Member Aggregate \$ 4,000,000 Policy Aggregate \$ 25,403 Premium
	<input type="checkbox"/> Option 4 \$ 3,000,000 Total Excess Limit Per Claim Per Member Aggregate \$ 10,000,000 Policy Aggregate \$ 65,000 Premium

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative _____
Date

Title

Printed / Typed Name

**This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval.
 The actual terms and conditions of the policy will prevail.**



ACTIVE SHOOTER COVERAGE OPTION THROUGH APIP

ACTION ITEM

ISSUE: A new *stand-alone option* for Active Shooter Coverage is being offered to members of APIP. The coverage provides a \$500,000 per claim limit with a \$2,500,000 pool aggregate (for all Members of SCORE) and sub-limits for property damage and business interruption, crisis management services, funeral services and counseling services, per the attached summary. The event must occur at a location on a member's APIP Schedule of Values.

Because this is a new coverage Alliant is gauging APIP member interest in participation. *A certain number of APIP participants need to agree to purchase the coverage* in order to meet minimum premium requirements. The premium for SCORE members is \$6,011.

The Active Shooter coverage is primary for property and business interruption, coverages also provided by APIP, but would also extend the current coverage available to include the crisis, counseling and funeral services for events happening on insured property.

RECOMMENDATION: Review and discuss option and decide on participation.

FISCAL IMPACT: SCORE's premium is \$6,011.

BACKGROUND: Active Shooter Coverage is now being offered by a number of insurance companies in response to the increase in violent incidents and the unique risks posed by these events.

ATTACHMENT(S):

1. Active Shooter Option Summary
2. Active Shooter Case Study

New Active Shooter Option

Alliant is continuously looking to improve the coverages and services we provide. Due to your organizations' participation in one of a number of Alliant property insurance programs, we are able to offer a new stand-alone insurance product that provides financial protection for "Active Shooter" risks.

Launch of this product is dependent upon a minimum take-up rate by the offerees receiving this e-mail. If there is sufficient interest, coverage would inception on July 1, 2018. If minimum take-up rate is not met, this offer will be withdrawn. The annual premium for SCORE to purchase coverage in this program is \$6,011.

Coverage Trigger

An event occurring at a location appearing on your APIP Schedule of Values on file with Alliant where a weapon has been used or brandished. A weapon is broadly defined to include: a portable firearm, explosive device, knife, syringe, medical instrument, corrosive substance, or any other handheld device. "Weapon" can also include vehicles, including armored or military vehicles used by an "Active Shooter."

Coverage Limits

- Single Entities: \$500,000 per claim and annual aggregate for bodily injury or property damage, including defense costs, which the Insured becomes legally liable to pay
- **Self-Insured Governmental Pools: \$500,000 per claim with a \$2,500,000 aggregate** shared amongst your pool members
- Sub-limits Included within Coverage Limit:
 - 1st Party Property Damage/Business Interruption: \$250,000
 - Crisis Management - \$250,000 per event
 - Crisis Services Provided by Firestorm: <https://www.firestorm.com/>
 - Funeral Expenses - \$250,000 per event
 - Counselling Services - \$250,000 per event
- Higher Limits available at additional cost if desired

Deductible: \$10,000

Other Coverage Features

- Automatic coverage for new locations added mid-term, no reporting necessary if value is under \$25,000,000
- Temporary Locations/Venues can be added if sufficient underwriting information is provided

We want to make obtaining this coverage as convenient as possible for our clients.

Coverage Rationale

"Active Shooter" situations are unpredictable, develop quickly, and leave devastating personal and financial impact on those involved. Specific insurance products exist for this risk; however, they normally require completion of detailed applications, can be expensive, and/or carry high deductibles. For this reason, in conjunction with the Beazley Syndicate at Lloyd's of London, Alliant is offering an "Active Shooter" coverage initially available only to its clients that participate in one of a number of Alliant property insurance programs. We recognize coverage for some events may already be provided by standard property and liability insurance programs, and as such, this coverage is designed to be primary to these programs and can serve as a buffer to your deductible or retention. This cover is not intended to replace any other coverage that your organization may already have.

ALLIANT SPECIALTY

WE ARE STRONGER TOGETHER

Beazly / Firestorm Active Shooter Response

According to the Gun Violence Archive (<http://www.gunviolencearchive.org/>), there were 346 mass shooting in 2017 in the United States. Thus far in 2018 there have been 99. While examples of such events are easy to find, a recent incident in which the Beazly product responded to such an event may be instructive:

- Within the past 60 days, a shooting took place in a restaurant where a man got into an argument with another man and discharged his firearm into a crowd of people at the venue. 1 person was killed and another was seriously injured.
- Within a short time from the occurrence of the shooting, Firestorm was contacted and a responder spoke at length with the client to find out what exactly had happened.
- Firestorm deployed a counsellor to the scene so that anyone who witnessed the incident or was affected by the incident could receive treatment. They also set up a telephone line that people could call and receive counselling over the phone.
- Firestorm asked whether the client needed help with the clean-up of the scene but they had already taken care of this (the premises was open again the following day)
- Firestorm contacted the families of the victims and offered assistance with expenses such as medical and ambulance costs.
- They are in process on assisting with funeral arrangements for the deceased, and plan to provide the family assistance with the funeral and burial costs.
- Firestorm started monitoring social media to try and ascertain what witness information is out there, what photos, videos, etc. This will also help identify potential claimants and plaintiffs lawyers who are trolling for clients.
- Firestorm hired an investigator to gather information, statements, etc. before the trail goes cold. There are a large number of witnesses to be interviewed as well as research to be done.

The crisis response is still ongoing and the insurance policy is covering the costs of the above and other expenses that will be incurred over the coming weeks. The insurance policy is also be there to pay for any successful lawsuit if the client is found guilty of negligence.

About Alliant Insurance Services

Alliant Insurance Services is one of the nation's leading and fastest growing distributors of diversified insurance products and services. In the face of increasing complexity, our approach is simple: bring on the best people and invest more deeply in the industries and clients we serve. We operate through a network of specialized national platforms and regional offices to offer a comprehensive portfolio of services to our clients. Our goal is to ensure that they get the most innovative products—and the most innovative thinking—in the industry.



CSAC EIA POLLUTION COVERAGE PROPOSAL

ACTION ITEM

ISSUE: The Board will consider renewing the CSAC EIA Pollution coverage for a three-year term. The coverage was marketed and is being placed with a new insurer, resulting in a *premium reduction of 28%* but also the **need to place the expiring carrier on notice of any potential claims by July 1, 2018**. A summary of the present and proposed coverage is attached.

RECOMMENDATION: Approval of the CSAC-EIA Pollution coverage as presented.

FISCAL IMPACT: \$17,960 total for three year policy; \$6,358 due at 7/1/18 for FY 18/19 Installment.

BACKGROUND: All SCORE members participate in the CSAC EIA Pollution Program with the exception of the Town of Fort Jones and the City of Isleton. The program was marketed this year and Alliant negotiated a three-year policy term with Illinois Union Insurance Company (Chubb), so the coverage with Tokio Marine Specialty Insurance Company (Philadelphia Insurance) will not be renewed.

Pollution/Remediation Legal Liability policies are written on a “Claims Made and Reported” coverage form, which means that all claims and all known incidents that could give rise to a claim must be reported to the company during the policy period or during any extended reporting period in order for coverage to apply.

In order to best ensure the continuity of coverage, **any claims or known incidents that could give rise to a claim in the future needs to be reported to Tokio Marine Specialty Insurance Company before July 1, 2018**. We strongly recommend that you check with anyone in your entity that may know of, or have heard of any claims or incidents that could give rise to a claim to be reported. There is no penalty for reporting any claim or known incident. Please see attached claim reporting form if needed.

The three-year policy term will be paid in annual installments and all taxes and fees are to be paid up front in year one of the policy. The attached proposal includes the installment amounts for 18/19, 19/20 & 20/21.

ATTACHMENTS:

1. CSAC EIA Pollution Liability Proposal FY 18/21
2. 15-18 CSAC EIA Tokio Marine Pollution Claims Reporting Form

**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)
POLLUTION PROGRAM
2018/2021 INDIVIDUAL MEMBER RENEWAL TERMS
SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

	PRESENT	PROPOSED
COVERAGE TERM	July 1, 2015 to July 1, 2018 Three-year policy term	July 1, 2018 to July 1, 2021 Three-year policy term
COMPANY AFFORDING COVERAGE	Tokio Marine Specialty Insurance Company (Philadelphia Insurance Company)	Illinois Union Insurance Company (Chubb)
A.M. BEST'S GUIDE RATING	A++ (Superior); Financial Category XV (\$2 Billion or greater) as of 4/13/2018	A++ (Superior); Financial Category XV (\$2 Billion or greater) as of 4/13/2018
STANDARD & POOR'S RATING	A+ (Stable) as of 4/13/2018	AA (Stable) as of 4/13/2018
CALIFORNIA STATUS	Non-admitted	Non-admitted
RETROACTIVE DATE	No retroactive date Except Contractor's Environmental Liability: July 1, 2001	July 1, 2001 Except Products; water products sold or distributed by the named insured will have a retro date of July 1, 2006 and bio-solid derived fertilizer products sold or distributed by the named insured with have a retro date of July 1, 2009
COVERAGE PROVIDED	CLAIMS MADE AND REPORTED POLICY <ul style="list-style-type: none"> • Pollution Legal Liability • Remediation Legal Liability • Third party bodily injury, property damage, and off-site cleanup coverage • First party on-site cleanup coverage • Transportation first and third party, including loading and unloading • Image Restoration 	CLAIMS MADE AND REPORTED POLICY Same as present, except:

NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION.

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SMALL CITIES ORGANIZED RISK EFFORT (SCORE)

	PRESENT	PROPOSED
COVERAGE PROVIDED <i>Continued</i>	<ul style="list-style-type: none"> • Definition of covered locations includes streets, roads, storm drains and outfalls, and sanitary sewer trunk lines; except landfills and former military sites • Inadvertently omitted locations • On-site sudden and accidental Airport Coverage that begins and ends within 72 hours • Potable Water Coverage – water intended for and provided for human consumption and distributed by you from an insured location • Reclaimed and Recycled Water – water intended for agricultural use and distributed by the insured from an insured location • Biosolids-derived fertilizer products • Blanket coverage on Non-Owned Disposal Sites • Contracted Operations – Land-based pesticide/herbicide spraying, house-hold hazardous waste collection events, and weatherization assistance program performed by or on behalf of a Named Insured • Blanket coverage included for above ground storage tanks 	<ul style="list-style-type: none"> • Definition of covered locations includes streets, roads, right-of-ways, easements, storm drains & outfalls, sanitary sewer lines and inadvertently omitted locations that are owned by the named insured at time of policy inception • Airports Sudden and Accidental- Discovered in 7 days/ 21 days Reporting (Does not apply to indoor environmental conditions) • Bodily Injury and associated legal defense expenses coverage for water products sold or distributed by a named insured. A retro date of July 1, 2006 will apply. • Bodily injury, property damage, remediation costs and associated legal defense for bio-solid derived fertilizer products sold or distributed by a named insured. A retro date of July 1, 2009 will apply. • Covered Operations – Any operations within the capacity as any operations within the capacity of a public entity which are performed by or on behalf of a “named insured” outside the physical boundaries of a “covered location”

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 POLLUTION PROGRAM
 2018/2021 INDIVIDUAL MEMBER RENEWAL TERMS
 SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

	PRESENT	PROPOSED
COVERAGE PROVIDED <i>Continued</i>	<ul style="list-style-type: none"> • Coverage included for scheduled underground storage tanks ○ Cannot be used for filing financial assurance • Landfills – Offsite coverage only • Business Interruption and Extra Expense • Mold and Legionella included in the definition of Pollutants • Emergency Remediation Expense coverage • Property Damage (tangible property, including third party property and diminished third party property) for pollution conditions resulting in beach or coastline closures 	<ul style="list-style-type: none"> • Coverage included for scheduled underground storage tanks <ul style="list-style-type: none"> ○ Blanket coverage for underground storage tanks installed on or after January 1, 1995 ○ USTs installed prior to January 1, 1995 must be scheduled to be covered and require a tank tightness test or auto tank gauging report performed in the last 18 months ○ Cannot be used for filing financial assurance • Landfills and Military Bases – Offsite coverage only
COVERED LOCATIONS	<ul style="list-style-type: none"> • All locations within the portfolio, whether owned, leased, rented or occupied by the insured at the inception date and listed on the property schedule, including, but not limited to, associated streets, roads, storm drains/outfalls, easements and rights of ways, sanitary sewer trunk lines, wastewater treatment plants, water treatment plants, portable water wells, municipal airports, lift and pump stations, parks, civic or community centers, schools, donated land, easements for utility lines, roadways or bridges, landfills, maintenance garages, libraries, police and fire stations or other government buildings, and including related and associated shoreline and beaches 	<ul style="list-style-type: none"> • Any locations, owned, leased, managed, maintained by CSAC EIA Members at policy inception • Streets, roads, right-of-ways, easements, storm drains & outfalls, sanitary sewer lines that are owned by named insured at policy inception

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**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)
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 SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

	PRESENT	PROPOSED
COVERED LOCATIONS <i>Continued</i>	<ul style="list-style-type: none"> Automatic Coverage for Newly Acquired Locations. - reported annually and not a landfill or not a RCRA or Superfund site <ul style="list-style-type: none"> New conditions covered subject to a retroactive date of the purchase, however full coverage can be granted subject to additional underwriting data and Phase I within one year A list of scheduled locations to be provided annually to the carrier Divested Locations - Pre-existing coverage The 23 mile portion of the Santa Ana Regional Interceptor Line (SARI) as owned by the Orange County Sanitation District 	<ul style="list-style-type: none"> Automatic Coverage for Newly Acquired Locations for 365 days. <ul style="list-style-type: none"> New conditions covered subject to a retroactive date of the purchase, however full coverage can be granted subject to additional underwriting data and Phase I within one year A list of scheduled locations to be provided annually to the carrier Divested Locations (3rd party coverage from retro date of July 1, 2001 to date of divestiture)
LIMITS	<p>Combined \$100,000,000 Tower:</p> <p>All Entities \$10,000,000 per Pollution Condition \$10,000,000 per Member Aggregate</p> <p>\$100,000,000 Aggregate*</p> <p>* Limits do not reinstate annually</p>	<p>CSAC I Participants \$10,000,000 per Pollution Condition \$10,000,000 per Member Aggregate</p> <p>All Entities \$50,000,000 Aggregate*</p> <p>CSAC II Participants \$10,000,000 per Pollution Condition \$10,000,000 per Member Aggregate</p> <p>All Entities \$50,000,000 Aggregate*</p> <p>* Limits do not reinstate annually</p>

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	PRESENT	PROPOSED
SUBLIMITS	<ul style="list-style-type: none"> Image Restoration \$500,000 per contamination incident Sub-limit for Extra Expense \$1,000,000 for contamination to water supply wells – 3 day waiting period All members of GSRMA will share a single sublimit of \$10,000,000 per Occurrence sublimit and a \$10,000,000 Aggregate All members of SCORE will share a single sublimit of \$10,000,000 per Occurrence sublimit and a \$10,000,000 Aggregate Decontamination Cost does not have a sublimit 	<p>Same as present, except:</p> <ul style="list-style-type: none"> Extra Expense water supply wells contamination not covered Decontamination Costs subject to a sublimit of \$5,000,000 aggregate - applies to healthcare and educational facilities
SELF-INSURED RETENTION	<p>\$75,000 per Pollution Condition</p> <p>Aggregate Program SIR: \$1,000,000 Maintenance SIR thereafter: \$50,000</p> <p>3 Days Business Interruption Waiting Period</p>	<p>\$75,000 per Pollution Condition</p> <p>Aggregate Program SIR: \$500,000 Maintenance SIR thereafter: \$50,000</p> <p>3 Days Business Interruption Waiting Period</p> <p>\$75,000 SIR for all UST's \$250,000 SIR for third party sewage backup</p>
EXTENDED REPORTING PERIOD	<ul style="list-style-type: none"> 60 days automatic Extended Reporting Period Three years Supplemental Extended Reporting Period for not more than 100% of the term premium 	<ul style="list-style-type: none"> 90 days automatic Extended Reporting Period Three years Supplemental Extended Reporting Period for no more than 100% of term premium

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	PRESENT	PROPOSED
INSURING AGREEMENT	Pay on Behalf of The Insured for Loss, Remediation Expense, Legal Defense Expense, or Contingent Transportation in excess of The Retention Amount	Pay on behalf of the insured for a loss, in excess of the self-insured retention, resulting from a pollution condition, an indoor environmental condition, transportation or a pollution condition from a non-owned disposal site.
DEFENSE COSTS AND EXPENSES	Defense Costs and Expenses are included in the Self-Insured Retention and within Limits of Liability <ul style="list-style-type: none"> Additional Defense outside the limits for \$2,500,000 per incident and program aggregate 	Defense Costs and Expenses are included in the Self-Insured Retention and within Limits of Liability
MAJOR EXCLUSIONS (Included but not limited to)	<ul style="list-style-type: none"> Known Conditions Intentional Acts Criminal Fines and Penalties Punitive, exemplary or multiplied damages, and civil fines, penalties and assessments Workers' Compensation Employer's Liability Unscheduled Underground Storage Tanks Contractual Liability Pollution Conditions Occurring After a Property has been Divested by the Insured Intentional Non-Compliance with Statute, Regulation or Executive Order Product Liability (except transportation, non-owned locations, contracting operations, bio-solids, and reclaimed or recycled water) 	Same as present, Except: <ul style="list-style-type: none"> Product Liability (except bodily injury and associated legal defense expenses coverage for water products sold or distributed by named insured, retro date of July 1, 2006. Bodily injury, property damage, remediation costs and associated legal defense for bio-solid derived fertilizer products sold or distributed by named insured, retro date of July 1, 2009)

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	PRESENT	PROPOSED
MAJOR EXCLUSIONS (Included but not limited to) <i>Continued</i>	<ul style="list-style-type: none"> • Material Change in Use • Automobiles, Aircraft and Watercraft or Rolling Stock – Except Loading and Unloading on Insured’s Premises • Insured vs Insured • Land Use Control – Failure or Violation • Asbestos and Lead-based Paint, except BI & PD with Inadvertent Disturbance • Insured’s Property / Bailee Liability • Insured’s Costs of Goods or Services • Communicable Diseases • Damage to Insured’s Property • Non-Disclosed Known Contamination • Specific Pollution Conditions Exclusionary – coverage for MTBE in groundwater on, at, or under the City of Santa Monica is excluded 	<ul style="list-style-type: none"> • Material Change in Risk, does not apply to covered operations that are performed with respect to uses and operations that are within the capacity of a Public Entity • Automobile, aircraft, watercraft, railcar or other conveyance utilized for transportation • Land Use Control- Failure or Violation not excluded • Insured’s Internal Expenses • First-Party Property Damage • Fraud or Misrepresentation • Lead Contaminated Water

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	PRESENT	PROPOSED
ENDORSEMENTS (Including but not limited to)	<ul style="list-style-type: none"> • Additional Named Insured • Mold Coverage • Definition of Contaminant • Non-Owned Location Coverage (NODS) • Your Insured Location Schedule – Inadvertent Omission • Underground Storage Tank Coverage (Scheduled Tanks) • Contractors Environmental Coverage • Asbestos and Lead-Based Paint Coverage – BI & PD with Inadvertent Disturbance • Blanket Waiver of Subrogation • Automatic Coverage for Newly Acquired Locations. - reported annually and not a landfill or not a RCRA or Superfund site • Landfills – Offsite Coverage Only • Airports – Sudden and Accidental Coverage Only • Extended Reporting Period Amendatory • Sublimits for Members • GSRMA Rate Structure • Potable and Recycled Water Coverage • Duties in the Event of a Claim or Remediation Expense or Discovery of Contamination • Amendatory for Specific Locations 	<ul style="list-style-type: none"> • Schedule of Named Insured • Indoor Environmental Conditions • Covered Locations • Schedule of Covered Locations Schedule • Schedule of Underground Storage Tanks • Covered Operations Amendatory • Asbestos and Lead-Based Paint Coverage -- Inadvertent Disturbance • Waiver of Subrogation • Auto Acquisition and Due Diligence • Public Entity Coverage Amendatory <ul style="list-style-type: none"> • Landfill and Military Base Exclusion Amendatory, Third Party Coverage • Sudden and Accidental Coverage Limitation <ul style="list-style-type: none"> • No Indoor Environmental Conditions • Applies to Airports • Supplemental Extended Reporting Period • Per Named Insured Aggregate Sublimit • Decontamination Costs and Cat Management Costs • Sewage Backup • Products Pollution Liability • Aggregate SIR

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SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

	PRESENT	PROPOSED
ENDORSEMENTS (Including but not limited to) <i>Continued</i>	<ul style="list-style-type: none"> • Certified and other acts of Terrorism (2015 Amendatory Language) • Zoonotic Disease Coverage • Transportation Coverage • Definition of Insured • Definition of Responsible Insured • Business Interruption • Dedicated Defense Outside the Limits of Insurance • Extra Expense – Water Supply Coverage • New conditions covered subject to a retroactive date of the purchase, however full coverage can be granted subject to additional underwriting data and Phase I within one year 	<ul style="list-style-type: none"> • Self-Insured Retention Credit Confirmation • Underground Storage Tank Coverage • Scheduled Named Insured and Aggregate Sublimit • Illicit Abandonment Amendatory • Pollutions Conditions Amendatory <ul style="list-style-type: none"> • Removes “soil, silt, sedimentation” from definition of pollution condition • Service of Suit • Trade or Economic Sanctions • Specific Pollution Conditions or Indoor Environmental Conditions – City of Santa Monica • Premium Earned-Out
MINIMUM EARNED PREMIUM	25% at inception, 50% earned at end of first policy year, 100% at end of second policy year	25% earned at inception, 100% earned at end of first policy year or in the event a claim is made
CANCELLATION	90 days written notice to First Named Insured in the case of material misrepresentation, breach or failure to comply with policy terms, or failure to pay premium or self-insured retentions; 10 days’ notice only for non-payment	90 days written notice to First Named Insured in the case of non-payment of premium, or fraud or material misrepresentation on the part of any “insured”; 15 days’ notice only for non-payment
CLAIMS REPORTING REQUIREMENTS	All claims must be reported as soon as practicable, regardless if under Self Insured Retention	Same as Present

NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION.



**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)
 POLLUTION PROGRAM
 2018/2021 INDIVIDUAL MEMBER RENEWAL TERMS
 SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

	PRESENT	PROPOSED
PREMIUM	\$24,261 * (three year term) <i>TRIA included</i> * Does not include applicable surplus lines taxes and fees of \$ 776.	\$17,403 * (three year term) <i>TRIA included</i> * Does not include applicable surplus lines taxes and fees of \$ 557. \$6,358 2018/2019 Annual Premium Installment \$5,801 2019/2020 Annual Premium Installment \$5,801 2020/2021 Annual Premium Installment <ul style="list-style-type: none"> • Annual premium installment for 2018/2019 due by July 30, 2018 • Annual premium installment for 2019/2020 due by July 30, 2019 • Annual premium installment for 2020/2021 due by July 30, 2020

ALLIANT INSURANCE SERVICES, INC.
 Nazie Arshi, Senior Vice President
 Chris Tobin, Senior Vice President
 Marcus Beverly, First Vice President
 Chantelle Lobaugh, CSAC EIA Program Specialist

**In the course of placing various programs and products on behalf of CSAC EIA, Alliant Insurance Services, Inc. may either elect, or find it necessary, to utilize intermediary brokers such as Excess & Surplus Lines Brokers (sometimes referred to as "wholesalers) and/or Reinsurance Brokers (herein after collectively referred to as "intermediary brokers"). While Alliant Insurance Services, Inc. is not customarily privy to such information, we will endeavor to secure and provide CSAC EIA with confirmation of all compensation (commission, fees and/or other income) derived by all such intermediary brokers as a direct or indirect result of a CSAC EIA related placement. While making best efforts to provide CSAC EIA with this information, Alliant Insurance Services, Inc. is relying on information volunteered by the intermediary brokers and therefore cannot guarantee the delivery, nor warranty the accuracy, of such information.*

NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION.

Alliant Insurance Services, Inc. • 1301 Dove Street • Suite 200 • Newport Beach, CA 92660
 PHONE (949) 756-0271 • www.alliant.com • License No. 0C36861

**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)
POLLUTION PROGRAM
2018/2021 INDIVIDUAL MEMBER RENEWAL TERMS
SMALL CITIES ORGANIZED RISK EFFORT (SCORE)**

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

IMPORTANT NOTICE: The Non-Admitted and Reinsurance Reform Act (NRRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION.

Alliant Insurance Services, Inc. • 1301 Dove Street • Suite 200 • Newport Beach, CA 92660
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**IMPORTANT INFORMATION
PLEASE READ**

If the following steps are not followed, coverage could be denied

**IN THE EVENT OF AN
ENVIRONMENTAL EMERGENCY:**

- 1) *Follow your entity's procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident to your Alliant representative*
- 4) *Report the incident to Tokio Marine Specialty immediately at:*

1-800-765-9749

**All pollution incidents must be reported
immediately upon discovery**

Spills or releases involving Hazardous Materials or Petroleum Products require an immediate phone call to Tokio Marine Specialty: 1-800-765-9749 – 24 hours a day, 365 days a year

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in emergency response to the incident. You will be contacted by a trained representative of Tokio Marine Specialty to discuss further response steps as soon as possible.

- DO follow your entity's detailed response plan**
- DO contact your management as well as appropriate authorities**
- DO ensure anyone who could come in contact with a spill or release is kept away**
- DO NOT ignore a potential spill or leak**
- DO NOT attempt to respond beyond your level of training or certification**



TOKIO MARINE SPECIALTY FIRST NOTICE OF LOSS FORM

SEND TO: Claims Environmental
Tokio Marine Specialty
One Bala Plaza, Ste. 100
Bala Cynwyd, PA 19004-0950

BY PHONE: 1-800-765-9749

CATASTROPHE CALL CENTER: 1-800-765-9749 #3

BY FAX: 1-800-685-9238

BY EMAIL: claimsreport@tmsic.com

CSAC EIA Site: <http://csac-eia.org/resources/eia-documents/>

Copy Alliant Insurance:

Akbar Sharif
Ph 949-260-5088
Akbar.Sharif@Alliant.com

Today's Date:

Notice of: (check all that apply)

- Pollution Incident
- Potential Claim
- Other _____
- Third-Party Claim
- Litigation Initiated

Insured's Name & Contact Information:

Member Name:	Contact:
Address:	
Phone:	Email:

Broker/Agent's Name & Contact Information:

Company Name: Alliant Insurance Services – Claims Dept.

Contact: Akbar Sharif

Phone #: (949) 260-5088

Address: 1301 Dove St. Suite 200
Newport Beach, CA 92660

Policy Information

Policy Number: PPK1358223

Policy Period: July 1, 2015 to July 1, 2018

Limits of Liability: \$10,000,000 Per Condition

\$10,000,000 Aggregate

Self-Insured Retention: \$75,000

\$250,000



Loss Information

Please follow the instructions and we will expedite your claim as quickly and in as friendly of a manner as possible.

The claims customer service department will immediately process your first notice of loss report. You will receive verbal confirmation of our receipt of notice and will be contacted by your servicing representative within one business day.

Date of Incident/Claim:

Location:

Claimant Name/Address:

Description of Loss:

Please list all attached or enclosed documentation: (check if none provided)

Name of Person Completing This Form:

Signature: _____



VII. Notice and Claim Reporting Provisions

A. Notice under this policy shall be given by the **Responsible individual**, or on your behalf:

1. In writing to us at:
Attention Claims - Environmental
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004 – 0950
2. By fax at: 1 (800) 685-9238; or
3. By telephone at: 1 (800) 765-9749.

As a condition precedent to our obligations under this policy, the **Responsible individual** shall give written notice to us as soon as practicable of any **claim** made against the **insured** for **loss, remediation expense** or other coverage afforded under the policy. Oral notification must be followed with a written notice to us as soon as practicable.

B. If during the **policy period**, the **insured** first becomes aware of any **contamination** or incurs **emergency expense** which could reasonably be expected to give rise to a **claim, remediation expense** or other coverage under this policy, the **Responsible individual** shall give written notice to us regarding all particulars of said incident as soon as practicable after the **Responsible individual** becomes aware of said **contamination** or **emergency expense**. Oral notification must be followed with a written notice to us as soon as practicable. Such notice of any **contamination** or **emergency expense** must include:

1. The particulars of the specific **contamination** or **emergency expense**;
2. The circumstances by which the **insured** first became aware of such **contamination** or **emergency expense**; and
3. The **claim, loss** or **remediation expense** or other coverage afforded under this policy which has or may result from such **contamination** or **emergency expense**.

Any **claim, remediation expense** or other coverage afforded under this policy then arising out of such **contamination** will be considered to have been first made under the policy in effect at the time the **Responsible individual** first become aware of such **contamination**.

VIII. Duties in the Event of a Claim or Remediation Expense or Discovery of Contamination

A. The Insured's Duties

In the event of a **claim, remediation expense**, other coverage afforded under this policy or the **discovery** of **contamination** and pursuant to **VII. Notice and Claim Reporting Provisions** above, the **Responsible individual** shall:

1. Give notice containing particulars sufficient to identify the insured, time, place and underlying circumstances to us including, but not limited to, immediately forwarding to us every demand, notice, summons, or other process received by the **insured** or **insured's** representatives;
2. The **insured** shall take reasonable measures to protect their interests. We shall not be liable for **loss** or **remediation expense** or any other coverage afforded under this policy admitted by the **insured** without our prior written consent;
3. Admit no liability, make no payments, assume no obligation and incur no expense related to such **claim, remediation expense**, other coverage afforded or **contamination** without our written consent, except in the case of **remediation expense** that qualifies as **emergency expenses**. In the event the **insured** incurs **remediation expense** that qualifies as **emergency expenses**, it is a condition precedent for coverage of such **remediation expense** under this policy that we are notified by the **Responsible individual** as soon as practicable of such **remediation expense** that qualifies as **emergency expenses**;
4. Cooperate with us and, upon our request, assist in investigations, making settlements and in the conduct of suits. The **insured** shall, at the **insured's** cost, attend inquires, interviews, hearings, trials and depositions and shall assist in securing and giving evidence and in obtaining the attendance of witnesses and employees; and
5. Not demand or agree to arbitration of any **claim** or any part of your responsibilities for **remediation expense**, or other coverage afforded or **contamination** without our written consent. Such consent shall not be unreasonably withheld.



B. Rights and Duties Concerning Contamination

The **insured** shall have the right and duty to retain an **environmental professional**, subject to our consent, to perform the investigation or remediation of **contamination** covered by this insurance after **discovery** or notification of the existence of such **contamination**. We have the right, but not the duty, to review and approve all aspects of any such investigation or remediation.

In the event of **emergency expenses**, the **insured** may select an **environmental professional** without our prior consent. Except for **emergency expenses**, any costs incurred without our consent will not be covered under this policy or credited against the Deductible. As a condition precedent for coverage of **emergency expenses** under this policy, we must be notified by the **Responsible individual** as soon as practicable of such **emergency expenses**.

In addition, we shall retain the right but not the duty to investigate or remediate **contamination** on behalf of the **insured** after receipt of notice of such **contamination**. Any expenses incurred in such investigation or remediation shall be deemed to be incurred by the **insured** and applied against the Limits of Insurance and credited against the Deductible.



ACI EAP CONTRACT RENEWAL FOR 2018-2020

ACTION ITEM

ISSUE: The contract with ACI Specialty Benefits for Employee Assistance Program (EAP) and Wellness Services is up for Renewal as of *September 1, 2018*.

RECOMMENDATION: The Program Administrator recommends approval of the 2018/20 EAP Coverage Renewal with ACI Specialty Benefits.

FISCAL IMPACT: The rate for EAP services is \$2.25 per employee per month. Based on a total of 512 employees, the annual amount is \$13,824. Members pay for the EAP services as part of their overall funding per the attached allocation for 2018/19. *The allocation for the renewal on 9/1/18 is based on employee counts provided by members.*

BACKGROUND: The EAP and Wellness Services are well-utilized by SCORE members. The utilization rate for 2014 was 4.7%, great utilization considering that the national average is between 3% and 5%. Summary of Benefits for both EAP and Wellness Services are attached. ACI used the same employee count for fiscal years 16/17 and 17/18 and requested an updated employee count to ensure accuracy of pricing. ACI has offered a flat rate pass for the next two years keeping the rate of \$2.25 per employee per month.

ATTACHMENTS:

1. SCORE ACI Renewal Letter 2018-2020
2. SCORE ACI Renewal Exhibit A 2018-2020
3. EAP Allocation by Member – 2018-19



SCORE Service Renewal 2018

May 10th, 2018

Marcus Beverly
 Vice President
SCORE
 2180 Harvard Street Suite 460
 Sacramento, CA 95815

This letter is a confirmation of renewal for the EAP benefits offered by ACI Specialty Benefits for SCORE. It has been a pleasure to provide service to SCORE's employees and their family members for the past ten years. On behalf of the entire ACI staff, we appreciate your continued trust in ACI's benefits and services.

Program Highlights:

- Board Meeting and 'Murder Mystery' Dinner on October 26th, 2017 at the Gaia Resort
- Monthly HealthYMail Newsletters:
 "Professional New Year's Resolutions and How to Maintain Them", "Employee Appreciation Goes a Long Way", "Taking a Relationship Inventory", "6 Steps to De-Stress by Debunking Mind Myths", "Five Strategies to Prevent Burnout", "Men's Health Month", "4 Tips to Make the Most of Quality Time", "6 Tips to Reduce Technology Stress", "10 Ways to Stay Active at Any Age", "Celebrate National Work and Family Month", "How to Manage Emotions at Work" and "Stop Stressing Over Finances and Seek Expert Help"

Please take a moment to review and confirm the renewal terms.

Renewal Terms	SCORE
Renewal Date	September 15, 2018
Renewal Term	Two Years
Programs Provided	Employee Assistance Program Corporate Package
Renewal Rate	\$2.25 PEPM
Employee Count	512
Cities Covered	City of Biggs, City of Colfax, City of Dunmsuir, City of Etna, City of Isleton, City of Live Oak, Town of Loomis, City of Loyaltan, City of Mount Shasta, City of Portola, City of Shasta Lake, City of Susanville, City of Tulelake, City of Weed, City of Yreka, Town of Fort Jones





This service renewal is subject to the same terms and conditions as the [Master Service Agreement](#). Non-renewal notices must be sent in writing 90 days prior to termination date.

Attached please find the updated Exhibit A which outlines the current service offerings. After reviewing the Service Renewal and initialing Exhibit A, please sign and return this document. Please keep a copy of each for your records.

If you have any questions or comments about this renewal, please contact your Account Manager, Colleen Shuster.

SCORE Signature

Title

Date

ACI Signature

Title

Date

SUMMARY OF BENEFITS

Prepared for: **SCORE**
Provider: **ACI Specialty Benefits**
Policy: **Employee Assistance Program: Corporate**
Summary Date: **5/10/2018**
Start Date: **9/15/2018**
Anniversary Date: **9/15/2020**



Benefit Description

ACI Specialty Benefits (ACI) will provide employee assistance program (EAP) services, including assessment, referral and short-term problem resolution. Following assessment, the employee or family member may be referred for therapy or other professional services.

ACI will also provide comprehensive work/life referrals, resources and services.

Problem Assessment

- Face-to-Face Sessions

EAP Work/Life Services

- **Legal assistance** for **unlimited** number of issues per year. Includes 60-minute in-office or telephonic consultation with local attorney and 25% discount for continued services
- Telephonic **financial assistance** for **unlimited** number of issues per year. Includes 30-day financial coaching benefit with 90-day action plan take-away.
- **Unlimited child care, elder care, pet care** and **education** referrals
- **Unlimited** referrals and resources for **personal services**
- **Veteran Connection**
- **Identity theft prevention/recovery**. Includes 60-minute consultation
- **Affinity™ Online** work/life website services
- **100% Follow-up** for all requests, referrals and services utilized

Training and Orientations



Virtual and Onsite

- **Unlimited** Employee Orientations
- **Unlimited** Manager and Supervisor Trainings
- **Unlimited** Live 'N Learn Seminars
- Just-Do-It Training consultation and facilitation tools for onsite management
- 24/7 access to training videos on ACI's YouTube Channel

Clinical Services

- **Unlimited** clinical consulting on difficult employee issues
- Access to panel of in-house clinicians

Provider Network Availability

- Over 40,000 providers nationwide



HR Support Services

- Critical Incident Response
 - Onsite Critical Incident Stress Debriefing (CISD)
 - Critical Incident Stress Management (CISM)
 - Disaster Contingency Consultation Materials
- Consultation for substance abuse case management and support for return-to-work transition
- Direct supervisory referrals for work performance problems
- Management consultation regarding difficult employee issues
- Consultation and development of policies to prevent workplace violence and manage high risk situations
- Support to Human Resources during workforce reductions, management changes, reorganizations, plant closures, and other transitions

Program Promotion and Web Services



ACI's comprehensive promotional plan includes:

- **Digital Marketing:** EAP flyers, brochures, summary plan descriptions, wallet cards, and supervisory resource manuals
- **Social Media and Content Marketing:** Social@ACI platforms, videos on YouTube, regularly updated content on ACI's Blog, and monthly HealthYMail™ e-newsletter
- **Mobile Marketing:** myACI App and Quick Response (QR) Codes
- **Web Services:**
 - **Landing Page:** website with access to services
 - **Virtual Folder:** HR and management resource center
 - **Affinity™ Online** work/life website services
 - Online access to ACI's website: www.acispecialtybenefits.com
- Co-branding with client's logo available

Program Access: Mobile Apps and Intuitive Technology

- 24-hour, 365 day-a-year nationwide toll free number (800.932.0034)
- Always live-answer
- Multilingual assistance, 175 languages
- **myACI App** and QR codes for mobile access
- **Social@ACI platforms** and **online portals** for convenient access

Reporting

- Quarterly utilization reports with executive overview
- Annual cost analysis available on request
- Full-color graphs and charts display key metrics and demographic data

Eligibility

- Easy Access: No cumbersome membership IDs or Social Security Numbers required
- **All Employees**
- **Dependents:** Spouse, domestic partners, dependents, *all family members regardless of location*

Termination of Benefits

30 days from employee termination date at no cost to employer



Rate Summary

Program	Session Model	Employee Count	Per Employee Per Month
Corporate EAP and Work/Life	3 Sessions Per Year	512	\$2.25

Program Assumptions

Rate:

- Rates guaranteed for two years
- Rates assume no broker commission
- Commissions paid first year only

Onsite:

- On-sites provided for employee groups of 15 or more
- Four (4) hours Per Year of On-Site Employee Orientations, Manager & Supervisor Trainings, and Lunch 'n Learn Seminars Per City
**Additional trainings available at a reduced rate of \$125/hour*
- Trainer's travel fees are included
- ACI attendance at one (1) on-site meeting per year
- One annual executive year-end review
- One (1) On-Site Critical Incident Stress Debriefing (CISD) Per City Per Year (2 hours per incident)

Materials:

- ACI Specialty Benefits provides unlimited virtual marketing materials from ACI's library of templates. Printed and custom materials are available at an additional cost

Compliance:

- In adherence of HIPAA regulations, ACI Specialty Benefits does not provide written utilization reporting to groups of under 115 employees. Account managers will provide telephonic quarterly usage summaries
- Admin fee assessed for separate billing

Cities Covered

City of Biggs, City of Colfax, City of Dunsmuir, City of Etna, City of Isleton, City of Live Oak, Town of Loomis, City of Loyalton, City of Mount Shasta, City of Portola, City of Shasta Lake, City of Susanville, City of Tulelake, City of Weed, City of Yreka, Town of Fort Jones



Additional Onsite Fees

ACI provides a variety of services over and above package inclusions, available on a fee-for-service basis.

Type of Service	Fee-for-service
Onsite Critical Incident Stress Debriefing (CISD)	Over contracted hours: \$325 per hour
Conflict Resolution/Mediation	\$350 per hour
Onsite Lay-Off and RIF Support	Over contracted hours: \$325 per hour
Executive Coaching	\$350 per hour
Late Cancellation Fee	\$225 per hour



SCORE ACI EAP Program FY 9/1/2018-8/31/2019

MEMBER ENTITY	2018 Number of Employees	2016* Number of Employees	# of EE change	Total Rate per month	Total months	2018-2019 Premium	2016-2017 Premium	Premium % change	Premium \$ change
Rate/Amount				\$2.25					
Biggs	13	7	6	\$29.25	12	\$351	\$189	86%	\$162
Colfax	17	9	8	\$38.25	12	\$459	\$243	89%	\$216
Dunsmuir	19	8	11	\$42.75	12	\$513	\$216	138%	\$297
Etna	17	7	10	\$38.25	12	\$459	\$189	143%	\$270
Fort Jones (Joined 1/5/17)	20	14	6	\$45.00	12	\$540			\$540
Isleton	13	4	9	\$29.25	12	\$351	\$108	225%	\$243
Live Oak	75	44	31	\$168.75	12	\$2,025	\$1,188	70%	\$837
Loomis	15	11	4	\$33.75	12	\$405	\$297	36%	\$108
Loyalton	9	8	1	\$20.25	12	\$243	\$216	13%	\$27
Montague (Does not participate)	17	7.25							
Mt. Shasta	46	26	20	\$103.50	12	\$1,242	\$702	77%	\$540
Portola	14	24	-10	\$31.50	12	\$378	\$648	-42%	-\$270
Rio Dell (Does not participate) Interes	24	18							
Shasta Lake	53	50	3	\$119.25	12	\$1,431	\$1,350	6%	\$81
Susanville	64	59	5	\$144.00	12	\$1,728	\$1,593	8%	\$135
Tulelake	19	10	9	\$42.75	12	\$513	\$270	90%	\$243
Weed	43	35	8	\$96.75	12	\$1,161	\$945	23%	\$216
Yreka	75	45	30	\$168.75	12	\$2,025	\$1,215	67%	\$810
Grand Total	512	347	151			\$13,824	\$9,369	48%	\$4,455

*NOTE: Based on employee count provided by members in 2016 (same EE count used for FY 16/17 and FY 17/18 budget)



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item H.8.a.

MEMORANDUM OF COVERAGE (MOC) APPROVAL - LIABILITY

ACTION ITEM

ISSUE: The Board annually reviews and approves the Liability Memorandum of Coverage (MOC). The SCORE MOC is an “underlying” form that incorporates the excess Memorandum of Coverage provided by the California Joint Powers Risk Management Authority (CJPRMA), with a few modifications, most notably the SCORE MOC does not provide coverage for Employment Practices Liability.

This year CJPRMA has not made any changes to their MOC. The only recommended change to the SCORE MOC is to move the section regarding Arbitration of Disputes from an endorsement to the body of the MOC. The Program Administrators have also added more specific addresses or locations to a few of the skateboard park locations in the remaining MOC endorsement.

RECOMMENDATION: Review and approve the FY 18/19 SCORE Liability Memorandum of Coverage, incorporating the changes to the SCORE Liability MOC per the attached.

FISCAL IMPACT: None.

BACKGROUND: SCORE annually reviews and approves the Liability Memorandum of Coverage (MOC), including any recommended changes based on member feedback and/or changes made to the excess MOC provided by CJPRMA.

ATTACHMENT(S): FY 18/19 SCORE Liability MOC

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY
UNDERLYING MEMORANDUM OF COVERAGE
FORM NO. LIAB-19

1. COVERAGE AGREEMENT

In consideration of the payment of the required deposit and subject to all the terms of this Memorandum of Coverage, Small Cities Organized Risk Effort (SCORE) agrees to pay on behalf of the Member City Loss resulting from any occurrence covered by the terms of the California Joint Powers Risk Management Authority Memorandum of Coverage or the CSAC-EIA Group Purchase Pollution Liability Policy, as that Policy applies to SCORE, effective concurrently with the period stated on the declarations, except as amended by the following provisions:

2. LIMITS OF LIABILITY

The Limits of Liability stated under Item 3a of the Declarations applies to each occurrence covered by the terms and conditions incorporated from the California Joint Powers Risk Management Authority Memorandum of Coverage.

The Limits of Liability stated under Item 3b of the Declarations applies to each occurrence covered by the terms and conditions incorporated from the CSAC-EIA Group Purchase Pollution Liability Policy.

In the event of a coverage dispute, under no circumstances shall SCORE be liable for consequential damages, “bad faith” damages, or any sums beyond the amounts due under CJPRMA Memorandum of Coverage Section I – Coverages, plus interest at the same rate as SCORE earned on investments for the time period involved.

3. COVERAGE PERIOD

The Coverage Period of this Memorandum is as stated under Item 2 of the Declarations.

4. AMENDMENTS

- A. Coverage for employment practices liability in the California Joint Powers Risk Management Authority Memorandum of Coverage does not apply to this Memorandum of Coverage and the following exclusion is effective:

This Memorandum of Coverage does not apply to claims by a potential, present or former employee arising out of employment-related practices, policies, acts or omissions, including any violation of civil rights, termination, coercion, demotion, evaluation, reassignment, discipline, defamation, sexual harassment, harassment, humiliation or discrimination directed at that person. This exclusion extends to claims of the spouse, child, unborn child or fetus, parent, brother or sister of that person as a consequence of

injury to the person at whom any of the employment-related practices, policies, acts or omissions described above are directed. This exclusion applies to claims of negligent supervision and/or claims of failure to prevent such employment-related practices, policies, acts or omissions.

- B. This Memorandum of Coverage does not apply to claims arising out of skateboard parks.
- C. Exclusion #22, Land Use, of the California Joint Powers Risk Management Authority Memorandum of Coverage includes the following:

This exclusion shall not apply to inverse condemnation liability arising from accidentally caused physical injury to or destruction of tangible property, including all resulting loss of use of such property, for which the *covered party* may be legally responsible.

- D. This Memorandum of Coverage does not apply to claims arising out of paintball courses owned, operated or maintained by the member city or claims arising out of paintball parks existing on property owned or leased to the member city.

5. GLOSSARY

The conditions of this Memorandum of Coverage shall be applied as if the glossary of words listed below had been included with the word or words each time they appear in this Memorandum of Coverage.

LOSS-means the ultimate net loss as defined in the Memorandum of Coverage issued by CJPRMA for this period concurrent with the period stated in the declarations and amended by the Memorandum.

MEMBER CITY OR MEMBER ENTITY- a signatory to the Joint Powers Agreement forming the Small Cities Organized Risk Effort Joint Powers Authority. This meaning shall apply to the term Member City or Member Entity notwithstanding any other definition to the contrary in, or any document incorporated into, this Memorandum.

6. OTHER COVERAGE OR INSURANCE

The coverage afforded by the Memorandum of Coverage shall be excess over any other valid and collectible insurance or coverage available to the Member City and applicable to any part of the ultimate net loss, whether such other insurance or coverage is stated to be primary, excess, contingent or otherwise, unless such other insurance or coverage specifically applies as excess insurance or coverage over the limits provided in this Memorandum of Coverage.

7. NOTICE OF OCCURRENCE

Upon the happening of any occurrence likely to involve SCORE under this Memorandum of Coverage, the Member City shall give notice, either written or oral, as soon as practicable to the Claims Administrator of SCORE. Such notice shall contain particulars sufficient to

identify the Member City and fullest information obtainable at the time. If legal proceedings are begun, the Member City shall forward to the SCORE Claims Administrator each paper therein, or a copy thereof, received by the Member City or the Member City's representative, together with copies of reports or investigations with respect to such claim proceedings.

8. DEFENSE

SCORE shall assume charge of the investigation, settlement or defense of any claims made, or suits brought, or proceedings instituted against the Member City, which in the opinion of SCORE may create liability on the part of SCORE under the terms of this Memorandum of Coverage.

9. PAYMENT OF LOSS

Upon final determination of loss, SCORE will promptly pay on behalf of the Member City the amount of loss falling within the terms of this Memorandum of Coverage.

10. SUBROGATION

In the event of any payment under this Memorandum of Coverage, SCORE will be subrogated to all the Member City's rights of recovery against any person or organization and SCORE shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights.

The amount recovered as subrogation shall be apportioned in the inverse order of payment of the loss to the extent of the actual payment. The expenses of all such recovery proceedings shall be apportioned in the ratio of the respective recoveries.

11. CANCELLATION

This Memorandum of Coverage may be canceled in accordance with the terms of the JPA Agreement and Bylaws of SCORE.

12. ARBITRATION OF COVERAGE DISPUTES

(a) Coverage Determinations

The Administrator, in conjunction with the claims adjuster, shall make the initial determination whether to deny coverage on all or part of a claim, or to reserve the *Authority's* right to deny coverage on all or part of a claim, if a loss subsequently exceeds the *retained limit*.

A decision by the Administrator to deny coverage can be appealed to the Board of Directors. Notice of such appeal shall be submitted in writing to the administrator

within thirty (30) calendar days of the date of the Administrator's written notice of decision.

The appeal shall be considered by the Board of Directors at the next regular or special meeting following receipt of the written appeal; if the appeal is received too late for inclusion in the agenda packet, it can be postponed to the next following Board meeting. The Administrator, in conjunction with the claims adjuster, and the *covered party* will have the right to submit written materials and present oral argument to the Board, subject to reasonable time constraints. Any dispute concerning a decision by the Board to deny coverage for all or part of a claim shall not be subject to any court action, but may instead be submitted to binding arbitration in accordance with the procedures set forth below. Notice of a request for binding arbitration by the *covered party* must be submitted to the administrator within thirty (30) calendars days from the date of the noticed decision by the Board of Directors.

Under no circumstances shall SCORE be liable for consequential damages, "bad faith" damages, or any sums beyond the amounts due under CJPRMA Memorandum of Coverage Section I – Coverages, plus interest at the same rate as NCCSIF earned on investments for the time period involved.

(a) **Arbitration Procedures for Resolving Disputes**

1) **Selection of Arbitrators**

If an appeal of a Board decision is submitted to arbitration, each side shall, within ten (10) calendar days, select one (1) arbitrator and submit his or her name in writing to the other side. Within ten (10) calendar days after their selection, these two arbitrators shall select a third independent arbitrator. If the two sides cannot agree on the selection of the third arbitrator within ten (10) calendar days, either side may petition the Sacramento County Superior Court for the appointment of the third arbitrator pursuant to the provisions of section 1281.6 of the California Code of Civil Procedure. The third arbitrator shall be an attorney and preside as the Chairperson of the arbitration panel. No arbitrator shall be employed or affiliated with the *Authority* or the *covered party* or *parties*.

The arbitration hearing shall commence within forty-five (45) calendar days from the date of the selection of the Chairperson, unless both sides agree to an extension or chairperson grants an extension.

Each side shall pay the cost of its selected arbitrator and one-half of the cost of the third selected arbitrator. In addition, each side shall be responsible for its own cost and expense of arbitration.

Except for notification of appointment and as provided in the California Code of Civil Procedure, there shall be no communication between either side and the arbitrator(s) relating to the subject of the arbitration other than at oral hearings.

2) **Discovery**

The procedures set forth in Code of Civil Procedure section 1283.05 relating to depositions and discovery shall apply to any arbitration pursuant to this paragraph (b).

3) **Testimony Under Oath**

The testimony of witnesses shall be given under oath.

4) **Length of Hearing**

The panel will endeavor to confine the length of the hearing to two (2) days. A decision of the panel shall be reported in writing. The written decision of the panel shall be given to both sides within thirty (30) calendar days of the close of the hearing.

5) **Certified Shorthand Reporter**

Either side wishing a certified shorthand reporter record shall make arrangements directly with a certified shorthand reporter and notify the other side of such arrangements in advance of the hearing. The requesting side shall pay the cost of recording the hearing if no transcript is ordered. If a transcript is ordered, the cost of the transcript and of recording the hearing shall be prorated equally among the parties ordering copies.

(b) **Funding of Defense and Payment of Claims Pending Resolution of Dispute**

If the duty to defend is at issue, during the course of the arbitration proceedings provided herein, the *covered party* will be responsible for all fees and expenses for investigation, defense or litigation of a claim or lawsuit. In the event the arbitration panel determines that coverage applies for such *defense costs*, the *Authority* will reimburse the *covered party* as directed by the panel.

(c) **Effects of Arbitration Decisions**

All decisions on appeals, whether by the Board of Directors (after the time to request arbitration has expired) or by the arbitration panel, shall be final and binding upon the parties and shall not be subject to any further appeal or court action, except as provided in Code of Civil Procedures sections 1286.2 and 1286.4 (relating to fraud or corruption, etc.).

(d) **General Law**

Except as provided otherwise above, arbitration shall be conducted as provided in Title 9 of the Code of Civil Procedure (commencing with section 1280).

To be valid, this agreement must be signed by either the President or Vice-President of SCORE. The Agreement will be issued by the Program Administrator.

Mr. Roger Carroll, President

Date

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY
AMENDMENT TO MEMORANDUM OF COVERAGE
FORM NO. LIAB-19

ENDORSEMENT NO. 1

It is understood and agreed that the coverage provided under Form No LIAB-19 to the Members of Small Cities Organized Risk Effort is amended, effective as shown below, as follows:

Notwithstanding anything to the contrary, Amendment 4.B of the Memorandum of Coverage, excluding coverage for skateboard parks, does not apply to the following Member skateboard parks:

- 111 Beckwith Road, Loyalton, California
- Miner Street Park, Yreka, California
- 441 South Gulling Street, Portola, California.
- 1200 North Street, Susanville, California.
- 1525 Median, Shasta Lake, California.
- 9th and B Streets, Biggs, California.
- Blue Anchor Park, Loomis, CA
- 10200 O Street, Live Oak, California.

SCORE President, Roger Carroll

Date

SMALL CITIES ORGANIZED RISK EFFORT

LIABILITY UNDERLYING MEMORANDUM OF COVERAGE DECLARATIONS

MEMORANDUM No: SCOLI 001-19

1. **MEMBER ENTITY:** City of Biggs
PO Box 307
465 "C" Street
Biggs, CA 95917
2. **COVERAGE PERIOD:** July 1, 2018 through June 30, 2019
3. **SCORE'S LIMITS OF LIABILITY:**
 - a. Liability Coverage \$500,000 Each Occurrence
 - b. Pollution Liability \$75,000 Each Condition
4. **Excess Memorandums of Coverage:**
 - a. California Joint Powers Risk Management Authority (CJPRMA)
 - b. CSAC Excess Insurance Authority (CSAC-EIA)

Excess Limits of Liability: see MOC declarations

FORMS AND ENDORSEMENTS:
FORMING PART OF THE POLICY AT INCEPTION

SCORE: LIAB-19
CJPRMA: MOC 7/1/2018
CSAC-EIA: **XXTTXX**

SCORE President, Roger Carroll

Date

It is agreed that these Declarations and the Memorandum of Coverage together with any endorsements that may be added thereto constitutes the entire coverage agreement.



**MEMORANDUM OF COVERAGE (MOC) APPROVAL
WORKERS' COMPENSATION**

ACTION ITEM

ISSUE: The Board annually reviews and adopts or makes changes to the SCORE Workers' Compensation Memorandum of Coverage (MOC) based on member or Program Administrator feedback and/or changes made to the excess coverage provided by the Local Agencies Workers' Compensation Excess Joint Powers Authority (LAWCX), or their excess coverage provider, CSAC-EIA.

There are no changes to any of the applicable coverage forms for FY 18/19. The SCORE member Declarations pages have been updated to include reference to the excess policy forms and limits, and a sample page for the City of Biggs is attached for reference.

RECOMMENDATION: Review and approve the FY 18/19 SCORE Workers' Compensation Memorandum of Coverage as presented.

FISCAL IMPACT: None.

BACKGROUND: SCORE's MOC incorporates the Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) Memorandum of Coverage form. LAWCX's MOC in turn incorporates the terms and conditions of the CSAC-EIA Excess Workers' Compensation MOC. SCORE amends the adopted wording from LAWCX to exclude coverage for the salary continuation portion of Labor Code Section 4850 benefits.

ATTACHMENT(S):

1. FY 18/19 Workers' Compensation MOC
2. Sample Workers' Compensation Declarations Page



SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION
UNDERLYING MEMORANDUM OF COVERAGE
FORM NO. WCOM-19

1. COVERAGE AGREEMENT

In consideration of the payment of the required deposit and subject to all the terms of this Memorandum of Coverage, SCORE agrees to pay on behalf of the Member City loss resulting from any accident or disease covered by the terms of the Local Agency Workers' Compensation Excess Joint Powers Authority Memorandum of Coverage effective for the Coverage Period shown under Item 2 of the Declarations to this Memorandum, except as amended by the following provisions:

2. LIMITS OF LIABILITY

The Limits of Liability applicable to this Memorandum of Coverage are as stated under Items 3a and 3b of the Declarations. This Memorandum of Coverage does not include a self-insured retention.

Under no circumstances shall SCORE be liable for consequential damages, "bad faith" damages, or any sums beyond the Limit of Liability shown in the Declarations.

3. EXCLUSIONS

This Memorandum of Coverage shall not apply to benefits due to any Member City employee or volunteer under Labor Code Section 4850 except to the extent the Member would be responsible for temporary disability benefits if Labor code Section 4850 did not apply.

4. GLOSSARY

The conditions of this Memorandum of Coverage shall be applied as if the glossary of words listed below had been included with the word or words each time they appear in this Memorandum of Coverage.

LOSS - means the ultimate net loss as defined in the Memorandum of Coverage issued by LAWCX for this period concurrent with the period stated in the declarations and amended by the Memorandum.

MEMBER CITY OR MEMBER ENTITY - a signatory to the Joint Powers Agreement forming the Small Cities Organized Risk Effort Joint Powers Authority. This meaning shall apply to the term Member City or Member Entity notwithstanding any other definition to the contrary in, or any document incorporated into, this Memorandum.



5. OTHER COVERAGE OR INSURANCE

The coverage afforded by this Memorandum of Coverage shall be excess over any other valid and collectible insurance or coverage available to the Member City and applicable to any part of the ultimate net loss, whether such other insurance or coverage is stated to be primary, excess, contingent or otherwise, unless such other insurance or coverage specifically applies as excess insurance or coverage over the limits provided in this Memorandum of Coverage.

6. NOTICE OF LOSS

Upon the happening of any occurrence likely to involve SCORE under this Memorandum of Coverage, the Member City shall give notice as soon as practicable to the Claims Administrator of SCORE. Such notice shall contain particulars sufficient to identify the Member City and provide fullest information obtainable at the time. The Member City shall forward to SCORE Claims Administrator all written notices, demands or legal papers received by the Member City or the Member City's representative, together with copies of reports or investigations, with respect to such loss.

7. DEFENSE

SCORE shall assume charge of the investigation, settlement or defense of any claims made, or suits brought, or proceedings instituted against the Member City, which in the opinion of SCORE may create liability on the part of SCORE under the terms of this Memorandum of Coverage.

8. PAYMENT OF LOSS

Upon final determination of loss, SCORE will promptly pay on behalf of the Member City the amount of loss falling within the terms of this Memorandum of Coverage.

9. CANCELLATION

This Memorandum of Coverage may be canceled in accordance with the terms of the JPA Agreement and Bylaws of SCORE.

To be valid, this agreement must be signed by either the President or Vice-President of SCORE. The Agreement will be issued by the Program Administrator.

Mr. Roger Carroll, President

Date

SMALL CITIES ORGANIZED RISK EFFORT

**WORKERS' COMPENSATION
UNDERLYING MEMORANDUM OF COVERAGE
DECLARATIONS**

MEMORANDUM NO: SCOWC 001-19

- 1. MEMBER ENTITY:** City of Biggs
PO Box 307
465 "C" Street
Biggs, CA 95917
- 2. COVERAGE PERIOD:** July 1, 2018 through June 30, 2019
- 3. SCORE COVERAGE LIMITS:**
a. Workers Compensation \$250,000 Each Occurrence
b. Employer's Liability Coverage \$250,000 Each Occurrence
- 4. Excess Memorandums of Coverage & Limits:**
a. **Local Agency Workers' Compensation Excess JPA (LAWCX)**
Limit: \$5,000,000 less \$250,000 SCORE Limit
For Workers' Compensation and Employer's Liability
b. **CSAC Excess Insurance Authority (CSAC-EIA)**
Limit: Statutory less \$5,000,000 LAWCX Limit,
No Employer's Liability

FORMS AND ENDORSEMENTS:
FORMING PART OF THE POLICY AT INCEPTION
LAWCX and CSAC-EIA MOCs TO FOLLOW

SCORE: WCOM-19
LAWCX: LAWCX 1819
CSAC-EIA: EIA-PE 18 EWC-32



SCORE President, Roger Carroll

Date

Coverage afforded to the Member Entity stated above shall be the same as that provided under the Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) Memorandum of Coverage effective July 1, 2018 except as this Memorandum is endorsed or any terms conflict with the Joint Powers Agreement, Bylaws or Resolutions of the Small Cities Organized Risk Effort.



Agenda Item H.9.

ADOPTION OF THE FY 18/19 SCORE PROGRAM BUDGET

ACTION ITEM

ISSUE: The Board of Directors must adopt a budget for each fiscal year prior to the commencement of that year. The Preliminary Budget presented in March has been updated to reflect final values for group purchase programs and administrative costs. The administrative expense budget is largely unchanged for next year with the following exceptions:

ADMINISTRATIVE EXPENSES

1. Program Administration increased 7.5%, per contract terms.
2. Claims Audit has decreased (-61.3%) based on the difference in conducting only the Liability audit versus conducting audits on both programs in 2018/19.
3. Actuarial Services increased \$260, or 2.5%, from 17/18.
4. Financial Audit Services increased \$1,200, or 5.9%
5. Accounting Services increased by \$3,200, or 6.1%
6. Lexipol Policy Manual increased 6.9% based on adding of Daily Training Bulletins.
7. CA DIR OSIP Self Insurance Assessment increased \$4,491; or 18%

RECOMMENDATION: Approve the FY 18/19 budget as presented or revised by the members.

FISCAL IMPACT: The FY 18/19 budget is \$4,108,876. The budget has increased by 8.5% over last year, mainly due to increases in Workers' Compensation and Property Program funding, including \$60,000 estimated for property appraisals. Administration costs have increased 3.3% from the prior year (excluding estimated property appraisals) due mainly to increases in program administration, the DIR assessment, accounting, and Lexipol services.

BACKGROUND: The budget uses estimates of payroll, property values and auto values, where appropriate, to calculate premium and expenses for SCORE member cities. The budget also recognizes the calculation of experience modification factors as adopted by the program's Master Plan Documents. The format of the budget discloses administrative expenses, the loss funding for the banking and shared risk layers, and the excess coverage for liability and worker's compensation. It includes other group purchase programs, i.e. the Property (APIP) program, Employee Assistance Program (EAP), Employment Practices Liability (EPL) coverage, and Pollution Liability program.

ATTACHMENTS: SCORE 18/19 Operating Budget

SCORE - Summary of Deposits FY 2018-2019

MEMBER ENTITY	TOTAL Work Comp Deposit	TOTAL Liability Deposit	\$10K Deductible Property Premium Due 7/1/2018	PROPOSED Property Appraisal Cost Allocation	ERMA EPLI Deposit Due 7/1/2018	EAP Premium Due 7/1/2018	2018-2019 Total Deposit (NOT incl Prop Appraisal)	2017-2018 Total Deposit	% Change	Liability Deposit Due 7/1/2018	WC Quarterly Installment Due 7/1/2018	Crime Coverage Due 7/1/2018
Biggs	\$42,129	\$38,412	\$12,075	\$1,801	\$1,589	\$351	\$94,556	\$84,808	11%	\$38,412	\$10,532.31	\$1,900
Colfax	\$75,069	\$52,377	\$21,871	\$2,562	\$3,170	\$459	\$152,946	\$121,637	26%	\$52,377	\$18,767.29	\$950
Dunsmuir	\$74,984	\$66,562	\$22,160	\$2,828	N/A	\$513	\$164,218	\$144,290	14%	\$66,562	\$18,745.89	\$950
Etna	\$55,304	\$40,597	\$9,810	\$1,212	N/A	\$459	\$106,171	\$77,128	38%	\$40,597	\$13,826.11	N/A
Fort Jones	\$47,659	\$36,666	\$7,566	\$879	N/A	\$540	\$92,432	\$67,219	38%	\$36,666	\$11,914.71	N/A
										\$13,996.50		
Isleton	N/A	\$27,993	\$11,163	\$1,255	N/A	\$351	\$39,508	\$35,399	12%	Remainder on Payment Plan	N/A	N/A
Live Oak	\$100,623	\$76,103	\$49,749	\$7,085	\$5,584	\$2,025	\$234,085	\$219,286	7%	\$76,103	\$25,155.77	\$950
Loomis	\$70,146	\$66,696	\$5,839	\$741	\$3,433	\$405	\$146,518	\$123,442	19%	\$66,696	\$17,536.38	\$950
Loyalton	\$17,936	\$19,464	\$14,395	\$1,568	N/A	\$243	\$52,038	\$50,277	4%	\$19,464	\$4,483.90	\$950
Montague	\$38,298	\$32,163	\$21,966	\$2,454	N/A	N/A	\$92,426	\$81,933	13%	\$32,163	\$9,574.48	\$950
Mt. Shasta	\$272,560	\$169,511	\$11,719	\$1,799	\$8,335	\$1,242	\$463,367	\$428,907	8%	\$169,511	\$68,140.07	N/A
Portola	\$72,358	\$52,381	\$13,901	\$1,456	\$2,999	\$378	\$142,016	\$150,748	-6%	\$52,381	\$18,089.46	N/A
Rio Dell	\$93,746	\$63,286	\$12,932	\$1,914	\$4,084	N/A	\$174,047	\$155,451	12%	\$63,286	\$23,436.48	\$950
Shasta Lake	\$233,610	\$177,839	\$90,103	\$12,915	\$15,654	\$1,431	\$518,637	\$463,413	12%	\$177,839	\$58,402.58	\$950
Susanville	\$397,269	\$202,052	\$45,217	\$4,563	\$15,919	\$1,728	\$662,184	\$641,147	3%	\$202,052	\$99,317.17	N/A
										\$8,193		
Tulelake	\$40,153	\$32,730	\$15,275	\$2,014	\$1,494	\$513	\$90,164	\$82,605	9%	Remainder on Payment Plan	\$10,038.14	N/A
Weed	\$127,032	\$132,459	\$23,074	\$2,518	\$5,439	\$1,161	\$289,165	\$283,545	2%	\$132,459	\$31,757.96	\$3,325
Yreka	\$309,431	\$153,580	\$70,846	\$10,438	\$12,820	\$2,025	\$548,702	\$535,894	2%	\$153,580	\$77,357.86	\$2,531
Grand Total	\$2,068,306	\$1,440,869	\$459,662	\$60,000	\$80,520	\$13,824	\$4,063,181	\$3,747,130	8%	\$1,440,869	\$517,076.56	\$15,356

Red text indicates numbers are estimated

Paid by
member direct
to ACIP
Program

FY 2018/19 SCORE - General Administration Budget

	Category	Work Comp	Liability	Other	Total FY 18-19	Prior Year FY 17-18	% Change
Revenues							
	400 Program Administration	\$70,156	\$193,053		\$263,209	\$244,845	7.5%
	400 Claims Administration	\$111,715	\$114,750		\$226,465	\$225,960	0.2%
	400 Other Expenses	\$194,425	\$186,701		\$381,126	\$371,913	2.5%
	400 Banking Layer Deposit	\$387,000	\$306,000		\$693,001	\$688,089	0.7%
	400 Shared Risk Layer Deposit	\$980,000	\$471,000		\$1,451,000	\$1,359,171	6.8%
	400 Excess Coverage Deposit (LAWCX and CJPRMA)	\$312,051	\$163,007		\$475,058	\$415,348	14.4%
	400 Group Purchase Coverage - Property			\$459,662	\$459,662	\$386,785	18.8%
	400 Group Purchase Coverage - Property Appraisals			\$60,000	\$60,000		
	400 Group Purchase Coverage - ERMA			\$79,174	\$79,174	\$76,109	4.0%
	400 Group Purchase Coverage - CSAC Pollution			\$6,358	\$6,358	\$6,614	-3.9%
	400 Group Purchase Coverage - ACI EAP			\$13,824	\$13,824	\$9,369	47.6%
	499 Reimbursement from CJPRMA for Liability Safety Training					\$2,100	
	Total Revenues	\$2,055,347	\$1,434,511	\$619,018	\$4,108,876	\$3,786,302	8.5%

11.44% increase in TIV

	Category	Work Comp	Liability		Total FY 18-19	Prior Year FY 17-18	% Change
Expenses							
	710 Program Administration	\$ 70,156	\$ 193,053		\$ 263,209	\$244,845	7.5%
	720 Claims Administration (ULAE) Per Member Annual Fee	\$ 10,200	\$ 15,300		\$ 25,500	\$26,000	-1.9%
	721 Claims Administration WC (Unallocated Claims Expense)	\$ 101,515			\$ 101,515	\$100,510	1.0%
	722 Claims Administration GL (Unallocated Claims Expense)		\$ 99,450		\$ 99,450	\$99,450	0.0%
Other Expenses							
	505 Accounting Services	\$ 28,000	\$ 28,000		\$ 56,000	\$52,800	6.1%
	506 Financial Audit	\$ 10,750	\$ 10,750		\$ 21,500	\$20,300	5.9%
	507 Actuarial Review and Studies	\$ 5,430	\$ 5,430		\$ 10,860	\$10,600	2.5%
	508 Bill.com	\$ 360	\$ 360		\$ 720		
	509 Legal Expenses	\$ 2,000	\$ 5,000		\$ 7,000	\$7,000	0.0%
	510 Investment Management Fees	\$ 7,250	\$ 7,250		\$ 14,500	\$14,500	0.0%
	511 Claims Audit (WC in Fall 2017 \$7,500, GL in Fall 2018 \$3,100)	\$ -	\$ 3,100		\$ 3,100	\$8,000	-61.3%
	512 Custodial Account Bank Fees	\$ 125	\$ 125		\$ 250	\$250	0.0%
	601 Checking Account Bank Fees	\$ 125	\$ 125		\$ 250	\$250	0.0%
	605 Board Meeting Expenses	\$ 5,325	\$ 5,325		\$ 10,650	\$10,250	3.9%
	606 LRP and Training Day Meeting Expenses	\$ 9,000	\$ 9,000		\$ 18,000	\$18,000	0.0%
	607 Company Nurse	\$ -	\$ -		\$ -	\$0	0.0%
	608 Treasury Services (provided by Fort Jones)	\$ 500	\$ 500		\$ 1,000	\$1,000	0.0%
	609 Website	\$ -	\$ -		\$ -	\$0	0.0%
	610 Member Conference Reimbursements	\$ 9,500	\$ 9,500		\$ 19,000	\$19,000	0.0%
	612 Contingent Reserve	\$ 12,500	\$ 12,500		\$ 25,000	\$25,000	0.0%
	615 Dues & Subscriptions - CAJPA and PARMA	\$ 500	\$ 500		\$ 1,000	\$1,000	0.0%
	625 Insurance - Employee Dishonesty/Bonds for Treasurer	\$ 575	\$ 575		\$ 1,150	\$575	100.0%
	626 ID Fraud Coverage	\$ -	\$ 3,082		\$ 3,082	\$3,125	-1.4%
	670 CAJPA Accreditation (2020)	\$ -	\$ -		\$ -	\$0	
	675 Loss Control Services DKF	\$ 52,500	\$ 52,500		\$ 105,000	\$105,000	0.0%
	676 Lexipol Law Enforcement Policy Manual	\$ 7,468	\$ 20,000		\$ 27,468	\$25,685	6.9%
	677 Target Solutions	\$ 12,579	\$ 12,579		\$ 25,157	\$25,150	0.0%
	678 Property Appraisals (recomm. every 6 Years-last done 2012)	\$ -		\$ 60,000		\$0	
	699 CA DIR OSIP Self Insurance Assessment	\$ 29,439	\$ -		\$ 29,439	\$24,948	18.0%
	999 Miscellaneous Expenses	\$ 500	\$ 500		\$ 1,000	\$1,000	0.0%
	Total Administration Expenses	\$ 376,296	\$ 494,504		\$ 870,800	\$842,717	3.3%

Limit incr. by 3x

**SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY PROGRAM
Fiscal Year 2018-19
Funding (70% CL)**

Total Admin Expenses: \$870,799.64
Total Liability Admin Expenses: \$494,503.50
Total WC Admin Expenses: \$376,296.14
Liability Participants: 18.00

**SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY PROGRAM
Fiscal Year 2018-19
Funding (70% CL)**

CJPRMA Premium: \$163,007
CJPRMA Refund: \$0
Rate Per \$100 Payroll: \$ 0.69
CSAC Pollution Premium: \$6,358
CSAC Pollution Payroll: \$22,787,108
Rate per \$100: \$ 0.02790174

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	U
Formula/Allocation	CY 2017 Payroll x 3% Inflation Factor	Relative Loss Rate x Credibility Factor	Projected Payroll x Ex Mod	(Exp/\$100) x Rate	(Exp/\$100) x Rate	(Exp/\$100) x Rate	Banking + Shared + Excess Layers	(PP/\$100) x Banking, Shared and Excess Rates	(H) - (I)	Refund x %PP	(PP/100) x Rate	(Total Admin/2)/ Number of Members	(Total Admin/2)/ %PP	(M) + (N)	Loss Funding + Refund + Pollution + Admin				Member PP/ Total PP
MEMBER ENTITY	Projected Payroll (PP)	Ex Mod	Ex-Mod Adjusted Payroll (ExpP)	BANKING LAYER at 70% CL \$0 to \$25,000	SHARED LAYER at 70% CL \$25,000 to \$500,000	EXCESS LAYER \$500k TO \$40M CJPRMA PREMIUM	LOSS FUNDING (LF)	UNADJUSTED LOSS FUNDING (ULF)	Ex Mod Impact on Loss Funding Increase or (Decrease)	CJPRMA REFUND	CSAC/CPIEA Pollution Coverage	50% ADMIN FIXED EXPENSE	50% ADMIN % PAYROLL	Proposed FY 18-19 Admin Total	Proposed FY 18-19 TOTAL FINAL DEPOSIT	FY 17-18 TOTAL DEPOSIT	\$ Change Overall	% Change Overall	% Payroll (%PP)
Rate Per \$100 or Amount	1.03	Calc		\$1.25	\$1.87	\$0.69	Calc	Calc	\$0	\$0.0279017	\$247,252	\$247,252	\$494,504	70% CL	70% CL				
Biggs	\$408,840	1.25	\$509,816	\$6,603	\$10,163	\$3,517	\$20,283	\$15,576	\$4,707	\$0	\$114	\$13,736	\$4,278	\$18,015	\$38,412	\$32,973	5,439	16.5%	1.73%
Colfax	\$815,763	0.92	\$750,944	\$9,726	\$14,970	\$5,181	\$29,876	\$31,080	(\$1,204)	\$0	\$228	\$13,736	\$8,537	\$22,273	\$52,377	\$44,055	8,322	18.9%	3.45%
Dunsmuir	\$662,452	1.73	\$1,148,882	\$14,879	\$22,903	\$7,926	\$45,708	\$25,239	\$20,469	\$0	\$185	\$13,736	\$6,932	\$20,669	\$66,562	\$62,068	4,493	7.2%	2.80%
Etna	\$570,719	0.92	\$525,034	\$6,800	\$10,466	\$3,622	\$20,888	\$21,744	(\$855)	\$0		\$13,736	\$5,972	\$19,709	\$40,597	\$31,390	9,207	29.3%	2.42%
Fort Jones	\$476,780	0.94	\$447,602	\$5,797	\$8,923	\$3,088	\$17,808	\$18,165	(\$357)	\$0	\$133	\$13,736	\$4,989	\$18,726	\$36,666	\$28,504	8,163	28.6%	2.02%
Isleton	\$269,402	1.07	\$287,497	\$3,723	\$5,731	\$1,983	\$11,438	\$10,264	\$1,174	\$0		\$13,736	\$2,819	\$16,555	\$27,993	\$25,774	2,220	8.6%	1.14%
Live Oak	\$1,436,885	0.82	\$1,179,579	\$15,277	\$23,514	\$8,138	\$46,929	\$54,744	(\$7,815)	\$0	\$401	\$13,736	\$15,037	\$28,773	\$76,103	\$72,986	3,117	4.3%	6.08%
Loomis	\$883,347	1.24	\$1,092,602	\$14,150	\$21,781	\$7,538	\$43,469	\$33,655	\$9,814	\$0	\$246	\$13,736	\$9,244	\$22,980	\$66,696	\$54,824	11,871	21.7%	3.74%
Loyalton	\$111,582	1.02	\$113,845	\$1,474	\$2,269	\$785	\$4,529	\$4,251	\$278	\$0	\$31	\$13,736	\$1,168	\$14,904	\$19,464	\$19,109	355	1.9%	0.47%
Montague	\$361,766	1.01	\$365,465	\$4,733	\$7,285	\$2,521	\$14,540	\$13,783	\$757	\$0	\$101	\$13,736	\$3,786	\$17,522	\$32,163	\$29,449	2,714	9.2%	1.53%
Mt. Shasta	\$2,144,858	1.56	\$3,336,208	\$43,208	\$66,506	\$23,017	\$132,731	\$81,717	\$51,014	\$0	\$598	\$13,736	\$22,445	\$36,181	\$169,511	\$137,786	31,724	23.0%	9.08%
Portola	\$771,697	0.99	\$762,950	\$9,881	\$15,209	\$5,264	\$30,354	\$29,401	\$953	\$0	\$215	\$13,736	\$8,076	\$21,812	\$52,381	\$52,672	(291)	-0.6%	3.27%
Rio Dell	\$1,050,786	0.92	\$961,675	\$12,455	\$19,171	\$6,635	\$38,260	\$40,034	(\$1,774)	\$0	\$293	\$13,736	\$10,996	\$24,732	\$63,286	\$60,611	2,674	4.4%	4.45%
Shasta Lake	\$4,028,147	0.75	\$3,036,961	\$39,332	\$60,541	\$20,952	\$120,825	\$153,469	(\$32,644)	\$0	\$1,124	\$13,736	\$42,153	\$55,890	\$177,839	\$159,228	18,611	11.7%	17.05%
Susanville	\$4,096,369	0.89	\$3,627,130	\$46,976	\$72,306	\$25,024	\$144,305	\$156,068	(\$11,763)	\$0	\$1,143	\$13,736	\$42,867	\$56,603	\$202,052	\$213,480	(11,429)	-5.4%	17.34%
Tulelake	\$384,553	0.97	\$373,561	\$4,838	\$7,447	\$2,577	\$14,862	\$14,651	\$211	\$0	\$107	\$13,736	\$4,024	\$17,760	\$32,730	\$31,208	1,522	4.9%	1.63%
Weed	\$1,854,291	1.34	\$2,483,369	\$32,163	\$49,505	\$17,133	\$98,801	\$70,647	\$28,154	\$0	\$517	\$13,736	\$19,405	\$33,141	\$132,459	\$116,674	15,785	13.5%	7.85%
Yreka	\$3,298,992	0.80	\$2,624,108	\$33,985	\$52,311	\$18,104	\$104,400	\$125,689	(\$21,289)	\$0	\$920	\$13,736	\$34,523	\$48,259	\$153,580	\$187,645	(34,065)	-18.2%	13.96%
Grand Total	\$23,627,229	1.05	\$23,627,229	\$306,000	\$471,000	\$163,007	\$940,008	\$900,177	\$39,831	\$0	\$6,358	\$247,252	\$247,252	\$494,504	\$1,440,869	\$1,360,436	80,433	5.9%	100.00%

SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION PROGRAM
Fiscal Year 2018-19
Funding 75% CL

Total Admin Expenses: \$ 870,800 Liability Participants 18
Total Liab Admin Expenses: \$ 494,504 WC Participants 17
Total WC Admin Expenses: \$ 376,296 WC members (Mini-Cities as one Mini-Cities Members 11
6

SMALL CITIES ORGANIZED RISK EFFORT
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A	B	C	D	E	F	G	H	I	J	K	L	M	N	P	Q	R	S	T	U	V	W
Formula/Allocation	CY 2017 Payroll + 3% Inflation Factor	Relative Loss Rate x Credibility Factor	(Projected Payroll x Ex Mod)/ExP Adjustment Factor	(Exp/\$100) x Rate	(Exp/\$100) x Rate	(Exp/\$100) x Rate	Banking + Shared + Excess Layers	(PP/\$100) x Banking, Shared and Excess Rates	(H) - (I)	Assessment x %PP	(Total Admin x 4)/ Number of Members	(Total Admin x .6)/ %PP	(L) + (M)	(H) + (K) + (N)					Member PP/Total PP	MC Member PP/Total MC PP	Relative Loss Rate x Credibility Factor
MEMBER ENTITY	Projected Payroll (PP)	EX MOD	Ex-Mod Adjusted Payroll (ExP)	BANKING LAYER 75% CL \$0 to \$25K	SHARED LAYER 75% CL \$25K to \$250K	EXCESS LAYER \$250K TO STATUTORY LAW/CX PREMIUM	Loss Funding	Unadjusted Loss Funding	Ex Mod Impact on Loss Funding Increase or (Decrease)	LAW/CX ASSESSMENT	40% ADMIN FIXED EXPENSE	60% ADMIN % PAYROLL	Proposed Admin Total FY 18-19	% Change ADMIN	Proposed FY 18-19 TOTAL DEPOSIT	Prior Year FY 17-18 DEPOSIT	\$ Change Overall	% Change Overall	% Projected Payroll (%PP)	% MC Projected Payroll	MC Indivi. Ex Mods
Rate/Amount	1.03	Calc		\$1.66	\$4.20	\$1.34	Calc	Calc	Calc	\$12,959	\$150,518	\$225,778	\$376,296	4%	75% CL	75% CL					
Colfax	\$815,763	0.99	\$805,149	\$13,340	\$33,781	\$10,756	\$57,877	\$58,702	(\$825)	\$453	\$8,854	\$7,885	\$16,739	167%	\$75,069	\$54,741	\$20,328	37.1%	3.5%		
Dunsmuir	\$662,452	1.25	\$825,758	\$13,681	\$34,645	\$11,032	\$59,359	\$47,670	\$11,689	\$368	\$8,854	\$6,403	\$15,257	-44%	\$74,984	\$62,371	\$12,613	20.2%	2.8%		
Isleton (do not participate)																					
Live Oak	\$1,436,885	0.75	\$1,072,324	\$17,767	\$44,990	\$14,326	\$77,083	\$103,398	(\$26,315)	\$797	\$8,854	\$13,889	\$22,743	-32%	\$100,623	\$97,548	\$3,075	3.2%	6.2%		
Loomis	\$883,347	0.82	\$727,046	\$12,046	\$30,504	\$9,713	\$52,263	\$63,565	(\$11,302)	\$490	\$8,854	\$8,538	\$17,392	75%	\$70,146	\$60,597	\$9,549	15.8%	3.8%		
Mt. Shasta	\$2,144,858	1.57	\$3,363,532	\$55,728	\$141,120	\$44,935	\$241,784	\$154,343	\$87,441	\$1,190	\$8,854	\$20,732	\$29,586	-22%	\$272,560	\$271,574	\$986	0.4%	9.2%		
Portola	\$771,697	1.00	\$773,697	\$12,819	\$32,461	\$10,336	\$55,616	\$55,531	\$85	\$428	\$8,854	\$7,459	\$16,313	87%	\$72,358	\$83,238	(\$10,881)	-13.1%	3.3%		
Rio Dell	\$1,050,786	0.98	\$1,031,551	\$17,091	\$43,280	\$13,781	\$74,152	\$75,614	(\$1,462)	\$583	\$8,854	\$10,157	\$19,011	40%	\$93,746	\$79,547	\$14,199	17.8%	4.5%		
Shasta Lake	\$4,028,147	0.63	\$2,553,911	\$42,314	\$107,152	\$34,119	\$183,585	\$289,864	(\$106,279)	\$2,235	\$8,854	\$38,936	\$47,790	-8%	\$233,610	\$223,774	\$9,837	4.4%	17.2%		
Susanville	\$4,096,369	1.18	\$4,820,913	\$79,875	\$202,266	\$64,405	\$346,546	\$294,773	\$51,773	\$2,273	\$8,854	\$39,596	\$48,450	-11%	\$397,269	\$370,614	\$26,655	7.2%	17.5%		
Weed	\$1,854,291	0.74	\$1,380,356	\$22,870	\$57,914	\$18,441	\$99,225	\$133,434	(\$34,209)	\$1,029	\$8,854	\$17,924	\$26,778	-28%	\$127,032	\$142,094	(\$15,062)	-10.6%	7.9%		
Yreka	\$3,298,992	1.13	\$3,712,357	\$61,508	\$155,756	\$49,596	\$266,859	\$237,394	\$29,465	\$1,830	\$8,854	\$31,888	\$40,742	-18%	\$309,431	\$276,844	\$32,588	11.8%	14.1%		
Subtotal Members	\$21,043,587	1.00	\$21,066,594	\$349,039	\$883,870	\$281,441	\$1,514,350	\$1,455,586	\$887	\$11,675	\$97,394	\$203,408	\$300,802	-7%	\$1,826,828	\$1,722,940	\$103,888	6.0%	90.1%		
Biggs	\$408,840	0.99	\$404,771	\$6,706	\$16,983	\$5,408	\$29,097	\$29,420	(\$323)	\$227	\$8,854	\$3,952	\$12,806	137%	\$42,129	\$38,226	\$3,903	10.2%	1.8%	17.7%	0.91
Etna	\$570,719	0.99	\$565,038	\$9,362	\$23,707	\$7,549	\$40,617	\$41,069	(\$451)	\$317	\$8,854	\$5,517	\$14,371	195%	\$55,304	\$36,459	\$18,846	51.7%	2.4%	24.7%	1.03
Fort Jones	\$476,780	0.99	\$472,035	\$7,821	\$19,805	\$6,306	\$33,932	\$34,309	(\$377)	\$265	\$8,854	\$4,609	\$13,463	217%	\$47,659	\$31,261	\$16,398	52.5%	2.0%	20.6%	0.92
Loyalton	\$111,582	0.99	\$110,471	\$1,830	\$4,635	\$1,476	\$7,941	\$8,029	(\$88)	\$62	\$8,854	\$1,079	\$9,933	420%	\$17,936	\$15,637	\$2,299	14.7%	0.5%	4.8%	0.98
Montague	\$361,766	0.99	\$358,165	\$5,934	\$15,027	\$4,785	\$25,746	\$26,033	(\$286)	\$201	\$8,854	\$3,497	\$12,351	181%	\$38,298	\$32,124	\$6,173	19.2%	1.5%	15.6%	1.08
Tulelake	\$384,553	0.99	\$380,726	\$6,308	\$15,974	\$5,086	\$27,368	\$27,672	(\$304)	\$213	\$8,854	\$3,717	\$12,571	188%	\$40,153	\$35,597	\$4,556	12.8%	1.6%	16.6%	1.08
Subtotal Mini Cities	\$2,314,240	0.99	\$2,291,206	\$37,962	\$96,130	\$30,610	\$164,701	\$154,823	-\$1,831	\$1,284	\$53,124	\$22,370	\$75,494	200%	\$241,479	\$189,963	\$51,516	27.1%	9.9%	100.0%	0.99
Grand Total	\$23,357,827	1.00	\$23,357,800	\$387,000	\$980,000	\$312,051	\$1,679,051	\$1,610,409	-\$944	\$12,959	\$150,518	\$225,778	\$376,296	8%	\$2,068,306	\$1,912,903	\$155,403	8.1%	100.0%		

SCORE ERMA FY 2017-2018

MEMBER ENTITY	Calendar Year 2017 DE9 Payroll (P)	Calendar Year 2016 DE9 Payroll (P)	% CHANGE IN PAYROLL	DEDUCTIBLE	REFUND/ ASSESSMENT	2018-2019 PREMIUM	2017-2018 PREMIUM	% Change
Rate/Amount					\$49,479			
Biggs (accepted 5/16/17)	\$396,932	\$386,860	2.60%	\$25,000	-\$35	\$1,589	\$2,048	-29%
Colfax	\$792,003	\$645,079	22.78%	\$25,000	\$1,376	\$3,170	\$2,561	19%
Dunsmuir	N/A	N/A	N/A	N/A	N/A		N/A	
Etna	N/A	N/A	N/A	N/A	N/A		N/A	
Fort Jones	N/A	N/A	N/A	N/A	N/A		N/A	
Isleton	N/A	N/A	N/A	N/A	N/A		N/A	
Live Oak	\$1,395,034	\$1,357,810	2.74%	\$25,000	\$2,744	\$5,584	\$5,390	3%
Loomis	\$857,619	\$735,943	16.53%	\$25,000	-\$75	\$3,433	\$2,921	15%
Loyalton	N/A	N/A	N/A	N/A	N/A		N/A	
Montague	N/A	N/A	N/A	N/A	N/A		N/A	
Mt. Shasta	\$2,082,387	\$1,943,730	7.13%	\$25,000	\$7,200	\$8,335	\$7,716	7%
Portola	\$749,220	\$796,713	-5.96%	\$25,000	\$1,689	\$2,999	\$3,163	-5%
Rio Dell	\$1,020,181	\$1,006,121	1.40%	\$25,000	\$2,003	\$4,084	\$3,994	2%
Shasta Lake	\$3,910,822	\$3,587,737	9.01%	\$25,000	\$7,355	\$15,654	\$14,242	9%
Susanville	\$3,977,057	\$3,972,225	0.12%	\$25,000	\$14,585	\$15,919	\$15,768	1%
Tulelake	\$373,352	\$354,832	5.22%	\$25,000	-\$33	\$1,494	\$1,409	6%
Weed	\$1,800,282	\$1,699,522	5.93%	\$100,000	-\$119	\$5,439	\$5,043	7%
Yreka	\$3,202,905	\$2,986,353	7.25%	\$25,000	\$6,754	\$12,820	\$11,854	8%
Grand Total	\$20,557,794	\$19,086,065	7.71%		\$43,444	\$80,520	\$76,109	5%

Departed members: Crescent City Dorris Williams	\$4,549 \$385 \$1,099
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DELEGATION OF INVESTMENT AUTHORITY TO SCORE TREASURER

ACTION ITEM

ISSUE: Annually, the Board is asked to review and approve a resolution authorizing the SCORE Treasurer to invest or reinvest funds, including the sale or exchange of securities.

RECOMMENDATION: Delegate investment authority to the Treasurer by approving Resolution 18-01.

FISCAL IMPACT: None

BACKGROUND: Government Code 53607 provides for delegation of the authority of the legislative body of a local agency to invest funds to the Treasurer. However, such delegation cannot exist beyond one year, so the Board needs to re-authorize the Treasurer to invest the funds for SCORE.

ATTACHMENTS: SCORE Resolution 18-01

REFERENCE: Government Code Sections:

- 53607. The authority of the legislative body to invest or to reinvest funds of a local agency, or to sell or exchange securities so purchased, may be delegated for a one-year period by the legislative body to the treasurer of the local agency, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year.
- 16429.1.(b) Notwithstanding any other law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit the money to the Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment.



RESOLUTION 18-01

RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer, and

WHEREAS, The Small Cities Organized Risk Effort (SCORE) Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment stated therein is in the best interest of Small Cities Organized Risk Effort.

NOW THEREFORE, BE IT RESOLVED, that the SCORE Board of Directors does hereby authorize the deposit and withdrawal of Small Cities Organized Risk Effort monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16428.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Small Cities Organized Risk Effort officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund effective immediately:

- SCORE Treasurer –

I hereby certify that the foregoing is a full, true and correct copy of Resolution No. 18-01 duly and regularly adopted and passed at a regular meeting of the Board of Directors of the Small Cities Organized Risk Effort held on the 30th day of March 2018, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SCORE President

SCORE Secretary



LONG RANGE PLANNING MEETING TOPICS

INFORMATION ITEM

ISSUE: The Program Administrators are requesting Board input on topics for the annual Long Range Planning Meeting which will be held on November 1, 2018 followed by the Board of Directors Meeting on November 2, 2018. The Program Administrators offer the following suggestions:

-) Pre-meeting: New Member Orientation

-) EPL Training (ERMA sponsored) – Accommodating Disabled Employees &/or Updating Policies and Procedures

-) Risk Management Training – Dangerous Conditions and/or Litigation Management

-) Risk Management Scorecard – initial review of where we are with respect to meeting best practices and plans to address areas of need.

-) Annual Report – present contents of annual report – financial condition, benchmarks/ratios, review of coverage and services, plans for future

-) Consider options for property coverage – pooled layer?

RECOMMENDATION: Discuss and provide direction regarding agenda topics.

FISCAL IMPACT: Not to exceed \$18,000.

BACKGROUND: Every other year, SCORE holds a Long Range Planning Meeting to provide Board members with an opportunity to discuss the coverage programs, risk management and loss control services available to members as well as any topics that Members may want to address. Presentations will also be provided by the Program Administrators and SCORE partners. The Gaia Hotel in Anderson was selected as the destination for this year's meeting on November 1 and 2, 2018.

ATTACHMENTS: None

A Public Entity Joint Powers Authority

c/o Alliant Insurance Services, Inc. | 2180 Harvard, Ste 460, Sacramento, CA 95815 | Phone: 916.643.2700 | Fax: 916.643.2750



BACK TO AGENDA

**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item I.

TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

INFORMATION ITEM

ISSUE: Time is reserved for members to discuss items of concern or interest to other members.

RECOMMENDATION: None – information only.

FISCAL IMPACT: None

BACKGROUND: None

ATTACHMENTS: None



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 15, 2018**

Agenda Item J.

**CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95
ACTION ITEM**

ISSUE: Pursuant to Government Code Section 54956.95, the Board will hold a Closed Session to discuss the following claims for payment of a tort liability loss or a public liability loss:

**Request for Authority

1. Liability

- a. Lindsey v. City of Weed**
- b. Tallerico v. City of Weed**

2. Workers' Compensation

- a. SCWA-555847 v. Town of Fort Jones**
- b. SCWA-556054 v. City of Shasta Lake**
- c. SCWA-555999 v. City of Yreka**

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENTS: None.



INFORMATION ITEMS

INFORMATION ITEM

ISSUE: The following items are being presented as information for SCORE members.

RECOMMENDATION: None. This item is offered as information only.

BACKGROUND: None

FISCAL IMPACT: None

ATTACHMENT(S):

1. CAJPA Conference – September 11-14, 2018 in South Lake Tahoe
2. SCORE Resource Contact Guide
3. SCORE Glossary of Terms
4. SCORE Travel Reimbursement Form



5 REASONS YOU SHOULD SEND YOUR POOL'S AMAZING, HARD-WORKING, DEDICATED STAFF (AND BOARD MEMBERS) TO THE CAJPA CONFERENCE!

CAJPA

SEPTEMBER 11-14

SOUTH LAKE TAHOE, CA

1 PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The conference offers something for everyone who supports your pool's operations. Administrative, finance, technology, risk management professionals will all walk away better educated and inspired. Board members will learn more about the current challenges and opportunities facing the agencies they govern. Oh, and there are CEs offered too!



2 PROBLEM SOLVING BY NETWORKING



CAJPA's fall conference is the largest gathering of only public risk sharing pools on the West Coast. Attendees are able to share experiences, solutions, opinions and challenges among themselves which may provide them with the guidance they need to tackle that problem or expand member benefits.

3 REAL-WORLD EXAMPLES

Our sessions are selected by a hard working committee comprised of experts in every pool profession. Specific learning outcomes are identified to ensure attendees take away knowledge that they will be able to immediately apply to their job.



4 EXHIBITORS - FROM CUTTING EDGE TECHNOLOGY TO ESSENTIAL SERVICES

All under one roof. No need for your staff to surf the internet for hours looking for a new software program, financial consultant, safety program or legal counsel. Meeting face-to-face with vendors can't be beat as it allows attendees to ask specific questions about products and services that your pool needs to better serve your member agencies.



5 GREAT LOCATION AND GREAT VALUE

Due to the generous support of our sponsors and exhibitors, CAJPA is able to keep conference fees low - only \$300 for CAJPA members. What a bang for your public bucks! Can't beat the location - California's beautiful Lake Tahoe region offers an opportunity for attendees to take a deep breath of fresh air between educational sessions. Your hard working employees deserve that!



SCORE RESOURCE CONTACT GUIDE

FY 2017/18

PROGRAM ADMINISTRATION
 Alliant Insurance Services, Inc.
 2180 Harvard Street Ste 460
 Sacramento, CA 95815
 Main: (916) 643-2700 Fax: (916) 643-2750
www.Alliant.com

SUBJECT	MAIN CONTACT	PHONE	EMAIL
JPA MANAGEMENT ISSUES –coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development; program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	<p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Michael Simmons</p> <p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Joan Crossley</p>	<p style="text-align: center;">(916) 643-2704 (916) 660-2725 (cell) (415) 403-1425 (925) 708-3374 (cell) (916) 643-2715</p> <p style="text-align: center;">(916) 643-2712</p>	<p style="text-align: center;">Marcus.Beverly@alliant.com</p> <p style="text-align: center;">msimmons@alliant.com</p> <p style="text-align: center;">Michelle.Minnick@alliant.com</p> <p style="text-align: center;">jcrossley@alliant.com</p>
JPA ADMINISTRATIVE ISSUES – meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members, website maintenance.	<p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Joan Crossley</p>		
COVERAGE / RISK MANAGEMENT ISSUES – <ul style="list-style-type: none"> ➤ Certificates of coverage, additions/deletions of coverage’s, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs ➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development ➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services & audits, third party contract review 	<p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Joan Crossley</p>		

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CLAIMS ADMINISTRATION
 York Risk Services Group, Inc.
 P.O. Box 619079
 Roseville, CA 95678
 Main: (800) 922-5020 Fax: (866) 548-2637
www.yorkrsg.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CLAIMS ADMINISTRATION – questions regarding liability and Workers’ Compensation claims handling can be forwarded to York Risk Services Group</p> <p>Property Recovery Program This program is designed to recover damages from a third party when a member has incurred a loss caused by a third party who was determined to be liable.</p> <p style="text-align: center;"><u>Liability Claims</u></p> <p style="text-align: center;"><u>Workers’ Compensation Claims</u></p> <p style="text-align: center;"><u>Subrogation</u></p>	<p style="text-align: center;">Cameron Dewey, Claims Manager Craig Nunn</p> <p style="text-align: center;">Ariel Leonhard, Claims Examiner Teng Her, Unit Manager D’Ana Seivert, Subrogation Manager</p>	<p style="text-align: center;">(530) 243-3249 (530) 768-4801 (916) 960-0974 (916) 746-6302 (916) 960-0980</p>	<p style="text-align: center;">Cameron.Dewey@yorkrsg.com Craig.Nunn@yorkrsg.com ariel.leonhard@yorkrsg.com teng.her@yorkrsg.com D’Ana.Seivert@yorkrsg.com</p>
<p>ADMINISTRATIVE ISSUES - annual contracts for services, IT issues, reports, service issues COMPUTER SERVICES, TRUST ACCOUNT SERVICES – loss runs, special reports, check registers, bank reconciliations</p>	<p>Dori Zumwalt, Sr. Account Manager</p>	<p>(916) 960-1017</p>	<p>dorienne.zumwalt@yorkrsg.com</p>

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CLAIM REPORTING AND TRIAGE SERVICES

Company Nurse Injury Hotline

Main: (888) 817-9282

<https://companynurse.com/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CLAIM REPORTING AND TRIAGE SERVICES – Company Nurse strives to streamline injury reporting and reduce injury reporting lag time and overall cost</p> <p>) Quick, easy, cost efficient way to immediately report workplace injuries</p> <p>) 24/7 Nurse Triage Hotline 1-888-545-9154 (Please ensure to use the city code specific to your member)</p>	<p>Chris Park, Account Executive</p>	<p>(480) 717-6842</p>	<p>service@companynurse.com</p>

ACCOUNTING SERVICES

Gilbert Associates, Inc.

Main: (916) 646-6464 Fax: (916) 929-6836

www.gilbertcpa.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>ACCOUNTING SERVICES – any questions regarding accounting, accounts payable, invoicing, and checks can be forwarded to Gilbert Associates</p>	<p style="text-align: center;">Kevin Wong</p> <p style="text-align: center;">Jennifer Zraick</p>	<p>(916) 646-6464</p>	<p>kswong@gilbertcpa.com</p> <p>JZraick@gilbertcpa.com</p>

POLICE AND FIRE RISK MANAGEMENT SERVICES

Lexipol

Main: (949) 484-4444 Fax: (949) 484-4443

<http://www.lexipol.com/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>POLICE RISK MANAGEMENT SERVICES – Lexipol helps to review members' Police and Fire Risk Management policies and offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low frequency events</p>	<p>Mike Miller, Business Development Executive</p>	<p>949-292-4874</p>	<p>mmiller@lexipol.com</p>

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ERMA POOL ADMINISTRATION/EXCESS PARTNER

Main: (800) 541-4591 Fax: (916) 244-1199

<http://www.ermajpa.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>ERMA – provides loss prevention services designed to minimize employment practices liability (EPL) exposure of members</p> <p style="text-align: right;">Board Member - John Duckett</p> <p style="text-align: right;">Alternate - Roger Carroll</p> <p>Services Offered</p> <ul style="list-style-type: none">) Employee Reporting line) Attorney Hotline) Employment Practices Training 	<p>Rob Kramer, Executive Director</p> <p>Jennifer Jobe, Assistant Executive Director</p>	<p>(530) 275-7427</p> <p>(916) 652-1840</p> <p>(916) 244-1117</p> <p>(916) 244-1139</p>	<p>info@ermajpa.org</p> <p>jduckett@cityofshastalake.org</p> <p>rcarrol@loomis.ca.gov</p> <p>rkramer@bickmore.net</p> <p>jjobe@bickmore.net</p>

LAWCX POOL ADMINISTRATION/EXCESS PARTNER

Main: (800) 541-4591 Fax: (916) 244-1199

<http://www.lawcx.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LAWCX – Provides Excess Workers’ Compensation coverage and additional training resources</p> <p style="text-align: right;">Board Member - Steve Baker</p> <p style="text-align: right;">Alternate - John Duckett</p> <p>Online Risk Control Services</p> <ul style="list-style-type: none">) Employees can access online training courses by registering online at www.lawcx.org.) Video/Webinars – There are over 300 Training videos and over 30 recorded webinars available. Live Webinars are also available) Training Tools – Sample Training Matrices, Safety Communications, Safe Practices Guidelines) Programs/Forms Comprehensive Sample Programs with implementation guides and Sample Forms) Blog – Timely and informational reports from Risk Control Experts) Can you Risk It? Liability Exposures- real questions from actual members are answered 	<p>Jim Elledge, Executive Director</p> <p>Tammy Vitali, Claims Manager</p> <p>Terrie Norris, Risk Control Manager</p> <p>Katie Achterberg, Administrative Analyst</p>	<p>(530) 841-2321</p> <p>(530) 275-7427</p> <p>(916) 244-1124</p> <p>(916) 244-1114</p> <p>(916) 290-4655</p> <p>(916) 290-4624</p>	<p>sbaker@ci.yreka.ca.us</p> <p>jduckett@cityofshastalake.org</p> <p>jerlledge@bickmore.net</p> <p>tvitali@bickmore.net</p> <p>tnorris@bickmore.net</p> <p>kachterberg@bickmore.net</p>

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CJPRMA POOL ADMINISTRATION/EXCESS PARTNER

Main: (925) 837-0667 Fax: (925) 290-1543

<http://www.cjprma.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CJPRMA – Provides Excess Liability coverage and additional training resources</p> <p style="text-align: right;">Board Member - Roger Carroll</p> <p style="text-align: right;">Alternate - John Duckett</p> <p>Services Offered</p> <ul style="list-style-type: none"> J Five annual regional training workshops throughout California-previous years topics include Contractual Risk Transfer, Police Liability, Parks and Recreation Liability, and Sidewalk Liability Controls. J Two to four training sessions per year available at no charge. Topics include: police liability, tort issues, streets and sidewalks, contractual liability, employment practices J Personal assistance available to review contracts and to help look at any risk related issues (Contact David J. Clovis General Manager or Craig Schweikhard) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> J Certificates of Insurance tracking through Risk Console (cost for each user is \$100/year) J Pins Advantage (alternative to Risk Console) is available to all members at a reduced rate is provided on a month to month basis and can be canceled at any time. 	<p style="text-align: center;">Rick Buys, Claim Administrator (Interim)</p> <p style="text-align: center;">David J. Clovis, General Manager</p>	<p style="text-align: center;">(916) 652-1840</p> <p style="text-align: center;">(530) 275-7427</p> <p style="text-align: center;">(925) 290-1315</p> <p style="text-align: center;">(925) 290-1316</p>	<p style="text-align: center;">rcarrol@loomis.ca.gov</p> <p style="text-align: center;">jduckett@cityofshastalake.org</p> <p style="text-align: center;">rick@cjprma.org</p> <p style="text-align: center;">david@cjprma.org</p>

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LOSS CONTROL SERVICES

DKF Solutions

Fax: (707) 647-7200

www.dkfsolutions.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LOSS CONTROL SERVICES – DKF Solutions is the Loss Control Service Provider responsible for coordination for all Risk Management Training for SCORE. DKF has completed Risk Assessments for all members and is currently working on the approved Risk Control Plans for SCORE.</p> <p>Services available to all SCORE members Maintenance Training & Sewer Management Plans Phone and email hotline (contact David Patzer) On-Site Visit with Biomechanics Training & Review of Operations/Current Practices Online Training: Employees can access online training courses by going to: www.mysafetyofficer.com/employeetraining and entering the username “employee” and password “safety” which will grant access to the following training:</p> <ul style="list-style-type: none">) Interactive Training: Free self-paced web training modules which include quiz questions are available to help facilitate knowledge about different topics ranging from Bloodborne Pathogens to Respiratory Protection. * requires Adobe Flash software) Tailgate Training: Free downloadable tailgate training materials covering topics from Aerial Lift Safety to Zoonotics) Webinar archive: access to one-hour webinars in your web browser covering topics ranging from Bloodborne Pathogens Regulations to SSO Volume Estimation * requires Adobe Flash software) ***NOTE: Monthly news update with a different article each month at http://www.dkfsolutions.com/blog/ 	<p>David Patzer</p> <p>John Balestrini</p> <p>Katie Frassinelli</p>	<p>(707) 373-9709</p> <p>(916) 532-5802</p>	<p>dpatzer@dkfsolutions.com</p> <p>john@dkfsolutions.com</p> <p>Kfrassinelli@dkfsolutions.com</p>

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EMPLOYEE ASSISTANCE PROGRAM
 ACI Specialty Benefits Corporation
 Main: (800) 932-0034 Fax: (858) 452-7819
www.acieap.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>EMPLOYEE ASSISTANCE PROGRAM - EAP provides 24 hour/365 day assistance to employees and their family members who can receive up to three counseling visits per year by contacting 1-800-932-0034 or by visiting the following website http://score.acieap.com</p> <ul style="list-style-type: none">) Each city has 4 hours per year for On-Site Employee Orientations, Manager & Supervisor Trainings, and Lunch ‘n Learn Seminars Per City per year) <i>Unlimited</i> Critical Incident Stress Management (CISM) Telephonic Consultation for Crisis response) Each city has 1 On-Site Critical Incident Stress Debriefing (CISD) per year for Crisis response) Legal and Financial Hardship Services- Employees and their family members have limited access to telephonic legal and financial hardship services (first 60 minutes are free and if they retain the attorney then additional time is offered at a discounted rate) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none">) Wellness Resources The Core Platform wellness program is available to employees which includes workshops, personalized meal and exercise plans, articles about health, health logs, recipes, exercise tracker and log and blogs about wellness 	<p>Colleen Shuster</p>	<p>(858) 529-0171</p>	<p>cshuster@acieap.com</p>

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TRAINING SERVICES Target Solutions Main: (800) 840-8048 Fax: (858) 487-8762 www.targetsolutions.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
TRAINING SERVICES – a Web-based Safety Training Platform Services Offered) OSHA Training Documentation) Online Video Library http://app.targetsolutions.com/auth/index.cfm?action=login.showlogin&customerid=19258&customerpath=score) Policy Templates (IIPP examples, Bloodborne Pathogens, HAZWOPER, Emergency Response Plans)) Training Records management (i.e. Diplomas, Certificates of Completion)) Continuing Education Courses for Fire and Safety Personnel	Ken Ainsworth , Account Specialist	(858) 376-1636	ken.ainsworth@targetsolutions.com

CONCRETE CUTTING Precision Concrete Cutting Main: (866) 792-8006 Fax: (650) 240-3866 www.dontgrind.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
SIDEWALK TRIP HAZARD SERVICES Services Offered) Sidewalk Asset Management) Surveying Sidewalk Infrastructure) Repairing Uneven Sidewalk Panels	Joseph Ortega Katrina Lynch	(650) 576-4303 (916) 847-7346	jortega@DontGrind.com Klynch@dontgrind.com

LEAGUE OF CALIFORNIA CITIES Main: (916) 658-8200 Fax: (866) 593-2927 www.cacities.org			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.	Charles W. Anderson , Regional Public Affairs Manager	(916) 798-2231	canderson@cacities.org

GLOSSARY OF TERMS

Term	Definition
4850	Labor Code 4850
AB 1234	Ethics Education for Local Officials
AB 1825	Harassment Prevention Training for Supervisors
Active Negligence	The party that was negligent took an active part in doing whatever caused the damage. For example, a city digging a hole and someone falls in
ACV (Actual Cash Value)	The amount equal to the replacement cost minus depreciation of a damaged or stolen property at the time of the loss. It is the actual value for which the property could be sold, which is always less than what it would cost to replace it
Additional Insured	A type of status associated with general liability insurance policies that provides coverage to other individuals/groups that were not initially named. After endorsement, the additional insured will then be protected under the named insurer's policy and can file a claim in the event that they are sued.
Adhesion	When one party has greater power over the other party in drafting the contract (i.e. the provisions of the contract are prepared by one party—the insurer. The other party the insured does not take part in the preparation of the contract)
ATD (Aerosol Transmissible Diseases)	An epidemiologically significant disease that is transmitted via droplet or airborne route
Aggregate	The term used to describe the cumulative amount of all losses for a period of time.
Aggregate Stop Loss	A financial arrangement with a JPA's excess carrier that caps the aggregate to a predetermined limit at which point the excess carrier would "drop down" and pay losses within the JPIA's SIR, or pooled layer
AME (Agreed Upon Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam. An AME is selected (or agreed upon) by two parties in order to help resolve a dispute about a WC claim.
Aleatory	An insurance contract is aleatory meaning it is contingent on an uncertain event (a loss) that provides for unequal transfer of value between the parties
ACIP (Alliant Crime Insurance Program)	Program offered by Alliant that created to bring the advantages of group purchase to public entities seeking very broad coverage for illegal acts committed by their employees while on the job.
APIP (Alliant Property Insurance Program)	The largest single property insurance placement in the world. Formed by Alliant Insurance Services in 1993 to meet the unique property insurance needs faced by public entities
ADA (American Disability Act)	A federal law that prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities. The ADA also establishes requirements for telecommunications relay services. For the U.S. Equal Employment Opportunity Commission office (EEOC office) in your area, call 1-800-669-4000 or 1-800-669-6820 (TTY).
Assessment company	Providing primarily fire and windstorm insurance for small towns and farmers (charge members a pro rata share of losses at the end of each policy period)
AIS (Associate in Insurance Services)	Professional designation awarded by the Insurance Institute of America (IIA) upon successful completion of four national exams, one specifically designed for this program and the three examinations in the IIA Program in General Insurance

GLOSSARY OF TERMS

AGRIP (Association of Governmental Risk Pools)	A national organization of JPA's and public agency insurance pools. Formed for educational, information gathering and political lobbying purposes. Affiliated with PRIMA
ALCM (Associate in Loss Control Management)	A professional designation earned after the successful completion of five national examinations given by the Insurance Institute of America (IIA).
ARM (Associate in Risk Management)	A nationally recognized educational program for dedicated risk management professionals, developed by the Insurance Institute of America.
Attachment Point	The dollar amount of a loss where the next layer of insurance begins to pay for the loss
Automobile Liability	Designed to afford bodily injury and property damage liability coverage associated with owned, non-owned and hired vehicles. May include medical payments, uninsured/underinsured motorists' liability coverages
Automobile Physical Damage	Usually a first party coverage; however, some entities have "Bailment" or "care, custody and control" liability exposures such as garages, maintenance facilities that service vehicles of others, and parking lots
Best's Rating	A rating system that indicates the operating and financial condition of insurance companies. Information is developed and published annually by the A. M. Best company. Generally one looks for a company with a rating of A VII or better
Binder	A legal agreement issued by either an agent or an insurer to provide temporary evidence of insurance until a policy can be issued. Binders should contain definite time limits, should be in writing, and should clearly designate the insurer with which the risk is bound.
BOD/BD (Board of Directors)	body of elected or appointed members who jointly oversee the activities of a company or organization
BI (Business Interruption)	A form of insurance coverage that replaces business income lost as a result of an event that interrupts the operations of the business, such as fire or a natural disaster.
CAJPA (California Association of Joint Powers Authorities)	Performs regulatory and legislative lobbying as well as accreditation of Joint Powers Authorities to promote the financial stability of JPAs
CIPRA (California Institute for Public Risk Analysis)	Organized to develop, analyze and disseminate information on risk management in California's public sector, especially self-insured entities and Joint Powers Authorities
CJPRMA (California Joint Powers Risk Management Authority)	CJPRMA provides the excess coverage to SCORE's Liability Program
California State Association of Governments (CSAC)	CSAC is a lobbying, advocacy and service organization representing the state's 58 counties at the state and federal level. Areas of focus include the state budget, health-care reform, corrections reform, transportation funding, water and climate change
California State Association of Governments - Excess Insurance Authority (CSAC-EIA)	CSAC-EIA is a member directed insurance risk sharing pool. The EIA has developed effective risk management solutions to help California public entities proactively control losses and prepare for different exposures
CalTIP (California Transit Insurance Pool)	In 1986 the California Transit Association formed an insurance committee and authorized the preparation of a study of alternative methods of providing liability insurance coverage and began providing liability coverage in 1987

GLOSSARY OF TERMS

Catastrophic Loss Reserve	A separate JPIA reserve account designated to pay losses without additional premium assessments to members
CIC (Certified Insurance Counselor)	an insurance agent professional certification designation
Certificate Of Insurance	A certificate of insurance is a document issued by an insurance company/broker that is used to verify the existence of insurance coverage under specific conditions granted to listed individuals.
Certified Industrial Hygienist (CIH)	CIH is a professional whose job it is to protect the health of workers and the general public. A CIH is educated, trained and certified to recognize health hazards, test the environment for those hazards and determine when they pose a risk to those who might be exposed to them
Chartered Property Casualty Underwriter (CPCU)	CPCU is a professional designation in property-casualty insurance and risk management
Claim	A demand of a right. In general a demand for compensatory damages, resulting from the actions of another
Claims Made	A provision of an insurance policy that requires it to pay only for claims presented during the policy period with no regard for when the action causing the claim took place. Typically, a claims-made form also includes a retroactive date setting the earliest date for which a covered occurrence can happen. (Also see "Occurrence")
Compromise and Release (C&R)	A type of settlement in which you receive a lump sum payment and become responsible for paying for your future medical care. A settlement like this must be approved by a workers' compensation judge.
Conditional	an insurance policy includes a number of conditions that both the insured and the insurer must comply with. (i.e. a covered loss occurs, the insured must notify the insurer about the loss and the insurer must use the valuation methods specified in the policy to settle the loss- thus the contract is conditional)
Conditions	describe the responsibilities and the obligations of both the insured and the insurance company
Confidence Level (CL)	an estimated probability that a given level of funding will be sufficient to pay actual claim costs. The higher a CL the greater the certainty the actuary has that losses will not exceed the dollar value used to attain the CL
Contract	a legal agreement between two competent parties that promises a certain performance in exchange for a certain consideration
Contract of Utmost Good Faith	as the insurance company relies on the truthfulness and integrity of the applicant when an issuing a policy. In return, the insured relies on the company's promise and ability to provide coverage and pay claims
Certified Safety Professional (CSP)	CSP's are qualified persons that are competent and trained to detect and appraise hazardous materials, procedures and activities of workers, materials and work environments. They are highly educated, trained and experienced in the field of safety.
California State Association of Counties Excess Insurance Authority (CSAC-EIA)	SCORE participates in a group purchase of pollution liability coverage with CSAC-EIA
Cumis Counsel	Cumis refers to a lawsuit against the Cumis Insurance Society in which they were found to have controlled the defense attorney to the detriment of their insured. The court determined that the Society should have assigned separate counsel to represent the exclusive interests of the insured. The need for <i>cumis</i>

GLOSSARY OF TERMS

	<i>counsel</i> arises in situations where there are significant coverage issues and defense counsel is conflicted between his duty to his client and the obligations to the insurance carrier.
DE9	Quarterly Contribution Return and Report of Wages
Declarations	contain information such as the name of the insured, the address, the amount of coverage provided, a description of property, and the cost of the policy
Deductible	It is that portion of each claim that is paid by the member at the time of loss. It is in addition to any premium already paid
Defense	A defendant's denial to a complaint or cause of action
Definitions	clarify the meaning of certain terms used in the policy
Deposit Premium	Premium required at the beginning of a policy period based on estimated costs
Difference In Conditions (DIC)	A specialized property insurance policy written to provide coverage for perils not covered in a standard property policy or in the JPIA's Memorandum of Property Coverage. In particular, it is most often used to provide coverage for earthquake and/or flood losses
Directors and Officers (D&O)	Liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification (reimbursement) for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers.
Directors, Officers and Trustees Liability	Intended to protect nonprofit board members, officers, and directors for faulty decisions, which imperil the entity. Usually written to include entity reimbursement for legal actions and personal liability of specific wrongdoers
Date of Loss (DOL)	Regarding property claims this is usually the date of occurrence of physical damage to property. In WC claims this is usually the date a physical injury occurred to an employee.
Doctrine of reasonable expectations	a policy includes coverages that an average person would reasonably expect it to include regardless of what the policy actually provides
Earthquake (EQ)	a sudden and violent shaking of the ground, sometimes causing great destruction, as a result of movements within the earth's crust or volcanic action
Employers' Liability	Included as part of a worker's compensation insurance policy. Covers liability for losses arising out of injuries to employees that are not covered by statutory workers' compensation benefits
Employment Practices Liability (EPL)	Written to protect an entity from liabilities arising from allegations of discrimination, failure to promote or hire, harassment, ADA responsibilities, wrongful termination, etc
Endorsement	any change to the original policy (attached to the policy itself)
Environmental Impairment Liability	Also referred to as "Pollution" and "Pollution Legal" Liability; can be written to protect an entity from actions resulting from contamination of air, water, property. First party (damage to owned property) and third party (liability for damage to others) protections are often provided on the same policy
Employment Risk Management Authority (ERMA)	ERMA provides employment practices Liability coverage to SCORE members desiring such coverage

GLOSSARY OF TERMS

Errors and Omissions Insurance (E&O)	Professional liability insurance that protects companies and individuals against claims made by clients for inadequate work or negligent actions, usually includes both court costs and any settlements up to the amount specified on the insurance contract.
Errors and Omissions Liability	Excludes bodily injury and property damage; intended to afford protection for the “misfeasance, malfeasance or non-feasance” of public officials, employees and volunteers. May also include incidental medical personnel (paramedics), police and fire personnel, architects and plan checkers, engineers, and on-staff attorneys
Excess Insurance	Insurance that is purchased to provide higher limits than the primary policy or coverage provides
Excess Loss	The portion of a loss that is allocated to, or paid by, excess coverage
Exclusions	describe the losses for which the insured is not covered
Executive Committee (EC)	committee within that organization which has the authority to make decisions and ensures that these decisions are carried out
Expected liabilities	Outstanding reserves plus Incurred But Not Reported (IBNR) and Loss Adjustment Expense, discounted at the “Expected” Confidence Level (CL)
Exposure	a condition or situation that presents a possibility of loss (i.e. home built on flood plain is exposed to the possibility of flood damage)
Financial Accounting Standards Board (FASB)	FASB standards, known as generally accepted accounting principles (GAAP), govern the preparation of corporate financial reports and are recognized as authoritative by the Securities and Exchange Commission
Fidelity Bonds	Written as financial guarantees of employees’ honesty. Personnel with money-handling responsibilities are considered exposures to loss
Fiduciary Liability	Covers board members, executives and other decision-making personnel with responsibilities for pension funds, retirement plans and employee benefit monies for negligent decisions that result in losses to such funds
Generally Accepted Accounting Principles (GAAP)	GAAP refers to the standard framework of guidelines for financial accounting used in any given jurisdiction; generally known as accounting standards or standard accounting practice
Governmental Accounting Standards Board (GASB)	GASB) is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States. As with most of the entities involved in creating GAAP in the United States, it is a private, non-governmental organization
General Liability	Written to protect the member’s assets against liability for property damage of or bodily injury to third parties (see definition of parties)
Hazard	anything that increases the chance of loss (also see Physical Hazard, Morale Hazard and Moral Hazard)
Health Insurance Portability and Accountability Act (HIPAA)	A federal law enacted in 1996 that protects continuity of health coverage when a person changes or loses a job, that limits health-plan exclusions for preexisting medical conditions, that requires that patient medical information be kept private and secure
Incurred But Not Reported (IBNR)	It is that part of the total claims that is unknown at any point in time. At any time, SCORE has claims that have not been reported or recognized by SCORE or has claims recognized by SCORE but without knowledge of the cost when such claim is finally closed. SCORE uses an actuary to project the costs of these unknown liabilities to SCORE <ul style="list-style-type: none"> - the estimate of funds needed to pay for covered losses that have occurred but have not been reported to the member and/or SCORE and expected future development on claims already reported

GLOSSARY OF TERMS

Incurred Loss	This is the ultimate expected total value of any claim. It includes the amount already paid, plus the estimated amount yet to be paid (reserves)
Injury Illness Prevention Program (IIPP)	Proactive process of assessing workplace hazards prior to an injury being reported
Insurable Interest	before you can benefit from insurance; you must have a chance of financial loss or a financial interest in the property
Insurance	a contract or device for transferring risk from a person, business, or organization to an insurance company that agrees, in exchange for a premium, to pay for losses through an accumulation of premiums
Insurance Requirements in Contracts (IRIC)	In insurance, the insurance policy is a contract (generally a standard form contract) between the insurer and the insured, known as the policyholder, which determines the claims which the insurer is legally required to pay.
Insurance Services Office, Inc. (ISO)	An insurance industry association that collects statistical data for rate making and develops standard insurance policy forms. ISO is the organization that drafted the standard commercial general liability (CGL) commonly used by insurers
Insuring agreements	state in general what is to be covered, also includes a description of what type of property is covered and the perils against which it is insured (i.e. the losses for which the insured will be indemnified)
Inverse Condemnation	Both the United States Constitution and the California Constitution require that a private citizen be compensated if property is "taken" by a public entity. When the property is taken proactively it is called eminent domain. When the property is taken "accidentally," without due course, it is called inverse condemnation. Negligence need not be proven. The claimant's legal expenses are payable in addition to actual damages
Limit	The most that will be paid in a loss
Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX)	LAWCX provides excess coverage to SCORE's workers' compensation pool
Long Range Planning (LRP)	Exercise aimed at formulating a long-term plan, to meet future needs estimated usually by extrapolation of present or known needs. It begins with the current status and charts out a path to the projected status, and generally includes short-term (operational or tactical plans) for achieving interim goals.
Loss Adjustment Expense (LAE)	administrative expense to manage a claim to conclusion- Allocated LAE (ALEA) are expenses attributable to a specific claim such as attorney fees- Unallocated LAE (ULAE) are overhead expenses not attributable to a specific claim such as salaries or office rental
Loss Payee	The party to whom the claim from a loss is to be paid. Loss payee can mean several different things; in the insurance industry, the insured or the party entitled to payment is the loss payee. The insured can expect reimbursement from the insurance carrier in the event of a loss.
Loss Ratio	The amount of loss divided by the amount of premium, contributions, payroll or property values
Master Plan Documents	A document issued by a JPA defining the structure, rights and obligations of the participants and procedures of an insurance or self- funded program
Maximum Medical Improvement (MMI)	When an injured employee's condition is well stabilized and unlikely to change substantially in the next year, with or without medical treatment. Once

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	an employee reaches MMI, a doctor can assess how much, if any, permanent disability resulted from the work injury. See also P&S
Memorandum of Coverage (MOC)	A document issued by a JPA defining the coverage provided to the members
Moral Hazard	a person might create a loss situation on purpose just to collect from the insurance company (i.e. a pre-arranged faked theft of an older vehicle so the owner could collect insurance money and buy something new)
Morale Hazard	an individual, through carelessness or by irresponsible actions, can increase the possibility for a loss (i.e. a person who drives a car carelessly because he knows a loss will be insured if an accident occurs)
Mutual interest company	the insureds are also owners of the company and so they can vote to elect the management of the company (profits are returned to the insureds in the form of dividends or reductions in future premiums)
Named Insured	Any person, firm, or corporation, or any of its members specifically designated by name as insured(s) in the policy as distinguished from others who, although unnamed, are protected by the policy definition. A named insured under the policy has rights and responsibilities not attributed to additional insureds, such as premium payment, premium return, notice of cancellation, and dividend participation
Net Assets	(Equity, surplus or Net Position) Total assets less Expected liabilities- the amount of funds remaining after subtracting liabilities at the actuarially determined "Expected" Confidence Level (approx. 50% CL)
Net Contribution	a total contribution for losses less excess insurance costs
Non Vacant land	refers to land that is occupied and used, and/or has structures on it (i.e. shack, building, park with benches)
Obligee	Is an individual, partnership, corporation, or a government entity which requires the guarantee that an action or service will be performed. If not properly performed, the surety pays the obligee for any damages or fulfills the obligation
Occurrence	A) In order for SCORE to pay a liability claim, it must arise out of an occurrence. This is an accident, event, act or omission to act which results in "damages," "bodily injury," or "property damage" neither expected nor intended from the covered parties' conduct. B) A provision of an insurance policy that requires it to pay for a claim caused during the policy period regardless of when it is presented.
Passive Negligence	The party that was negligent did not take part in the action that caused the damage, but was responsible for somehow allowing it to take place. For example, a city allowed a contractor to dig a hole on city property and someone fell in
Peril	Cause of a loss
Permanent and Stationary (P&S)	When an employee's medical condition has reached maximum medical improvement. Once an employee is declared P&S, a doctor can assess how much, if any, permanent disability resulted from the work injury. If the disability is rated under the 2005 schedule you will see the term maximal medical improvement (MMI) used in place of P&S. See also MMI
Permanent Disability (PD)	Any lasting disability that results in a reduced earning capacity after maximum medical improvement is reached

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Personal Protective Equipment (PPE)	PPE refers to protective clothing, helmets, goggles, or other garments or equipment designed to protect the wearer's body from injury
Physical Hazard	a hazard that arises from the condition, occupancy, or use of the property itself (i.e. skateboard left on the porch steps)
Plaintiff	The party who complains or sues in a personal action. A claimant becomes a plaintiff by filing suit
Pooled Loss	The portion of a loss that is allocated to, or paid by, the self-insured pool. SCORE's Liability Program pools, or self-insures, the first \$500,000 of each occurrence. Loss costs exceeding this amount are paid by excess insurance
Principal	Is an individual, partnership, or corporation who offers an action or service and is required to post a bond. Once bonded, the surety guarantees that he will perform as promised
Principle of Indemnity	when a loss occurs an individual should be restored to the approximate financial condition he was in before the loss no more and no less
Property Insurance	This covers the member for damage to its own property, sometimes called first-party coverage
Public Agency Risk Managers Association (PARMA)	A statewide association for risk managers in the public sector. Educational and lobbying activities
Public Entity Property Insurance Program (PEPIP)	A group purchase program from which many SCORE members purchase their insurance
Public Risk Management Association (PRIMA)	A national association for risk managers in the public sector. Formed for educational, information gathering and political lobbying purposes
Pure Risk	involves only the possibility of loss
QME (Qualified Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam.
Reciprocal company	(to give/take), a member of a reciprocal agrees to share the insurance responsibilities with all other members of the unincorporated group (all members insure each other and share the losses with each other) NOTE: managed by an attorney-in-fact who is empowered to handle all of the business of the reciprocal
Replacement Cost (RC)	The cost to replace damaged property with like kind and quality, with no deduction for depreciation, but still subject to a "limit"
Reserve	In order to budget for its expected costs and to know when a claim must be reported to the excess coverage, SCORE estimates the ultimate expected total value of each claim and "reserves" part of the not paid. As moneys are paid out for a claim, the reserve amount is decreased
Retrospective Premium Adjustment	At the beginning of each policy period, SCORE collects a deposit premium representing the estimated costs for that year. Each year a calculation of expenses associated with the policy period are subtracted from the deposit premium. At some point the excess funds will be returned, or shortage of funds will be charged. This process is repeated annually for each coverage year until all claims for that year are closed out and there is no IBNR allocated to that policy year.
Risk	the chance or uncertainty of loss (also see Speculative Risks and Pure Risks)

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Risk and Insurance Management Society (RIMS)	National professional organization to promote principles of risk management and assist risk managers in their daily activities
Risk Control	Those risk management techniques designed to minimize the frequency and/or severity of claims. Risk control techniques include exposure avoidance, loss prevention, loss reduction, segregation of loss exposures, and contractual transfer to shift losses to others
Risk Financing	Techniques for generating funds to pay for losses that risk control methods do not entirely eliminate. There are two types of risk financing techniques -- retention and transfer. Retention involves paying for losses using an organization's own assets; transfer involves covering losses by an unrelated entity for a consideration (such as a payment of a premium)
Risk Management	One of the specialties within the general field of management, the process of managing an organization's activities to minimize the adverse effects of accidental losses on a cost-effective basis. Risk management has two components -- risk control and risk financing.
Self-Insured	Coverage of losses from the insured's own funds, rather than an insurance policy. Generally refers to a planned program for financing or otherwise recognizing losses
Self-Insured Retention (SIR)	the maximum amount of exposure to a single loss retained by SCORE
Severability of Interests Clause	An insurance policy provision clarifying that the word "insured," as it appears within various parts of a policy, applies severally and not collectively. When there is more than one insured, the effect is as though a separate policy is issued to each insured. Thus, a policy containing such a clause will cover a cross liability claim – a claim made by one insured against another insured. The one exception to the separate application to each insured of a policy containing a severability of interest clause is that the limits are not cumulative; that is, one set of limits applies to all insureds collectively
Special Events	Designed to cover your sponsorship of events, such as fireworks shows, festivals, community/entity celebrations; often written to protect other policies' loss integrity. Another type of special event coverage, known as a "tenants and permittees" policy, can be issued for third parties who rent or use your owned facilities.
Speculative Risk	risks in which there exists both the possibility of gain and the possibility of loss (i.e. poker game)
Spread of Risk	the greater the spread of risk the less likely that there will be a catastrophic loss for the insurance company (i.e. NOT insuring every person in a single town that could be hit by a fire which destroys the town= catastrophic loss for the insurance company vs. insuring several people in MANY towns to spread out the risk of a catastrophic loss)
Stock company	sells stock to stockholders to raise the money necessary to operate the business (profits attributed to the operation of the company are returned as dividends to the stockholders, not the insureds)
Subrogation	The insurer's right to proceed against a third person if that third person was responsible for a claim paid by the insurer. Employee dishonesty can be subrogated by the insurance company against a dishonest employee
Surety	Is usually a corporation which determines if an applicant (principal) is qualified to be bonded for the performance of some act or service. If so, the

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	surety issues the bond. If the bonded individual does not perform as promised, the surety performs the obligation or pays for any damages
Temporary Disability Benefits (TD)	Payments an employee receives if they lose wages because of a work related injury which prevents them from doing their usual job while recovering
Third Party Administrator (TPA)	TPA is a person or organization that processes claims and performs other administrative services in accordance with a service contract, usually in the field of employee benefits
Total Insured Values (TIV)	The values shown on a member city's schedule or appraisal for property coverage. Only those items shown on the schedule are covered for loss
Terrorism Risk Insurance Act (TRIA)	TRIA is a United States federal law signed into law by President George W. Bush on November 26, 2002. The Act created a federal "backstop" for insurance claims related to acts of terrorism.
Vacant land	refers to land that is unoccupied and unused, and/or has no structures on it
Vehicle Identification Number (VIN)	unique code including a serial number, used by the automotive industry to identify individual motor vehicles, towed vehicles, motorcycles, scooters and mopeds as defined in ISO 3833

Small Cities Organized Risk Effort Board of Directors Travel Expense Reimbursement Form

**Please remember to provide all receipts/proof of purchase along with this form
in order to receive reimbursement.**

Payee Name (who the check should be made out to):

Payee Address (where payment should be sent):

Member City:

Date of Meeting:

Meeting or Committee:

Location of Meeting:

Total Mileage:

Total miles driven _____ X 2018 IRS Rate (\$0.545 *per mile*) = \$

Parking: \$ _____

Auto Rental: \$ _____

Total Hotel Accommodations: \$ _____

Other Expenses: \$ _____

Please explain: _____

TOTAL AMOUNT SUBJECT TO REIMBURSEMENT: \$

**ALL REIMBURSEMENT CHECKS WILL BE MADE OUT TO THE CITY
UNLESS OTHERWISE INDICATED ON THIS FORM.**

Signature _____ Date _____