



President
Mr. Roger Carroll
Town of Loomis

Vice President
Mr. Steve Baker
City of Yreka

Secretary
Ms. Pamela Russell
City of Etna

Treasurer
Ms. Linda Romaine
Town of Fort Jones

SMALL CITIES ORGANIZED RISK EFFORT TRAINING & LONG RANGE PLANNING BOARD MEETING AGENDA

Location: **The Village at Squaw Valley**
 Alpenglow Room, 1960 Squaw Valley Road
 Olympic Valley, CA 96146

Date: **Thursday, October 16, 2014**

A	Action
I	Information
1	Attached
2	Hand Out
3	Separate Cover
4	Verbal
5	Previously Mailed

MORNING TRAINING SESSION

- | | | |
|------------------------|---|------------|
| 8:00 am –
9:00 am | <p>Breakfast & Training - SCORE Orientation for New Members and Review for Established Board Members– <i>the Program Administrators will provide an orientation for new member and review of SCORE services, policies and procedures for established members over breakfast. Come to meet your fellow members and get your questions answered about SCORE.</i></p> | I 2 |
| 9:15 am –
11:00 am | <p>Employment Practices Liability - Coaching, Counseling and Discipline <i>Mike Christian from Jackson Lewis will teach the fundamentals of managing employees, including how to address deficiencies in job performance and misbehavior, issue constructive performance evaluations, and take effective disciplinary action. Through interactive discussions and case studies, participants will learn about the tools available to manage performance and increase employee morale. Participants will also learn about the principal of due process and how to avoid common disciplinary pitfalls.</i></p> | I 2 |
| 11:00 am –
12:00 pm | <p>Occu-Med Presentation – <i>an overview of the new service offered to SCORE members for medical exams, including fitness for duty and pre-employment screening, with time to answer member questions.</i></p> | I 2 |
| 12:00 pm -
1:00 pm | <p>Lunch – Lunchtime Presentation of LAWCX Overview – <i>Beth Lyons will present the Board with a lunchtime presentation on an overview of LAWCX and services available.</i></p> | I 2 |

AFTERNOON PLANNING SESSION

PAGE A. CALL TO ORDER- 1:00 p.m.

1:00 pm B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

D. PUBLIC COMMENTS

1:10 pm E. ADMINISTRATIVE REPORT

1. **President's Report**

Roger Carroll will address the Board on items pertaining to SCORE.

I 4

2. **Alliant Update**

The Program Administrator will address the Board on Alliant matters pertinent to SCORE including an Alliant staff update.

I 4

1:15 pm F. LONG RANGE PLANNING SESSION

I

1. **What do we want to look like in 10 Years**

4

30 min

a. **How Did We Get Here?**

A brief history of SCORE, its mission, and current financial position in relation to its funding benchmarks.

15 min

b. **California Municipal Pooling Today**

A review of the current environment for risk sharing pools, including services offered, regulatory threats, and best practices.

30 min

c. **What SCORE & Partners Offer**

A review of SCORE Programs and services as well as those offered by the excess pools that cover SCORE members.

15 min

d. **Future of SCORE**

Brainstorming of ideas and suggestions for SCORE's future.

2:45 pm –
3:00 pm

BREAK

3:00 pm –
3:45 pm

2. **Current Assessment – Breakout Session**

4

a. **SWOT Analysis** – *members will outline their assessments of SCORE's strengths, weaknesses, opportunities and threats (SWOT)*

b. **SWOT Reporting** – *report out from the groups to categorize and detail feedback for later action.*

3:45 pm –
4:30 pm

3. Summarize for Board Action Tomorrow

4

Overview of key points from the day's meeting and topics for discussion and action at tomorrow's Board meeting.

H. CLOSING COMMENTS

ADJOURNMENT

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Johnny Yang at Alliant Insurance at (916) 643-2702.

The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.